

## Commissioners Proceedings

On April 16, 2019, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman David Zeis called the meeting to order and proceeded as follows:

Zeis asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda, seconded by Austin Lafrenz; motion carried. Nick Moser made a motion to approve the minutes from the last meeting, as well as the special meeting on April 1, 2019, seconded by Austin Lafrenz; motion carried.

**Greg Goodman made a motion to submit a proxy vote for Chad Peterson as county representative on the ND Insurance Reserve Fund Board, seconded by Stanley Dick, motion carried.**

Terry Johnson, Road Supervisor, and Jeff Daley, KLJ, met with the commissioners and reviewed upcoming road projects and bid opening dates.

The commissioners reviewed a culvert request from Ron Hoffarth, West Hope Township. The request was for an 18" X 50' culvert in the right of way of County Road 6, Section 20. **Stanley Dick made a motion to approve the culvert request, seconded by Nick Moser, motion carried.**

Another culvert request was reviewed from Doug Lill, Waterloo Township. The request was for a 36" X 36' culvert in Section 26. **Nick Moser made a motion to approve the request, contingent on Water Board approval for adequate water flow with the increased culvert size, seconded by Greg Goodman, motion carried.**

There was discussion on the speed limits on the County Roads with 8 ton load limits. No change was made.

Gravel budgets for each road district were discussed. Later in the meeting it was decided to keep the budgets the same: District 1 - \$100,000; District 2 - \$90,000; District 3 - \$80,000; District 4 - \$90,000; and District 5 - \$60,000. It was decided to possibly increase the gravel budget for next year.

Macine Lukach, NDSU Extension, gave the commissioners a department update. Lukach also informed the commission that she would be retiring, and that her last day would be May 7, 2019.

Crystal Beggs, HR, met with the commissioners via phone conference regarding the starting pay for the Administrative Assistant position in the Public Health office. The commissioners asked Beggs to present her proposal for starting pay at their next meeting, and to go ahead and post the position with the pay dependent on experience.

Vicki Kubat, Recorder, met with the commissioners and reviewed the letter from the ND Recorders Information Network (NDRIN) regarding three counties that were withdrawing from NDRIN. Kubat explained possible changes with sharing of copy fees by NDRIN, and that they were hopeful to get the three counties back on NDRIN.

Jill Denault, Social Services, met with the commissioners to open bids for the roof and HVAC system for the Social Services building.

**Stanley Dick made a motion to accept the HVAC bid from Ricard Plumbing, Heating & Cooling, Inc. in the amount of \$18,978.00, seconded by Greg Goodman. The motion was amended by Stanley Dick to include that it was contingent on the Social Service Board being in agreement with accepting the bid, and that full funding from the State is received in June, amended motion seconded by Greg Goodman. A roll call vote was taken with all commissioners voting in favor.**

**Greg Goodman made a motion to accept the roof bid from Plummer Construction with supplies from Marcotte's Builders Supply Co., in the amount of \$32,355.50, contingent on the Social Service Board being in agreement with accepting the bid, and that full funding from the State is received in June, seconded by Nick Moser. A roll call vote was taken with all commissioners voting in favor.**

The county roadmen met with the commissioners for their semi-annual department update. There was discussion on running the gravel declaimer. It was decided to make County 55 the priority in preparation for the upcoming gravel project. The roadmen were asked to gather any county property that is no longer being utilized for the upcoming community auction.

Austin Lafrenz made a motion, seconded by Nick Moser to review and approve the following audit of claims; motion carried:

90512	STANLEY DICK	\$111.94	COMMISSIONERS
90513	COUNTRY MEDIA, INC.	\$609.30	COMMISH/VSO
90514	ON THE RUN SERVICE	\$35.00	COMMISSIONERS
90515	NDACS	\$50.00	AUDITOR
90516	WEST PAYMENT CENTER	\$235.88	STATE'S ATTORNEY
90517	ND ASSOCIATION OF COUNTIES	\$35.00	RECORDER
90518	UNDERGROUND VAULTS & STORAGE	\$200.00	RECORDER
90519	PREMIUM WATERS, INC.	\$102.98	CLERK/GENERAL
90520	NDAAO	\$455.00	TAX DIRECTOR
90521	BUSINESS ESSENTIALS	\$301.55	GENERAL
90522	SAMSON ELECTRIC LTD.	\$170.63	GENERAL
90523	DACOTAH PAPER CO.	\$334.67	GENERAL
90524	GLENN'S APPLIANCE CENTER	\$16.95	GENERAL
90525	LANGDON AMOCO	\$219.59	GENERAL/F-M/R&B
90526	LANGDON CITY	\$363.30	GENERAL/R&B
90527	COMPUTER EXPRESS	\$1,187.00	GENERAL/EMG MGR
90528	CAVALIER COUNTY AUDITOR	\$93.54	EMG MGR/VSO/WEED
90529	OTTER TAIL POWER CO	\$2,211.38	GENERAL/R&B
90530	INFORMATION TECHNOLOGY DEPT.	\$3,856.70	GENERAL
90531	UNITED COMMUNICATIONS	\$1,273.44	GENERAL
90532	CAVALIER RURAL ELECTRIC CO-OP.	\$132.08	ROAD & BRIDGE
90533	FARMERS UNION OIL CO	\$2,088.78	SHERIFF
90534	LEEVERS FOODS	\$28.42	SHERIFF
90535	ND STATE RADIO COMMUNICATIONS	\$300.00	SHERIFF
90536	MID-CONTINENT CABLE CO.	\$95.53	SHERIFF
90537	JOHN METZGER	\$228.00	SHERIFF
90538	BALCO UNIFORM CO. INC.	\$79.88	SHERIFF
90539	AT&T MOBILITY	\$657.99	SHERIFF
90540	QUALITY INN	\$423.00	SHERIFF
90541	BALCO UNIFORM CO. INC.	\$159.60	SHERIFF

90542	US FOODS, INC.	\$81.96	SHERIFF
90543	SECRETARY OF STATE	\$36.00	DISPATCHERS
90544	NORTHEASTERN SPECIAL RESPONSE TEAM	\$200.00	SHERIFF
90545	CAVALIER COUNTY SENIOR MEALS & SERVICES	\$471.00	SHERIFF
90546	PREMIUM WATERS, INC.	\$41.49	DISPATCHERS
90547	CHOICE FINANCIAL GROUP	\$13,869.86	ROAD & BRIDGE
90548	FARMERS & MERCHANTS STATE BANK	\$27,638.13	ROAD & BRIDGE
90549	FARMERS & MERCHANTS STATE BANK	\$27,212.08	ROAD & BRIDGE
90551	CLOSE CONSTRUCTION	\$177.66	FARM - MARKET
90552	FARMERS UNION OIL CO	\$4,026.08	COMMISH/R&B
90553	STONE'S MOBILE RADIO, INC.	\$127.31	ROAD & BRIDGE
90554	WALHALLA COOP OIL CO.	\$202.18	ROAD & BRIDGE
90555	NEWMAN SIGNS	\$393.71	ROAD & BRIDGE
90556	MUNICH ELEVATOR & OIL CO.	\$2,604.98	ROAD & BRIDGE
90557	CARQUEST OF LANGDON	\$69.22	ROAD & BRIDGE
90558	ACME TOOLS	\$457.99	ROAD & BRIDGE
90559	ERLING'S OIL, INC.	\$400.41	ROAD & BRIDGE
90560	DAHL TRUCK & AUTO	\$2,291.40	ROAD & BRIDGE
90561	BUTLER MACHINERY CO.	\$5,569.32	ROAD & BRIDGE
90562	RICHARD'S WELDING, INC.	\$3,059.90	ROAD & BRIDGE
90563	ERIC RODER	\$100.00	ROAD & BRIDGE
90564	JASON ESTENSON	\$120.00	ROAD & BRIDGE
90565	JAMES RADEMACHER	\$120.00	ROAD & BRIDGE
90566	SHAWN AMUNDSON	\$120.00	ROAD & BRIDGE
90567	BRUCE WIRTH	\$120.00	ROAD & BRIDGE
90568	BRUCE WIRTH	\$38.67	ROAD & BRIDGE
90569	VERIZON WIRELESS	\$49.64	EMG MNGR
90570	NDTC	\$128.03	E-911 EXCISE TAX
90571	LANGDON AMOCO	\$124.01	VSO
90572	CAVALIER COUNTY AUDITOR	\$278.57	NDSU EXT.
90573	UNITED COMMUNICATIONS	\$65.86	NDSU EXT.
90574	NDSU EXT SERVICE	\$10,007.26	NDSU EXT.
90575	XEROX CORPORATION	\$252.07	NDSU EXT.
90576	ANITHA CHIRUMAMILLA	\$39.44	NDSU EXT.
90577	CAVALIER COUNTY JOB DEV.	\$1,849.43	NDSU EXT.
90578	NDSU EXT SERVICE	\$40.26	NDSU EXT.
90579	MACINE A LUKACH	\$352.00	NDSU EXT.
90580	NDWCA	\$104.08	WEED CONTROL
90581	AG TERRA TECHNOLOGIES	\$600.00	WEED CONTROL
90582	NUTRIEN AG SOLUTIONS	\$5,990.40	WEED CONTROL
90583	VISA	\$39.00	SOCIAL SERVICES
90584	LANGDON HARDWARE & RENTAL	\$22.48	SOCIAL SERVICES
90585	QUALITY SPECIALTY PRODUCTS & PRINTING	\$196.00	SOCIAL SERVICES
90586	PREMIUM WATERS, INC.	\$41.89	SOCIAL SERVICES
90587	READY TALK	\$16.23	SOCIAL SERVICES
90588	SUSAN K. (FETSCH) CROCKETT	\$50.89	SOCIAL SERVICES
90589	MELODY KING	\$91.49	SOCIAL SERVICES
90590	ON THE RUN SERVICE	\$100.00	SOCIAL SERVICES
90591	LANGDON CITY	\$109.75	SOCIAL SERVICES
90592	KATHY A. DOWNS	\$150.50	SOCIAL SERVICES
90593	JEANNETTE T. SCHEFTER	\$150.50	SOCIAL SERVICES
90594	LINDA GEISEN	\$50.89	SOCIAL SERVICES

90595	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
90596	INFORMATION TECHNOLOGY DEPT.	\$31.80	SOCIAL SERVICES
90597	CARL HOFFARTH CONSTRUCTION	\$315.00	SOCIAL SERVICES
90598	BUSINESS ESSENTIALS	\$301.70	SOCIAL SERVICES
90599	JAN F. STEIN	\$150.50	SOCIAL SERVICES
90600	ND INSURANCE DEPT	\$85.90	SOCIAL SERVICES
90601	WALHALLA BUILDING CENTER	\$119.00	GENERAL
90602	FARMERS & MERCHANTS STATE BANK	\$27,366.80	ROAD & BRIDGE

At 12:25 p.m. Stanley Dick made a motion to adjourn the meeting, seconded by Greg Goodman; motion carried.

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On April 25, 2019, at 1:00 p.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse for a special meeting, with all members present. The meeting began with the Pledge of Allegiance. Chairman David Zeis called the meeting to order and proceeded as follows:

Zeis asked if there were any changes to the agenda. Nick Moser made a motion to approve the agenda, seconded by Greg Goodman, motion carried. Austin Lafrenz made a motion to recess the meeting for Fremont Township abatement hearings, seconded by Stanley Dick, motion carried. At 3:45 p.m. Greg Lafrenz made a motion to reconvene the special meeting, seconded by Austin Lafrenz, motion carried.

Crystal Beggs, HR, met with the commissioners and presented the 2020 salary increase in the range of two to three percent from the salary committee. The commission decided to discuss the proposal at the next meeting. Beggs also discussed the starting salary for the Public Health Administrative Assistant position. **Austin Lafrenz made a motion to start the position between \$25,000 - \$30,000/year, seconded by Stanley Dick, motion carried.**

Terry Johnston, Road Supervisor, met with the commissioners and discussed the priority/progress with the gravel reclaimer. Locations for traffic counters were also discussed. It was decided to place them on County 13 and County 33 for two weeks. It was also decided to place them on County 55 on each side of Frost Fire for two weeks in mid-June and another two weeks in mid-July.

At 4:40 p.m. Greg Goodman made a motion to recess the special meeting to finish an abatement hearing that was tabled earlier, seconded by Austin Lafrenz, motion carried. At 4:45 p.m. Greg Goodman made a motion to reconvene the special meeting, seconded by Nick Moser, motion carried.

Greg Goodman visited with the commission regarding the Senator Young Dam Rehab Program which was discussed at the Water Board meeting earlier in the day. Goodman stated that Pembina County was asking Cavalier County to split the \$22,611.75 local share to complete an assessment for rehabilitation of the dam. Goodman stated he felt the county has involvement in the project due to the county road that crosses the dam. The Water Board submitted a letter in support of the initial planning application for the Senator Young Dam project, contingent of the support from the Cavalier County Commissioners. It was decided to discuss the project at the next meeting.

At 5:00 p.m. Greg Goodman made a motion to adjourn the meeting, seconded by Stanley Dick, motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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David Zeis – Chairman

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Nick Moser – Vice Chairman

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Greg Goodman

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Austin Lafrenz

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Stanley Dick

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Attest: Lisa Gellner - Auditor