

Commissioners Proceedings

On July 2, 2019, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman David Zeis called the meeting to order and proceeded as follows:

Zeis asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda, seconded by Austin Lafrenz; motion carried. Stanley Dick made a motion to approve the minutes, seconded by Austin Lafrenz; motion carried.

Nick Moser discussed budgeting for a gravel project on County 33. It was decided to get quotes from area contractors. David Zeis stated he would have Terry Johnston get quotes for a gravel project on County 6.

Debra Olson, Domestic Violence and Abuse Center, met with the commissioners and requested an increase in the funding they have been receiving from Cavalier County from \$6,000/year to \$10,000/year. The commissioners asked Olson to follow up and let them know if Walsh and Pembina Counties approve increasing their contributions, and also asked for a breakdown on the percentage of usage from each county.

Stephanie Bata, Tax Director, met with the commissioners to review the map factor changes in Elgin and Manilla Townships. The legislative changes for qualifying for farm exemptions for 2020 were also discussed.

Terry Johnston, Road Supervisor, met with the commissioners and reviewed progress on the current road projects. **Nick Moser made a motion to approve the Resolution to accept the bid from West River Striping Co. for \$81,883.74 (20% county share) for the striping project, seconded by Austin Lafrenz, motion carried.**

Culvert requests from Fremont Township were reviewed. Johnston stated he had inspected the current concrete box culverts and felt they were structurally sound. It was discussed that any repair to the box culverts would be the township's expense and that the county would only cost share if they were replaced. **Nick Moser made a motion to deny the two culvert requests from Fremont Township, seconded by Stanley Dick, motion carried.**

The traffic counters on County 55 and County 13 were discussed. David Zeis stated that he had a request for slow children signs on County 6. The commissioners were in agreement. There was discussion on the repairs and maintenance that needed to be done to the Sarles snowplow truck. Items to put on the public auction were discussed. Cell phones for the roadmen were discussed. David Zeis stated he would have Karen Kempert, Emergency Manager check on the cost of a cell plan for the roadmen. Later in the meeting **Nick Moser made a motion to require all blade operators to have a cell phone whether it is partially reimbursed by the county or supplied by the county by August 1, 2019, seconded by Stanley Dick, motion carried.**

Greg Fetsch, Sheriff, met with the commissioners and stated that Lindsey Gellner would be willing to be Deputy Coroner when Dr. Emerson is not available. **Nick Moser made a motion to appoint Lindsey Gellner as Deputy Coroner, seconded by Greg Goodman, motion carried.** Fetsch informed the commissioners that Langdon City had approved the proposed policing contract. Fetsch also informed the commissioners that he had been contacted by Towner County to see if Cavalier

County wanted to share our scales and possibly an employee to run them. It was decided that the county would not at this time.

Daren Christianson, Langdon Area Schools Superintendent, met with the commissioners and informed them that the school would be having a special election on October 1st to vote on increasing the maximum school building fund levy from 5 mills to 15 mills. If the vote passes, it will not have a sunset clause. Christianson reviewed various updates needed in both schools and the proposed project that has been put together with CTS Group.

Nick Moser informed the commission about an open record request he had received and stated he had fulfilled the request and would keep copies of what was sent.

There was discussion on the Social Services redesign and the proposed zone. Various questions were discussed that would be asked at the July 8th meeting in Walsh County with the state.

Austin Lafrenz made a motion to transfer \$39,000.00 from Special County Highway Fund to Road and Bridge Fund, seconded by Stanley Dick, motion carried. Greg Goodman made a motion to transfer \$625.00 from Road and Bridge to Road and Bridge Equipment Replacement Fund, seconded by Nick Moser, motion carried. Greg Goodman made a motion to transfer \$1,466.54 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, seconded by Nick Moser, motion carried. Nick Moser made a motion to transfer \$146.65 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, seconded by Stanley Dick, motion carried.

Austin Lafrenz made a motion, seconded by Greg Goodman to review and approve the following audit of claims; motion carried:

91019	STANLEY DICK	\$95.70	COMMISSIONERS
91020	DAVID J. ZEIS	\$167.04	COMMISSIONERS
91021	MONICA PORTERFIELD	\$93.36	AUDITOR
91022	RADISSON HOTEL BISMARCK	\$169.20	AUDITOR
91023	EXPRESSWAY SUITES	\$84.60	AUDITOR
91024	JACLYN NYE	\$200.00	TAX DIRECTOR
91025	JOSH PLUMMER	\$828.00	GENERAL
91026	RAMSEY COUNTY AUDITOR	\$6,070.33	GENERAL
91027	MONTANA-DAKOTA UTILITIES	\$621.39	GENERAL/SHERIFF/R&B
91028	LANGDON HARDWARE & RENTAL	\$705.12	GENERAL/R&B
91029	ND INSURANCE RESERVE FUND	\$4,385.18	GENERAL/WELFARE/WEED
91030	ADVANCED BUSINESS METHODS	\$636.04	CLERK/AUD/RECORD/F-M
91031	COMPUTER EXPRESS	\$1,446.39	AUD/GENERAL/EMG MGR
91032	CHRISTIE MOTOR SALES, INC.	\$494.94	SHERIFF/F-M
91033	KJS COMPUTER SERVICES	\$1,634.32	SHERIFF
91034	ZEE MEDICAL SERVICE	\$142.00	SHERIFF
91035	ADVANCED BUSINESS METHODS	\$244.23	SHERIFF
91036	HIGH POINT NETWORKS	\$391.00	SHERIFF
91037	JOHN METZGER	\$225.72	SHERIFF
91038	BUSINESS ESSENTIALS	\$142.95	SHERIFF
91039	AT&T MOBILITY	\$641.39	SHERIFF
91040	BUSINESS ESSENTIALS	\$34.77	SHERIFF
91041	BALCO UNIFORM CO. INC.	\$1,267.28	SHERIFF
91042	KIM DAVIDSON	\$160.00	SHERIFF
91043	CAVALIER CO MEMORIAL HOSPITAL	\$113.18	SHERIFF
91044	LANGDON BLDG. CENTER	\$180.89	SHERIFF

91045	PRAETORIAN DIGITAL	\$780.00	SHERIFF
91046	KJS COMPUTER SERVICES	\$27.74	SHERIFF
91047	US FOODS, INC.	\$185.21	SHERIFF
91048	KRYSTAL RATZLAFF	\$47.15	FARM - MARKET
91049	CLOSE CONSTRUCTION	\$20,424.00	FARM - MARKET
91050	D & B MOTORS	\$1,038.45	FARM - MARKET
91051	KADRMAS, LEE, & JACKSON INC.	\$212.50	FARM - MARKET
91052	SIGN IT	\$225.00	ROAD & BRIDGE
91053	WALHALLA COOP OIL CO.	\$78.87	ROAD & BRIDGE
91054	DAHL TRUCK & AUTO	\$25.98	ROAD & BRIDGE
91055	BLUETARP CREDIT SERVICES	\$62.46	ROAD & BRIDGE
91056	NORTHEAST REGIONAL WATER	\$60.00	ROAD & BRIDGE
91057	JOHN DEERE FINANCIAL	\$233.21	ROAD & BRIDGE
91058	DUBOIS OIL CO.,INC	\$2,693.13	ROAD & BRIDGE
91059	HOFFARTH OIL COMPANY	\$1,815.22	ROAD & BRIDGE
91060	NDEMA	\$155.00	EMG MNGR
91061	TOM HARDY	\$33.34	VSO
91062	NORTH DAKOTA STATE UNIVERSITY	\$151.00	NDSU EXT.
91063	XEROX CORPORATION	\$252.06	NDSU EXT.
91064	JANE HAYEN	\$82.36	NDSU EXT.
91065	UNITED COMMUNICATIONS	\$62.43	NDSU EXT.
91066	ANITHA CHIRUMAMILLA	\$80.04	NDSU EXT.
91067	VON CHRISTIANSON	\$115.00	WEED CONTROL
91068	LARRY PENGILLY	\$115.00	WEED CONTROL
91069	DEVIN HURSMAN	\$115.00	WEED CONTROL
91070	STEVE RATZLAFF	\$115.00	WEED CONTROL
91071	GREG HOFFMAN	\$115.00	WEED CONTROL
91072	ALLEN KINGZETT	\$115.00	WEED CONTROL
91073	BUSINESS ESSENTIALS	\$97.00	WEED CONTROL
91074	SPORTS & SHIRTS	\$674.00	WEED CONTROL
91075	LANGDON HARDWARE & RENTAL	\$499.21	WEED CONTROL
91076	OTTER TAIL POWER CO	\$22.70	WEED CONTROL
91077	WARNE CHEMICAL & EQUIPMENT	\$3,283.20	WEED CONTROL
91078	BUD'S SERVICE PRODUCTS	\$164.62	WEED CONTROL
91079	NUTRIEN AG SOLUTIONS	\$6,925.00	WEED CONTROL
91080	ADVANCED BUSINESS METHODS	\$240.00	SOCIAL SERVICES
91081	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
91082	TED DAHL	\$85.00	SOCIAL SERVICES
91083	RICHARD FLANDERS	\$85.00	SOCIAL SERVICES
91084	DAVID J. ZEIS	\$85.00	SOCIAL SERVICES
91085	STANLEY DICK	\$85.00	SOCIAL SERVICES

At 12:25 a.m., Greg Goodman made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

On July 8, 2019, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Chase Building in Grafton together with Walsh County and Pembina County for a special meeting regarding the Social Services redesign. All members were present. Representatives from the ND Dept. of Human Services and ND Association of Counties were in attendance to answer questions raised regarding the development of the three county Social Services zone. Stanley Dick lead the meeting on behalf of the Cavalier County Social Services Board.

After much discussion, a working group from the three counties was formed to work through many of the questions needing to be answered to decide on a host county and work on a zone budget. The following agreed to be part of the working group: Stanley Dick, Cavalier County Commissioner; Lisa Gellner, Cavalier County Auditor; Linda Schlittenhard, Pembina County Auditor/Treasurer; Manny Doyle, Pembina County Commissioner; Jill Denault, Social Services Director Pembina and Cavalier County; Kris Molde, Walsh County Auditor; Karen Anderson, Walsh County Commissioner; Twila Novak, Walsh County Social Services Director; and Kelley Cole, Walsh County State's Attorney.

At 10:45 a.m. the meeting was recessed in Grafton. At 1:00 p.m. the meeting was reconvened at the Cavalier County Courthouse Commission Room, with all members present. Chairman David Zeis called the meeting to order. The following departments presented budgets: Scott Stewart, State's Attorney; Vicki Kubat, Recorder; Anitha Chirumamilla, NDSU Extension; Kensi Breyer, Larry Gellner, and Bruce Roder, Water Board; Terri Gustafson, Public Health; Shannon Nuelle and Diane Hanson, Library; Karen Kempert, Emergency Manager; Greg Fetsch, Sheriff/Dispatchers; Terry Girodat, Maintenance.

At 4:20 p.m. Greg Goodman made a motion to adjourn the meeting, seconded by Austin Lafrenz; motion carried.

On July 9, 2019, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse for a special meeting/budget presentations, with all members present. The meeting began with the Pledge of Allegiance. Chairman David Zeis called the meeting to order. The following departments presented budgets: Shannon Duerr, JDA; Karrie Mikkelsen, Senior Meals and Services; Lindsey Gellner and Angela Kobel, CCMH Ambulance; Leon Pederson, Weed Board; Leon Hiltner, VSO; Anita Beauchamp, Clerk of Court; Cindy Stremick, Treasurer; Lisa Gellner, Auditor.

Cyrstal Beggs, HR, met with the commissioners and presented her findings on salary comparisons. The commissioners asked her to propose adjustments for some of the positions that did not show a 100% or more comparison.

At 2:25 p.m. Greg Goodman made a motion to adjourn the meeting, seconded by Austin Lafrenz; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

David Zeis – Chairman

Nick Moser – Vice Chairman

Greg Goodman

Austin Lafrenz

Stanley Dick

Attest: Lisa Gellner - Auditor

July 2, 8, 9, 2019

Page 4 of 4