

Commissioners Proceedings

On March 5, 2019, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman David Zeis called the meeting to order and proceeded as follows:

Nick Moser made a motion to approve the minutes, seconded by Austin Lafrenz; motion carried.

Terry Johnston, Road Supervisor, met with the commissioners and reviewed the status report on road projects from KLJ. Johnston asked David Zeis to sign off on the completion of the box culvert project on County 39. Ryan Clark, RDO, met with the commissioners and asked if they had any questions on the motor grader they were bidding. There was discussion on the speed plow trucks and how to proceed without a truck in the Langdon district. It was decided to finish the season with the old truck from the Osnabrock District and possibly have the operator try running the extra motor grader. It was decided to review all the equipment and attachments available with the roadmen at the April 16th commission meeting.

Greg Fetsch, Sheriff, met with the commissioners and discussed the cameras he would be installing, which were in his budget. Fetch also stated he was successful with the Stonegarden Grant, and that he will be working with Langdon City on updating their contract with the county.

Leon Hiltner, VSO, met with the commissioners to discuss a timeline for advertising in preparation for his retirement and some time off in the coming months. **Stanley Dick made a motion to hire part-time temporary employee for VSO, seconded by Nick Moser, motion carried.**

Jill Denault, Social Services Director, met with the commissioners and informed them that the child protective services redesign is set to begin April 1, 2019. Denault explained that Susan Fetsch-Crockett will be the supervisor, which will require her to work five days per week, rather than four, increasing her salary from 80% to 100%. **Stanley Dick made a motion to proceed with Susan Fetch-Crockett being increased to five days per week as supervisor of the child protective services redesign as of April 1, 2019, seconded by Austin Lafrenz. A roll call vote was taken with all members voting in favor.**

Denault also presented a one-year Lease Agreement with Devils Lake Psychological Services PLLC for an space in the Social Services building, beginning October 1, 2018. **Greg Goodman made a motion to approve the Lease Agreement, seconded by Nick Moser, motion carried.**

Bids for replacement of the roof on the Social Services building were discussed. Denault explained that Scott Stewart, State's Attorney, informed her that advertising for bids was not required if the project was under \$150,000. The commissioners still asked Denault to advertise for bids. It was also decided to advertise for bids to replace the HVAC system currently located on the roof of the Social Services building and reach out to local contractors.

Gene Feil, Roadman, met with the commissioners with concerns he had about communication and work load.

Stanley Dick made a motion, seconded by Nick Moser, to transfer \$500.00 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. Nick Moser made a motion, seconded by Greg Goodman, to transfer \$38.87 from Road and

Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. Austin Lafrenz made a motion, seconded by Greg Goodman, to transfer \$388.72 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, motion carried.

There was discussion on cell phone options for roadmen. It was decided to see if the operator would use one if it were provided.

There was discussion on advertising for a part-time position in the Auditor's Office. It was decided to proceed to advertise for one to two days per week, with additional hours prior to elections. It was decided that Lisa Gellner, Auditor, would make the decision on who to hire, with assistance from HR.

Austin Lafrenz made a motion, seconded by Greg Goodman to review and approve the following audit of claims; motion carried:

90170	STANLEY DICK	\$58.00	COMMISSIONERS
90171	NICK MOSER	\$143.26	COMMISSIONERS
90172	DAVID J. ZEIS	\$52.20	COMMISSIONERS
90173	LEEVERS FOODS	\$32.70	AUDITOR
90174	NORTH DAKOTA MATH COUNTS	\$52.00	AUDITOR
90175	CAVALIER COUNTY TREASURER	\$193.60	TREASURER
90176	ND ATTORNEY GENERAL	\$382.00	STATE'S ATTORNEY
90177	WEST PAYMENT CENTER	\$235.88	STATE'S ATTORNEY
90178	VANGUARD APPRAISALS, INC	\$3,660.50	TAX DIRECTOR
90179	BUSINESS ESSENTIALS	\$4,782.03	TAX DIRECTOR
90180	JOSH PLUMMER	\$1,008.00	GENERAL
90181	SAMSON ELECTRIC LTD.	\$841.41	GENERAL
90182	LANGDON FIRE EQUIPMENT	\$105.00	GENERAL
90183	CRYSTAL BEGGS	\$406.00	GENERAL
90184	RAMSEY COUNTY AUDITOR	\$3,315.28	GENERAL
90185	VERIZON WIRELESS	\$132.66	GENERAL/F-M/WEEED
90186	ADVANCED BUSINESS METHODS	\$636.04	CLERK/AUD/RECORD/F-M
90187	LANGDON CITY	\$361.90	GENERAL/R&B
90188	CARQUEST OF LANGDON	\$603.76	GENERAL/SHERIFF/R&B
90189	LANGDON AMOCO	\$378.32	GENERAL/F-M/R&B
90190	LANGDON COMMUNITY DRUG	\$21.05	SHERIFF
90191	APPLIED CONCEPTS, INC	\$2,667.50	SHERIFF
90192	GREGORY FETSCH	\$117.00	SHERIFF
90193	DARYL'S LOCKSMITH SHOP	\$133.00	SHERIFF
90194	US FOODS, INC.	\$64.44	SHERIFF
90195	NICK HOFFMAN	\$30.00	SHERIFF
90196	HAMPTON INN & SUITES	\$415.00	SHERIFF
90197	D & B MOTORS	\$318.00	SHERIFF
90198	GLENN'S APPLIANCE CENTER	\$559.00	SHERIFF
90199	CHRISTIE MOTOR SALES, INC.	\$307.64	SHERIFF
90200	BOB TAPSON	\$20.00	SHERIFF
90201	BALCO UNIFORM CO. INC.	\$69.88	SHERIFF
90202	RELIANCE TELEPHONE	\$200.00	SHERIFF
90203	QUALITY SPECIALTY PRODUCTS & PRINTING	\$39.99	SHERIFF
90204	GALLS, LLC	\$110.93	SHERIFF
90205	CAVALIER COUNTY AUDITOR	\$150.00	SHERIFF
90206	KJS COMPUTER SERVICES	\$766.49	SHERIFF
90207	BUSINESS ESSENTIALS	\$78.88	SHERIFF

90208	ADVANCED BUSINESS METHODS	\$244.23	SHERIFF
90209	INTOXIMETERS, INC	\$90.00	SHERIFF TRUST
90210	LANGDON BLDG. CENTER	\$158.27	GENERAL/R&B
90211	DOT	\$74.80	FARM - MARKET
90212	DALLAS WITZEL	\$2,700.00	F-M/R&B
90213	ACME TOOLS	\$429.00	ROAD & BRIDGE
90214	HOFFARTH OIL COMPANY	\$2,393.38	ROAD & BRIDGE
90215	RDO TRUST ACCOUNT #80-5800	\$8,449.67	ROAD & BRIDGE
90216	SNOW WHEEL SYSTEM	\$624.96	ROAD & BRIDGE
90217	MIKKELSEN BROS. CONSTRUCTION	\$4,260.00	F-M/R&B
90218	GLENN MORSTAD	\$1,400.00	ROAD & BRIDGE
90219	ERLING'S OIL, INC.	\$1,676.15	ROAD & BRIDGE
90220	BUD'S SERVICE PRODUCTS	\$3,470.84	ROAD & BRIDGE
90221	NORTHEAST REGIONAL WATER	\$116.20	ROAD & BRIDGE
90222	JOHN DEERE FINANCIAL	\$96.62	ROAD & BRIDGE
90223	NEWMAN SIGNS	\$288.76	ROAD & BRIDGE
90224	BLUETARP CREDIT SERVICES	\$732.30	ROAD & BRIDGE
90225	DAHL TRUCK & AUTO	\$536.51	ROAD & BRIDGE
90226	WALHALLA COOP OIL CO.	\$239.81	ROAD & BRIDGE
90227	ALSEN FARMER'S ELEVATOR	\$135.62	ROAD & BRIDGE
90228	VALLEY TRUCK	\$193.02	ROAD & BRIDGE
90229	BRUCE WIRTH	\$24.66	ROAD & BRIDGE
90230	GARY BIMLER	\$75.00	ROAD & BRIDGE
90231	DUBOIS OIL CO.,INC	\$3,093.62	ROAD & BRIDGE
90232	ERLING'S OIL, INC.	\$434.50	ROAD & BRIDGE
90233	KADRMAS, LEE, & JACKSON INC.	\$2,626.38	ROAD & BRIDGE
90234	KADRMAS, LEE, & JACKSON INC.	\$8,125.00	ROAD & BRIDGE
90235	PENGUIN COMMUNICATIONS, LLC	\$1,968.00	EMG MNGR
90236	UNITED COMMUNICATIONS	\$52.01	EMG MNGR
90237	UNITED COMMUNICATIONS	\$194.49	E-911 EXCISE TAX
90238	POLAR COMMUNICATIONS	\$373.70	E-911 EXCISE TAX
90239	LANGDON AMOCO	\$122.08	VSO
90240	TOM HARDY	\$19.80	VSO
90241	CURTIS STEINOLFSON	\$18.00	VSO
90242	QUALITY SPECIALTY PRODUCTS & PRINTING	\$5.99	VSO
90243	CAVALIER COUNTY AUDITOR	\$25.00	WEED CONTROL
90244	ADVANCED BUSINESS METHODS	\$240.00	SOCIAL SERVICES
90245	SAMSON ELECTRIC LTD.	\$487.70	SOCIAL SERVICES
90246	LANGDON CITY	\$162.55	SOCIAL SERVICES
90247	CARL HOFFARTH CONSTRUCTION	\$375.00	SOCIAL SERVICES
90248	OTTER TAIL POWER CO	\$1,141.12	SOCIAL SERVICES
90249	QUALITY SPECIALTY PRODUCTS & PRINTING	\$14.99	SOCIAL SERVICES
90250	D S PROPERTIES	\$142.50	SOCIAL SERVICES
90251	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
90252	UNITED COMMUNICATIONS	\$680.57	SOCIAL SERVICES
90253	AMERIPRIDE	\$64.25	SOCIAL SERVICES
90254	LANGDON HARDWARE & RENTAL	\$43.51	SOCIAL SERVICES
90255	STANLEY DICK	\$85.00	SOCIAL SERVICES
90256	TED DAHL	\$85.00	SOCIAL SERVICES
90257	DAVID J. ZEIS	\$85.00	SOCIAL SERVICES

At 12:20 p.m., Austin Lafrenz made a motion to adjourn the meeting, seconded by Greg Goodman; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

David Zeis – Chairman

Nick Moser – Vice Chairman

Greg Goodman

Austin Lafrenz

Stanley Dick

Attest: Lisa Gellner - Auditor