

## Commissioners Proceedings

On February 5, 2019, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. Austin Lafrenz was not in attendance. The meeting began with the Pledge of Allegiance. Chairman David Zeis called the meeting to order and proceeded as follows:

Nick Moser made a motion to approve the minutes, seconded by Stanley Dick; motion carried.

The updated Vehicle Use policy in the Employee Handbook was reviewed. Crystal Beggs, HR, was asked to add that a claim for mileage must be submitted within 90 days. Later in the meeting the revised policy was received from Beggs. **Greg Goodman made a motion to approve the Vehicle Use policy as presented, seconded by Nick Moser, motion carried.**

Terry Johnston, Road Supervisor, met with the commissioners and reviewed the upcoming road projects. Johnston also discussed the option of purchasing a motor grader through SourceWell, a government agency which allows the county to purchase items the same way as using state bids. Ryan Clark, RDO, was in attendance and explained the process when SourceWell is used. The commissioners were in agreement to proceed with SourceWell.

**Stanley Dick made a motion to appoint Jeff Stanley to the JDA Board, seconded by Greg Goodman, motion carried.**

**Nick Moser made a motion to transfer \$54.76 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, seconded by Greg Goodman, motion carried. Nick Moser made a motion to transfer \$547.65 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, seconded by Stanley Dick, motion carried. Greg Goodman made a motion to transfer \$2,665.00 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, seconded by Stanley Dick, motion carried.**

Stephanie Bata, Tax Director, met with the commissioners and presented a proposed Agricultural Land Valuation by Land Use, with updated values for all soil types and land uses for 2019, as recommended by the Soils Committee. **Stanley Dick made a motion to approve the Agricultural Land Valuation by Land Use, seconded by Nick Moser, motion carried.** Bata also stated that the Soils Committee reviewed Vanguard's suggestion for valuation of gravel pits at \$5,000/acre for active gravel pits. The Soils Committee suggested defining an active gravel pit as one using 200 yards per acre per year or 2,500 yards total per year. **Nick Moser made a motion to approve the Soil Committee's definition of an active gravel pit and update, seconded by Stanley Dick, motion carried.** The commissioners asked that the definition of an active gravel pit be added to the Soils Policy.

Anita Beauchamp, Clerk of Court, met with the commissioners for a department update.

Jill Denault, Social Services Director, met with the commissioners for a department update. The joint meeting to discuss forming a three-county zone with Pembina and Walsh County Social Service Boards was discussed.

At 11:00 a.m. Nick Moser made a motion to recess for abatement hearings, seconded by Greg Goodman, motion carried. At 12:05 p.m. Nick Moser made a motion to reconvene, seconded by Greg Goodman, motion carried.

The commissioners discussed areas that would soon need snow pushed back in order to keep the roads open. There was discussion on possibly using snow blowers for some of the spots. The Inclement Weather policy was discussed and it was decided to have HR review the policy and give a recommendation.

Nick Moser made a motion, seconded by Stanley Dick to review and approve the following audit of claims; motion carried:

89925	STANLEY DICK	\$109.04	COMMISSIONERS
89926	NICK MOSER	\$153.70	COMMISSIONERS
89927	COUNTRY MEDIA, INC.	\$596.30	COMMISSIONERS
89928	SIGN IT	\$100.00	AUDITOR
89929	WEST PAYMENT CENTER	\$235.88	STATE'S ATTORNEY
89930	VICKI KUBAT	\$336.60	RECORDER
89931	VANGUARD APPRAISALS, INC	\$4,125.00	TAX DIRECTOR
89932	SIDWELL	\$2,400.00	TAX DIRECTOR
89933	TIM KINGZETT	\$75.00	TAX DIRECTOR
89934	MARK SCHNEIDER	\$75.00	TAX DIRECTOR
89935	LISA JACOBSON	\$75.00	TAX DIRECTOR
89936	LISA BUCHWEITZ	\$75.00	TAX DIRECTOR
89937	JOSH PLUMMER	\$1,026.00	GENERAL
89938	SAMSON ELECTRIC LTD.	\$292.38	GENERAL
89939	MID AMERICAN RESEARCH CHEMICAL	\$1,141.10	GENERAL
89940	LESLIE WELSH	\$300.00	GENERAL
89941	KEVLOTT TESTING SERVICES	\$487.50	GENERAL
89942	TOTAL FUNDS	\$2,500.00	GENERAL
89943	NORTH CENTRAL PLANNING COUNCIL	\$26,500.00	PLANNING
89944	KEVLOTT TESTING SERVICES	\$100.00	GENERAL
89945	MAPPING SOLUTIONS	\$1,505.00	GENERAL
89946	MONTANA-DAKOTA UTILITIES	\$2,720.99	GENERAL/SHERIFF/R&B
89947	LANGDON HARDWARE & RENTAL	\$208.86	GENERAL/SHERIFF/R&B
89948	LANGDON CITY	\$353.51	GENERAL/R&B
89949	VERIZON WIRELESS	\$131.16	GENERAL/F-M/WEED
89950	LANGDON AMOCO	\$149.10	GENERAL/F-M
89951	ADVANCED BUSINESS METHODS	\$636.04	CLERK/AUD/RECORD/F-M
89952	ND SHERIFF'S & DEPUTIES ASSOC.	\$250.00	SHERIFF
89953	D & B MOTORS	\$62.65	SHERIFF
89954	RELIANCE TELEPHONE, INC	\$100.00	SHERIFF
89955	AT&T MOBILITY	\$716.10	SHERIFF
89956	ND ASSOCIATION OF COUNTIES	\$400.00	SHERIFF
89957	RELIANCE TELEPHONE, INCA	\$200.00	SHERIFF
89958	KJS COMPUTER SERVICES	\$1,423.07	SHERIFF
89959	GREGORY FETSCH	\$87.50	SHERIFF
89960	FARMERS UNION OIL CO	\$1,258.83	SHERIFF
89961	QUALITY INN	\$169.20	SHERIFF
89962	ADVANCED BUSINESS METHODS	\$244.23	SHERIFF
89963	BUSINESS ESSENTIALS	\$22.23	SHERIFF
89964	CHRISTIE MOTOR SALES, INC.	\$58.30	SHERIFF
89965	APCO INTERNATIONAL	\$69.00	DISPATCHERS
89966	RDO TRUST ACCOUNT #80-5800	\$817.32	ROAD & BRIDGE
89967	D & R	\$3,242.90	ROAD & BRIDGE
89968	MAC'S INC.	\$364.44	ROAD & BRIDGE
89969	STEIN AUTO BODY, INC.	\$699.08	ROAD & BRIDGE

89970	BUTLER MACHINERY CO.	\$9,339.52	ROAD & BRIDGE
89971	JOHN DEERE FINANCIAL	\$464.38	ROAD & BRIDGE
89972	ERLING'S OIL, INC.	\$1,819.62	ROAD & BRIDGE
89973	VALLEY TRUCK	\$133.07	ROAD & BRIDGE
89974	DAHL TRUCK & AUTO	\$495.13	ROAD & BRIDGE
89975	RICHARD'S WELDING, INC.	\$4,928.30	ROAD & BRIDGE
89976	WALHALLA COOP OIL CO.	\$273.49	ROAD & BRIDGE
89977	NORTHEAST REGIONAL WATER	\$56.20	ROAD & BRIDGE
89978	WALHALLA BUILDING CENTER	\$15.98	ROAD & BRIDGE
89979	NEWMAN SIGNS	\$110.48	ROAD & BRIDGE
89980	FARMERS UNION OIL CO	\$4,405.80	ROAD & BRIDGE
89981	CARQUEST OF LANGDON	\$6.36	ROAD & BRIDGE
89982	MCCURDY, INC.	\$19.10	ROAD & BRIDGE
89983	ND DEPT. OF TRANSPORTATION	\$34.67	ROAD & BRIDGE
89984	UNITED COMMUNICATIONS	\$37.26	EMG MNGR
89985	BUSINESS ESSENTIALS	\$309.00	EMG MNGR
89986	KJS COMPUTER SERVICES	\$16.45	E-911 EXCISE TAX
89987	UNITED COMMUNICATIONS	\$194.13	E-911 EXCISE TAX
89988	POLAR COMMUNICATIONS	\$373.70	E-911 EXCISE TAX
89989	VERIZON WIRELESS	\$48.72	EMG MNGR
89990	VICTOR HECK	\$13.00	VSO
89991	TOM HARDY	\$25.12	VSO
89992	OTTER TAIL POWER CO	\$15.63	WEED CONTROL
89993	LANGDON HARDWARE & RENTAL	\$11.99	WEED CONTROL
89994	QUILL CORPORATION	\$169.51	SOCIAL SERVICES
89995	INFORMATION TECHNOLOGY DEPT.	\$31.80	SOCIAL SERVICES
89996	ADVANCED BUSINESS METHODS	\$480.00	SOCIAL SERVICES
89997	STANLEY DICK	\$170.00	SOCIAL SERVICES
89998	RICHARD FLANDERS	\$170.00	SOCIAL SERVICES
89999	TED DAHL	\$170.00	SOCIAL SERVICES
90000	AMY KRAM	\$170.00	SOCIAL SERVICES
90001	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
90002	SUSAN K. (FETSCH) CROCKETT	\$55.80	SOCIAL SERVICES
90003	UNITED COMMUNICATIONS	\$582.98	SOCIAL SERVICES

At 12:50 a.m. Greg Goodman made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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David Zeis – Chairman

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Nick Moser – Vice Chairman

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Greg Goodman

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Austin Lafrenz

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Stanley Dick  
February 5, 2019

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Attest: Lisa Gellner - Auditor