

## Commissioners Proceedings

On May 7, 2019, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. Austin Lafrenz was not in attendance. The meeting began with the Pledge of Allegiance. Chairman David Zeis called the meeting to order and proceeded as follows:

Nick Moser made a motion to approve the April 16<sup>th</sup> and April 25<sup>th</sup> minutes, seconded by Greg Goodman; motion carried.

Crystal Beggs, HR, attended the meeting by telephone to discuss the salary committee's proposal for a cost of living increase in 2020. **Greg Goodman made a motion to recommend budgeting for a 3% cost of living increase for 2020 and for HR to continue to work on a merit/step system, seconded by Stanley Dick. A roll call vote was taken: Greg Goodman-yes; Stanley Dick-no; David Zeis-yes; Nick Moser abstained due to conflict of interest; Austin Lafrenz was not in attendance to vote. Motion carried 2-1.**

Beggs also discussed probationary periods/salary increases after probationary periods with the commissioners and suggested removing probationary periods from policy being the county is an at-will employer. The commissioners were in agreement to remove it from policy and for there not to be a six-month increase for a new employee. Beggs also asked the commissioners if the salary for the position that is currently being hired would be based on a 35 or 40 hour work week. The commissioners stated it would be considered a 40 hour work week, with a one hour paid lunch break.

Greg Goodman asked Beggs if she was in agreement to pay a part-time motor grader operator \$25/hour based on having experience running equipment and already being employed as a seasonal operator. Beggs was in agreement. **Greg Goodman made a motion to pay the part-time motor grader operator with equipment experience at \$25/hour, seconded by Stanley Dick, motion carried.**

Terry Johnston, Road Supervisor, met with the commissioners and discussed the county's cost share of the gravel project and striping project. It was decided to pay the cost from the Farm to Market Fund.

There was discussion on a road in Fremont Township that the county's operator was told not to open during the winter. It was decided to have Scott Stewart, State's Attorney, address the issue.

It was decided to replace two 7' X 60' culverts on County 33 and pay the expense from Farm to Market Fund. Culverts needing to be replaced on County 14 and County 55 were also discussed.

There was discussion on the v-plow mount for the Sarles trucks. It was decided to have Richard's Welding adapt the v-plow to fit the truck.

It was decided the oil crew would use the Munich and Osnabrock snowplow trucks for the summer.

The Senator Young Dam rehabilitation project was discussed. It was decided to let the Cavalier County and Pembina County Water Boards proceed to work on the project.

**Greg Goodman made a motion to approve the Gaming Site Authorization for the Langdon Country Club, seconded by Nick Moser, motion carried.**

Jill Denault, Social Services, met with the commissioners to review additional bids for the heating/cooling system. **Nick Moser made a motion to accept the bid including a heat pump from Jensen Heating & Cooling in the amount of \$18,929.00, seconded by Greg Goodman. A roll call vote was taken with all voting in favor. Austin Lafrenz was not in attendance to vote.**

Leon Pederson, Weed Officer, met with the commissioners to discuss updates to the Weed building. Various successful grants were discussed as well. The proposed building updates for this summer were not included in this year's budget, but there would be sufficient funds in the Weed Fund to do the updates. **Stanley Dick made a motion to install concrete inside the building and an apron outside the building for \$28,000, seconded by Greg Goodman, motion carried.**

The current fees for beer and liquor licenses were discussed, as well as Frost Fire's desire to sell off-sale when they renew their license. **Greg Goodman made a motion to include off-sale on the beer and liquor licenses at the same rate of \$550/year, seconded by Nick Moser, motion carried.**

Stanley Dick made a motion, seconded by Greg Goodman, to transfer \$56.58 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. Nick Moser made a motion, seconded by Greg Goodman, to transfer \$565.82 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, motion carried. Greg Goodman made a motion, seconded by Stanley Dick, to transfer \$3,613.00 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried.

Greg Goodman made a motion, seconded by Stanley Dick to review and approve the following audit of claims; motion carried:

90636	NICK MOSER	\$179.80	COMMISSIONERS
90637	STANLEY DICK	\$74.82	COMMISSIONERS
90638	COUNTRY MEDIA, INC.	\$475.50	COMMISSIONERS
90639	ANITA BEAUCHAMP	\$397.72	CLERK
90640	ND SCHOOL BOARDS ASSOCIATION	\$200.00	AUDITOR
90641	CINDY STREMICK	\$24.70	TREASURER
90642	WEST PAYMENT CENTER	\$235.88	STATE'S ATTORNEY
90643	BUSINESS ESSENTIALS	\$105.31	TAX DIRECTOR
90644	JOSH PLUMMER	\$1,080.00	GENERAL
90645	QUALITY SPECIALTY PRODUCTS & PRINTING	\$324.80	GENERAL
90646	ALLIED 100	\$264.00	GENERAL
90647	T.R. WAIND INS. CO. LTD.	\$50,561.00	GENERAL/SOC. SERV/WEED
90648	COMPUTER EXPRESS	\$1,180.00	COMMISH/GENERAL
90649	ADVANCED BUSINESS METHODS	\$636.04	CLERK/AUD/RECORD/F-M
90650	LANGDON CITY	\$387.89	GENERAL/R&B
90651	MONTANA-DAKOTA UTILITIES	\$1,621.68	GENERAL/SHERIFF/R&B
90652	UNITED COMMUNICATIONS	\$1,316.40	MULTI
90653	VERIZON WIRELESS	\$132.42	GENERAL/F-M/WEED
90654	INFORMATION TECHNOLOGY DEPT.	\$3,876.53	MULTI
90655	LANGDON AMOCO	\$326.03	GENERAL/F-M/R&B
90656	LANGDON HARDWARE & RENTAL	\$140.78	GENERAL/R&B
90657	CARQUEST OF LANGDON	\$183.72	GENERAL/SHERIFF/R&B
90658	BALCO UNIFORM CO. INC.	\$245.95	SHERIFF
90659	ADVANCED BUSINESS METHODS	\$244.23	SHERIFF
90660	CHRISTIE MOTOR SALES, INC.	\$69.57	SHERIFF
90661	GALLS, LLC	\$120.91	SHERIFF
90662	BOB BARKER COMPANY, INC.	\$118.42	SHERIFF

90663	REDWOOD TOXICOLOGY LABORATORY	\$116.25	SHERIFF
90664	D & B MOTORS	\$65.14	SHERIFF
90665	NICK HOFFMAN	\$103.00	SHERIFF
90666	CODE 4 SERVICES INC	\$748.00	SHERIFF
90667	GABE JOHNSTON	\$90.50	SHERIFF
90668	PAUL PODHRADSKY	\$58.00	SHERIFF
90669	NICK HOFFMAN	\$219.72	SHERIFF
90670	BEST WESTERN PLUS KELLY INN & SUITES	\$84.60	SHERIFF
90671	GALLS, LLC	\$132.62	SHERIFF
90672	SENIOR MEALS AND SERVICES	\$603.00	SHERIFF
90673	CAVALIER CO MEMORIAL HOSPITAL	\$277.83	SHERIFF
90674	LEEVEERS FOODS	\$26.36	SHERIFF
90675	LANGDON COMMUNITY DRUG	\$32.67	SHERIFF
90676	PAUL PODHRADSKY	\$197.60	SHERIFF
90677	FARMERS UNION OIL CO	\$1,965.38	SHERIFF
90678	MOSTAD INSURANCE SERVICES	\$50.00	DISPATCHERS
90680	FARMERS UNION OIL CO	\$1,498.75	COMMISH/R&B
90681	ACME TOOLS	\$212.99	ROAD & BRIDGE
90682	MUNICH ELEVATOR & OIL CO.	\$1,862.60	ROAD & BRIDGE
90683	BLUETARP CREDIT SERVICES	\$71.70	ROAD & BRIDGE
90684	CAVALIER RURAL ELECTRIC CO-OP.	\$82.01	ROAD & BRIDGE
90685	BUTLER MACHINERY CO.	\$5,632.08	ROAD & BRIDGE
90686	RDO TRUST ACCOUNT #80-5800	\$4,319.35	ROAD & BRIDGE
90687	RICHARD'S WELDING, INC.	\$3,267.40	ROAD & BRIDGE
90688	NORTHEAST REGIONAL WATER	\$91.20	ROAD & BRIDGE
90689	ERLING'S OIL, INC.	\$86.01	ROAD & BRIDGE
90690	WALHALLA COOP OIL CO.	\$907.33	ROAD & BRIDGE
90691	DAHL TRUCK & AUTO	\$79.00	ROAD & BRIDGE
90692	NEWMAN SIGNS	\$48.09	ROAD & BRIDGE
90693	JOHN DEERE FINANCIAL	\$1,070.35	ROAD & BRIDGE
90694	BUD'S SERVICE PRODUCTS	\$315.55	ROAD & BRIDGE
90695	KADRMAS, LEE, & JACKSON INC.	\$8,825.00	ROAD & BRIDGE
90696	MARCOTTE BUILDER'S SUPPLY CO.	\$28.50	ROAD & BRIDGE
90697	SOEBY MOTOR COMPANY	\$400.29	ROAD & BRIDGE
90698	MIKKELSEN BROS. CONSTRUCTION	\$1,639.30	ROAD & BRIDGE
90699	KAREN KEMPERT	\$316.82	EMG MNGR
90700	UNITED COMMUNICATIONS	\$36.15	EMG MNGR
90701	POLAR COMMUNICATIONS	\$373.70	E-911 EXCISE TAX
90703	UNITED COMMUNICATIONS	\$194.48	E-911 EXCISE TAX
90704	LANGDON AMOCO	\$80.42	VSO
90705	MACINE A LUKACH	\$165.88	NDSU EXT.
90706	MACINE A LUKACH	\$43.45	NDSU EXT.
90707	MACINE A LUKACH	\$16.09	NDSU EXT.
90708	ANITHA CHIRUMAMILLA	\$611.06	NDSU EXT.
90709	GRAND FORKS COUNTY EXTENSION	\$75.60	NDSU EXT.
90710	CENTER FOR 4-H YOUTH DEVELOPMENT	\$1,134.00	NDSU EXT.
90711	UNITED COMMUNICATIONS	\$74.32	NDSU EXT.
90712	NORTHEAST EDUCATION SERVICES COOPERATIVE	\$120.00	NDSU EXT.
90713	MACINE A LUKACH	\$173.29	NDSU EXT.
90714	WELLS COUNTY EXTENSION	\$75.60	NDSU EXT.
90715	TOWNER COUNTY EXTENSION	\$75.60	NDSU EXT.
90716	PIERCE COUNTY EXTENSION	\$75.60	NDSU EXT.
90717	XEROX CORPORATION	\$378.06	NDSU EXT.

90718	COUNTRY MEDIA, INC.	\$75.00	WEED CONTROL
90719	LANGDON HARDWARE & RENTAL	\$20.48	WEED CONTROL
90720	CAVALIER COUNTY AUDITOR	\$169.98	WEED CONTROL
90721	OTTER TAIL POWER CO	\$24.15	WEED CONTROL
90722	LEON PEDERSON	\$306.24	WEED CONTROL
90723	RAMADA BISMARCK HOTEL	\$169.20	WEED CONTROL
90724	ALLEN KINGZETT	\$115.00	WEED CONTROL
90725	VON CHRISTIANSON	\$115.00	WEED CONTROL
90726	GREG HOFFMAN	\$115.00	WEED CONTROL
90727	MARK SCHNEIDER	\$115.00	WEED CONTROL
90728	LARRY PENGILLY	\$115.00	WEED CONTROL
90729	STEVE RATZLAFF	\$115.00	WEED CONTROL
90730	DACOTAH PAPER CO.	\$70.27	SOCIAL SERVICES
90731	JAN F. STEIN	\$52.93	SOCIAL SERVICES
90732	OTTER TAIL POWER CO	\$672.56	SOCIAL SERVICES
90733	AMERIPRIDE	\$82.51	SOCIAL SERVICES
90734	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
90735	UNITED COMMUNICATIONS	\$726.65	SOCIAL SERVICES
90736	TED DAHL	\$85.00	SOCIAL SERVICES
90737	STANLEY DICK	\$85.00	SOCIAL SERVICES
90738	AMY KRAM	\$85.00	SOCIAL SERVICES
90739	DAVID J. ZEIS	\$85.00	SOCIAL SERVICES
90740	ND ATTORNEY GENERAL	\$385.00	SHERIFF
90741	NDTC	\$128.03	E-911 EXCISE TAX

There was discussion on the boiler needing to be updated in the Sheriff's Department. It was decided to go ahead and make the updates and pay it from the Sheriff's capital outlay budget.

At 11:55 a.m., Greg Goodman made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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David Zeis – Chairman

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Nick Moser – Vice Chairman

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Greg Goodman

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Austin Lafrenz

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Stanley Dick

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Attest: Lisa Gellner - Auditor