

## Commissioners Proceedings

On December 4, 2018, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

Lisa Gellner, Auditor, stated that all newly elected county officials had acknowledged and signed an Official Oath.

**Nick Moser made a motion to appoint David Zeis as Chairman, seconded by Austin Lafrenz, motion carried. Stanley Dick made a motion to nominate Nick Moser as Vice Chairman, seconded by Austin Lafrenz, motion carried.**

The commissioners did a reorganization of the road districts as follows: District 1 (Sarles/Hannah) - David Zeis; District 2 (Munich) - Stanley Dick; District 3 (Osnabrock) - Nick Moser; District 4 (Langdon) - Austin Lafrenz; District 5 (Vang) - Greg Goodman.

Nick Moser made a motion to approve the minutes, seconded by Greg Goodman; motion carried. Stanley Dick made a motion, seconded by Nick Moser to review and approve the following audit of claims; motion carried:

89354	FARMERS & MERCHANTS STATE BANK	\$166,918.78	VANGUARD
89355	STANLEY DICK	\$32.70	COMMISSIONERS
89356	NICK MOSER	\$172.22	COMMISSIONERS
89357	SIGN IT	\$53.50	COMMISSIONERS
89358	ND ASSOCIATION OF COUNTIES	\$1,650.00	COMMISSIONERS
89359	C & M HOME MARKETING	\$50.00	STATE'S ATTORNEY
89360	JOSH PLUMMER	\$1,062.00	GENERAL
89361	BUD'S SERVICE PRODUCTS	\$310.00	GENERAL
89362	SHARON JOHNSON	\$21.80	ELECTIONS
89363	PAUL HENDERSON	\$45.00	GENERAL
89364	CAROL GOODMAN	\$45.00	GENERAL
89365	WILLIAM S. HARDY	\$45.00	GENERAL
89366	SHANE PETERSON	\$45.00	GENERAL
89367	STANLEY DICK	\$45.00	GENERAL
89368	LAWRENCE HENRY	\$45.00	GENERAL
89369	KEN JENNINGS	\$45.00	GENERAL
89370	ND ASSOCIATION OF COUNTIES	\$8,760.00	GENERAL
89371	THE VILLAGE FAMILY SERVICE CENTER	\$1,500.00	GENERAL
89372	IRS	\$2,254.20	AUDITOR
89373	VERIZON WIRELESS	\$131.50	GENERAL/R&B/WEEED
89374	LANGDON CITY	\$356.21	GENERAL/R&B
89375	ADVANCED BUSINESS METHODS	\$636.04	CLERK/AUD/RECORD/F-M
89376	LANGDON HARDWARE & RENTAL	\$279.50	GENERAL/SHERIFF/R&B
89377	HOFFARTH STEAM CLEAN	\$475.20	SHERIFF

89378	D & B MOTORS	\$62.65	SHERIFF
89379	ADVANCED BUSINESS METHODS	\$244.23	SHERIFF
89380	QUALITY SPECIALTY PRODUCTS & PRINTING	\$81.92	SHERIFF
89381	GALLS, LLC	\$151.21	SHERIFF
89382	DHS-MMIS	\$1,215.50	SHERIFF
89383	JOHNSON CONTROLS FIRE PROTECTION LP	\$6,400.69	SHERIFF
89384	ND DEPT. OF TRANSPORTATION	\$235.49	FARM - MARKET
89385	WALHALLA COOP OIL CO.	\$77.42	ROAD & BRIDGE
89386	KEVIN MIKKELSEN	\$25.14	ROAD & BRIDGE
89387	WALHALLA BUILDING CENTER	\$4.49	ROAD & BRIDGE
89388	KEVIN MIKKELSEN	\$594.05	ROAD & BRIDGE
89389	CARQUEST OF LANGDON	\$136.54	ROAD & BRIDGE
89390	ERLING'S OIL, INC.	\$2,444.48	ROAD & BRIDGE
89391	DAHL TRUCK & AUTO	\$2,583.49	ROAD & BRIDGE
89392	MAC'S INC.	\$137.99	ROAD & BRIDGE
89393	DAKOTA FIRE EXTINGUISHERS	\$50.49	ROAD & BRIDGE
89394	RDO TRUST ACCOUNT #80-5800	\$5,472.23	ROAD & BRIDGE
89395	MCCURDY, INC.	\$1,002.80	ROAD & BRIDGE
89396	NORTHEAST REGIONAL WATER	\$60.50	ROAD & BRIDGE
89397	HOFFARTH OIL COMPANY	\$2,224.62	ROAD & BRIDGE
89398	ND DEPT. OF TRANSPORTATION	\$3,258.36	ROAD & BRIDGE
89399	KADRMAS, LEE, & JACKSON INC.	\$2,334.69	ROAD & BRIDGE
89400	CLOSE CONSTRUCTION	\$1,749.84	ROAD & BRIDGE
89401	KAREN KEMPERT	\$449.39	EMG MNGR
89402	OFFICE DEPOT	\$19.99	EMG MNGR
89403	UNITED COMMUNICATIONS	\$38.63	EMG MNGR
89404	BUSINESS ESSENTIALS	\$55.01	EMG MNGR
89405	UNITED COMMUNICATIONS	\$195.32	E-911 EXCISE TAX
89406	POLAR COMMUNICATIONS	\$373.70	E-911 EXCISE TAX
89407	VICTOR HECK	\$20.10	VSO
89408	CURTIS STEINOLFSON	\$10.52	VSO
89409	MACINE A LUKACH	\$21.42	NDSU EXT.
89410	MACINE A LUKACH	\$145.47	NDSU EXT.
89411	RANSOM COUNTY EXTENSION	\$108.00	NDSU EXT.
89412	NDSU - DEPT 3110	\$480.00	NDSU EXT.
89413	MACINE A LUKACH	\$40.79	NDSU EXT.
89415	NDSU - DEPT 3110	\$64.00	NDSU EXT.
89416	ANITHA CHIRUMAMILLA	\$1,476.80	NDSU EXT.
89417	LANGDON HARDWARE & RENTAL	\$44.99	WEED CONTROL
89418	DAHL TRUCK & AUTO	\$311.72	WEED CONTROL
89419	OTTER TAIL POWER CO	\$15.63	WEED CONTROL
89420	LANGDON BLDG. CENTER	\$1,385.00	WEED CONTROL
89421	NDWCA	\$540.00	WEED CONTROL
89422	LEO URLAUB	\$470.00	WEED CONTROL
89423	T.R. WAIND INS. CO. LTD.	\$63.00	SOCIAL SERVICES
89424	UNITED COMMUNICATIONS	\$590.01	SOCIAL SERVICES
89425	STATEWIDE SERVICES	\$1,009.00	SOCIAL SERVICES
89426	BUSINESS ESSENTIALS	\$399.52	SOCIAL SERVICES

89427	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
89428	QUALITY SPECIALTY PRODUCTS & PRINTING	\$60.00	SOCIAL SERVICES
89429	AMERIPRIDE	\$64.25	SOCIAL SERVICES
89430	ST ALPHONSUS SCHOOL	\$244.09	SOCIAL SERVICES
89431	U.S. POSTAL SERVICE	\$300.00	SOCIAL SERVICES
89432	JAN F. STEIN	\$2,000.00	SOCIAL SERVICES
89433	PEMBINA COUNTY SOCIAL SERVICES	\$14,819.14	SOCIAL SERVICES
89434	RICHARD FLANDERS	\$85.00	SOCIAL SERVICES
89435	TED DAHL	\$85.00	SOCIAL SERVICES
89436	STANLEY DICK	\$85.00	SOCIAL SERVICES
89437	DAVID J. ZEIS	\$85.00	SOCIAL SERVICES
89438	AMY KRAM	\$85.00	SOCIAL SERVICES
89439	MACINE LUKACH	\$102.83	NDSU EXT.

Nick Moser informed the commissioners that an ad for bids to purchase a mower had been put in the newspaper. Tom Borgen brought up Elsie Magnus' final email that was sent to employees, which was then read by David Zeis.

Terry Johnston, Road Supervisor, and Jeff Daley, KLJ, met with the commissioners and reviewed the updated of road projects. An updated map of future road projects was reviewed. **Stanley Dick made a motion to approve the design engineering contract with KLJ for the County 55 gravel project, seconded by Greg Goodman, motion carried.**

State bid amounts for pickups submitted by D&B Motors and Christie Motors were reviewed. It was decided to put together a list of all county vehicles before making a decision.

Interviews were done for the Water Board positions. Stanley Dick made a motion to do a private ballot voting for both Water Board positions, seconded by Nick Moser, motion carried. Following the vote, Nick Moser made a motion to appoint Bob Blake and Bruce Roder to the **Water Board**, seconded by Greg Goodman, motion carried.

Nick Moser made a motion to appoint Tim Kingzett to the **Soils Committee**, seconded by Stanley Dick, motion carried.

Nick Moser made a motion to appoint Allen Kingzett to the **Weed Board**, seconded by Austin Lafrenz, motion carried. David Zeis stated he would check with the other board member to see if he wanted to continue on the Weed Board. There was also discussion on possibly reducing the Weed Board to a five member board.

Greg Goodman made a motion to appoint **Nancy Feil** to the Health District Board, seconded by Stanley Dick, motion carried.

Stanley Dick made a motion to appoint Diane Hanson and Jeff Mostad to the **Library Board**, seconded by Nick Moser, motion carried. Later in the meeting Stanley Dick made a motion to

appoint Austin Lafrenz to the open position on the **Library Board**, seconded by Nick Moser, motion carried.

Nick Moser made a motion to re-appoint Ole Nowatzki as commission representative on the **North Central Planning Board**, seconded by Greg Goodman, motion carried.

Commissioners were assigned departments as follows:

Road Supervisor – Nick Moser;	NDSU Extension – Greg Goodman;
VSO – Nick Moser;	Emergency Manager – David Zeis;
Clerk of Court – Austin Lafrenz;	Maintenance – Nick Moser;
Tax Director – Stanley Dick;	Weed Officer – Greg Goodman;
Auditor – David Zeis;	Treasurer – Greg Goodman;
Recorder – Austin Lafrenz;	Sheriff – David Zeis;
State’s Attorney – Stanley Dick;	Public Health – Stanley Dick;

Nick Moser suggested keeping departments for two years, rather than rotating every year.

Nick Moser made a motion to appoint Austin Lafrenz to the **JDA Board**, seconded by Stanley Dick, motion carried.

Greg Goodman made a motion to appoint Nick Moser to the **Planning and Zoning Board**, seconded by Austin Lafrenz, motion carried.

Nick Moser made a motion to appoint Greg Goodman to the **Airport Authority Board**, seconded by Stanley Dick, motion carried.

Nick Moser made a motion to appoint Stanley Dick to the **Ramsey County Housing Board** which was recently reorganized to include Cavalier County, seconded by Greg Goodman, motion carried.

Stanley Dick made a motion to appoint Nick Moser to the **Tri-County Domestic Violence Board**, seconded by Austin Lafrenz, motion carried.

Greg Goodman made a motion to appoint David Zeis to the **Senior Meals and Services Board**, seconded by Nick Moser, motion carried.

The Northern Plains Resource Conservation and Development board position was discussed. It was decided to wait until next meeting to make an appointment to that board.

The schedule of meetings for January was reviewed. It was decided the first meeting would be Thursday, January 3, 2019 at 8:30 a.m.

There was discussion on possibly contracting with Ramsey County for a Human Resources Director. It was decided that Stanley Dick and David Zeis will see if they can get on the agenda for the next commission meeting in Ramsey County.

There was discussion on Cavalier County Social Services forming a new district with Pembina and Walsh Counties. **Stanley Dick made a motion for a non-binding resolution to proceed to form a Social Service district with Cavalier, Pembina and Walsh Counties, seconded by Nick Moser, motion carried.** It was also decided to invite Walsh County to the next Cavalier/Pembina County joint Social Service Board meeting.

Jill Denault, Social Services Director, met with the commissioners and requested a 2.5% (\$9,706) or 3% (\$11,647) bonus for the Social Service employees to be paid with the excess state funding Social Services has on hand. **Stanley Dick made a motion to approve a 3% bonus for the Social Service employees, seconded by Austin Lafrenz. A roll call vote was taken: Nick Moser - No; Greg Goodman - No; Austin Lafrenz - Yes; Stanley Dick - Yes; David Zeis - No. Motion failed 3 to 2.**

**Stanley Dick made a motion for County General to purchase the 2016 Chevy Impala from the Social Services for \$1,000.00, seconded by Greg Goodman, motion carried.** Lisa Gellner, Auditor, was instructed to publish a notice of sale for the 2009 Chevy Impala.

Nick Moser made a motion, seconded by Greg Goodman, to transfer \$1,355.00 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. Stanley Dick made a motion, seconded by Nick Moser, to transfer \$17.18 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. Stanley Dick made a motion, seconded by Austin Lafrenz, to transfer \$171.78 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, motion carried.

Lisa Gellner, Auditor, informed the commission that one of the payroll deposits to the IRS was 6 days late, due to the county being classified as a semi-weekly depositor, rather than a monthly depositor, resulting in a bill for penalty and interest in the amount of \$2,254.20. The IRS stated the county could send a letter to request it to be reduced/removed. **Stanley Dick made a motion to pay the penalty and interest and continue to communicate with the IRS to get it refunded, seconded by Greg Goodman, motion carried.**

Possible payoff off the Vanguard loan at Farmers & Merchants State Bank was discussed. The list of cities/townships that still owe for the Vanguard reappraisal was reviewed. **Greg Goodman made a motion to pay off the loan from County General, seconded by Nick Moser, motion carried.** Lisa Gellner, Auditor, stated collections from the cities/townships would continue to be deposited in the Vanguard Receivables fund and transferred to County General.

There was discussion on the possible purchase of a building for the Social Service office. **Nick Moser made a motion to advertise for the purchase of a building for the Social Service office. Moser later rescinded his motion.** It was decided to discuss it at the next Social Services Board meeting and to check with Scott Stewart, State's Attorney, so see if it is necessary to advertise before possibly purchasing a building.

While reviewing the vouchers, Stanley Dick questioned personal vehicle mileage being charged for picking up parts out of town when the shops have a county vehicle to utilize. It was decided to discuss a policy for reimbursement of personal vehicle mileage at the next meeting.

At 12:45 p.m., Greg Goodman made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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David Zeis - Chairman

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Nick Moser - Vice Chairman

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Greg Goodman

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Austin Lafrenz

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Stanley Dick

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Attest: Lisa Gellner - Auditor