

Commissioners Proceedings

On November 8, 2018, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present except Nick Moser. The meeting began with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

Richard Ring made a motion to approve the minutes from December 16th and December 30th, seconded by Elsie Magnus; motion carried. Elsie Magnus made a motion, seconded by David Zeis to review and approve the following audit of claims; motion carried:

89142	ERLING'S OIL, INC.	\$75.01	ROAD & BRIDGE
89163	MARILYN BASSINGTHWAITE	\$87.20	ELECTIONS
89164	JEAN HOFFMAN	\$65.40	ELECTIONS
89165	DARCY GELLNER	\$17.99	ELECTIONS
89166	STANLEY DICK	\$15.26	COMMISSIONERS
89167	BUSINESS ESSENTIALS	\$152.71	CLERK
89168	QUALITY SPECIALTY PRODUCTS & PRINTING	\$116.04	AUDITOR
89169	SILLERS, LAAVEG & WENZEL	\$180.00	STATE'S ATTORNEY
89170	R. SCOTT STEWART	\$38.15	STATE'S ATTORNEY
89171	CHAD HENDERSON	\$75.00	TAX DIRECTOR
89172	LISA JACOBSON	\$75.00	TAX DIRECTOR
89173	LISA BUCHWEITZ	\$75.00	TAX DIRECTOR
89174	MARK SCHNEIDER	\$75.00	TAX DIRECTOR
89175	TIM KINGZETT	\$75.00	TAX DIRECTOR
89176	JOSH PLUMMER	\$1,008.00	GENERAL
89177	SAMSON ELECTRIC LTD.	\$1,332.77	GENERAL
89178	DS SOLUTIONS	\$175.00	ELECTIONS
89179	SEACHANGE PRINT INNOVATIONS	\$350.00	ELECTIONS
89180	SPORTY'S	\$96.50	ELECTIONS
89181	ND NEWSPAPER ASSOC.	\$255.94	ELECTIONS
89182	OFFICE OF THE STATE AUDITOR	\$15,850.00	GENERAL
89183	ND INSURANCE DEPARTMENT	\$123.95	GENERAL/WEED
89184	ND ASSOCIATION OF COUNTIES	\$2,445.00	GENERAL
89185	COUNTRY MEDIA, INC.	\$1,735.14	COMMISH/ELECTION
89186	MONTANA-DAKOTA UTILITIES	\$1,143.53	GENERAL/SHERIFF/R&B
89187	ADVANCED BUSINESS METHODS	\$736.80	CLERK/AUD/RECORD/F-M
89188	CARQUEST OF LANGDON	\$251.73	GENERAL/SHERIFF/R&B
89189	UNITED COMMUNICATIONS	\$1,266.32	GENERAL
89190	LANGDON HARDWARE & RENTAL	\$93.38	GENERAL/SHERIFF
89191	LANGDON CITY	\$356.22	GENERAL/R&B
89192	VERIZON WIRELESS	\$131.01	GENERAL/R&B/WEED
89193	LANGDON AMOCO	\$265.66	GENERAL/F-M/R&B
89194	INFORMATION TECHNOLOGY DEPT.	\$3,876.53	GENERAL
89195	OTTER TAIL POWER CO	\$2,403.59	GENERAL/R&B
89196	BUSINESS ESSENTIALS	\$953.28	AUD/RECORD/GENERAL
89197	JOSH PLUMMER	\$80.00	SHERIFF
89198	FARMERS UNION OIL CO	\$1,809.61	SHERIFF
89199	US FOODS, INC.	\$106.38	SHERIFF
89200	GABE JOHNSTON	\$109.51	SHERIFF
89201	PAUL PODHRADSKY	\$52.50	SHERIFF

89202	ADVANCED BUSINESS METHODS	\$244.23	SHERIFF
89203	AT&T MOBILITY	\$723.03	SHERIFF
89204	GREGORY FETSCH	\$197.15	SHERIFF
89205	JODY M. GIRODAT	\$80.50	SHERIFF
89206	QUALITY INN	\$338.40	SHERIFF
89207	KEVIN FINNISON	\$41.00	SHERIFF
89208	NATIONAL SHERIFF'S ASSOCIATION	\$60.00	SHERIFF
89209	SENIOR MEALS AND SERVICES	\$538.50	SHERIFF
89210	LEEVERS FOODS	\$82.84	SHERIFF
89211	QUALITY INN	\$169.20	SHERIFF
89212	CHRISTIE MOTOR SALES, INC.	\$58.30	SHERIFF
89213	STEIN AUTO BODY, INC.	\$838.89	F-M/R&B
89214	KADRMAS, LEE, & JACKSON INC.	\$2,967.26	ROAD & BRIDGE
89215	WALHALLA COOP OIL CO.	\$191.61	ROAD & BRIDGE
89216	DUBOIS OIL CO.,INC	\$2,128.34	ROAD & BRIDGE
89217	BUTLER MACHINERY CO.	\$219.95	ROAD & BRIDGE
89218	CAVALIER RURAL ELECTRIC CO-OP.	\$70.42	ROAD & BRIDGE
89219	ERLING'S OIL, INC.	\$66.00	ROAD & BRIDGE
89220	RICHARD'S WELDING, INC.	\$30.00	ROAD & BRIDGE
89221	NORTHEAST REGIONAL WATER	\$55.00	ROAD & BRIDGE
89222	CLOSE CONSTRUCTION	\$5,750.00	FARM - MARKET
89223	CARL HOFFARTH CONSTRUCTION	\$850.00	ROAD & BRIDGE
89224	WITZEL CONSTRUCTION LLC	\$37,500.00	ROAD & BRIDGE
89225	JOHN DEERE FINANCIAL	\$296.56	ROAD & BRIDGE
89226	MARCOTTE BUILDER'S SUPPLY CO.	\$3,795.98	ROAD & BRIDGE
89227	MAC'S INC.	\$210.21	ROAD & BRIDGE
89229	RDO TRUST ACCOUNT #80-5800	\$1,384.96	ROAD & BRIDGE
89230	MIKKELSEN BROS. CONSTRUCTION	\$27,061.00	FARM - MARKET
89231	ZUERCHER TECHNOLOGIES	\$5,850.00	E-911 EXCISE TAX
89232	POLAR COMMUNICATIONS	\$373.70	E-911 EXCISE TAX
89233	UNITED COMMUNICATIONS	\$193.96	E-911 EXCISE TAX
89234	UNITED COMMUNICATIONS	\$49.15	EMG MNGR
89235	HEARTLAND CONSULTING GROUP, LLC	\$9,018.00	EMG MNGR
89236	XEROX CORPORATION	\$251.44	NDSU EXT.
89237	ANITHA CHIRUMAMILLA	\$704.65	NDSU EXT.
89238	NDEAFCS	\$115.00	NDSU EXT.
89239	NDAE4-HYW	\$100.00	NDSU EXT.
89240	UNITED COMMUNICATIONS	\$62.54	NDSU EXT.
89241	BUSINESS ESSENTIALS	\$78.48	NDSU EXT.
89242	MACINE A LUKACH	\$467.08	NDSU EXT.
89243	NDSU - DEPT 3110	\$83.00	NDSU EXT.
89244	MACINE A LUKACH	\$10.63	NDSU EXT.
89245	MACINE A LUKACH	\$72.60	NDSU EXT.
89246	ND CENTER FOR 4-H	\$40.00	NDSU EXT.
89247	ALLEN KINGZETT	\$115.00	WEED CONTROL
89248	MARK SCHNEIDER	\$115.00	WEED CONTROL
89249	STEVE RATZLAFF	\$115.00	WEED CONTROL
89250	GREG HOFFMAN	\$115.00	WEED CONTROL
89251	OTTER TAIL POWER CO	\$33.36	WEED CONTROL
89252	LANGDON HARDWARE & RENTAL	\$224.56	WEED CONTROL
89253	BUSINESS ESSENTIALS	\$11.00	WEED CONTROL
89254	FARMERS UNION OIL CO	\$409.86	WEED CONTROL
89255	SAMSON ELECTRIC LTD.	\$100.00	WEED CONTROL

89256	CARPENTER'S ROCK & GRAVEL CO	\$369.91	WEED CONTROL
89257	LEON PEDERSON	\$1,000.00	WEED CONTROL
89258	KEN JENNINGS	\$300.00	WEED CONTROL
89259	LARRY SEIM	\$1,000.00	WEED CONTROL
89260	LEON PEDERSON	\$1,084.84	WEED CONTROL
89261	LANGDON AMOCO	\$72.51	VSO
89262	VICTOR HECK	\$24.00	VSO
89263	CURTIS STEINOLFSON	\$45.57	VSO
89264	LEON HILTNER	\$284.50	VSO
89265	RAMADA FARGO	\$251.10	VSO
89266	LINDA GEISEN	\$101.78	SOCIAL SERVICES
89267	SUSAN K. (FETSCH) CROCKETT	\$58.62	SOCIAL SERVICES
89268	LANGDON HARDWARE & RENTAL	\$10.97	SOCIAL SERVICES
89269	LEEVEERS FOODS	\$72.80	SOCIAL SERVICES
89270	INFORMATION TECHNOLOGY DEPT.	\$31.80	SOCIAL SERVICES
89271	LANGDON CITY	\$107.15	SOCIAL SERVICES
89272	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
89273	JAN F. STEIN	\$2,000.00	SOCIAL SERVICES
89274	AMERIPRIDE	\$64.25	SOCIAL SERVICES
89275	ST. ALPHONSUS SCHOOL	\$209.00	SOCIAL SERVICES
89276	BUSINESS ESSENTIALS	\$37,549.80	SOCIAL SERVICES
89277	ADVANCED BUSINESS METHODS	\$240.00	SOCIAL SERVICES
89278	UNITED COMMUNICATIONS	\$2,670.58	SOCIAL SERVICES
89279	PEMBINA COUNTY SOCIAL SERVICES	\$6,843.26	SOCIAL SERVICES
89280	AMY KRAM	\$85.00	SOCIAL SERVICES
89281	TED DAHL	\$85.00	SOCIAL SERVICES
89282	DAVID J. ZEIS	\$85.00	SOCIAL SERVICES
89283	STANLEY DICK	\$85.00	SOCIAL SERVICES
89284	MELODY KING	\$50.89	SOCIAL SERVICES
89285	SUSAN K. (FETSCH) CROCKETT	\$94.51	SOCIAL SERVICES
89286	STEIN AUTO BODY, INC.	\$50.00	SOCIAL SERVICES
89287	DOLLAR GENERAL	\$8.70	SHERIFF
89288	PREMIUM WATERS, INC.	\$80.44	GENERAL
89289	MUNICH ELEVATOR & OIL CO.	\$426.90	ROAD & BRIDGE
89290	SHAWN HALL	\$114.45	ROAD & BRIDGE
89291	KNIFE RIVER MATERIALS	\$130,342.76	ROAD & BRIDGE

Elsie Magnus made a motion, seconded by David Zeis, to transfer \$35.35 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. David Zeis made a motion, seconded by Richard Ring, to transfer \$353.48 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, motion carried. David Zeis made a motion, seconded by Elsie Magnus, to transfer \$1,550.00 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried.

The commissioners discussed the upcoming Harassment in the Workplace training on December 13th presented by The Village Business Institute. It was decided that the training would be mandatory for all county employees.

There was discussion regarding Richard Ring's position on the Planning and Zoning Board. It was decided to wait until the first meeting in December to appoint a commissioner to the board. The commissioners reviewed the boards they are currently on.

The commissioners interviewed for the open snowplow operator position. The applicant agreed to let the auditor know if he would be taking the position within the next week. The commissioners also discussed the hourly rate of pay for Otto Sperling to fill in as snowplow operator in the Osnabrock District. **David Zeis made a motion, seconded by Richard Ring, to pay Otto Sperling \$25/hour, based on prior experience and knowledge of the area, to fill in as snowplow operator, if needed, motion carried.**

The bill from Knife River for work done on County 24 just outside of Munich was reviewed. Stanley Dick explained that additional asphalt was used to shape the road, which increased the cost of the project from what was estimated by Knife River. **Richard Ring made a motion, seconded by David Zeis, to pay the additional \$11,782.76 on the Knife River bill. A roll call vote was taken: Richard Ring "yes"; Stanley Dick "yes"; David Zeis "yes"; Elsie Magnus "no"; Nick Moser was not in attendance to vote; Motion carried 3-1.**

Shannon Duerr, JDA, and Greg Fetsch, Sheriff, did updates from their departments.

Karen Kempert, Emergency Manager/911 Coordinator, met with the commissioners and suggested they should rescind the conditional burn ban. **Elsie Magnus made a motion to rescind the conditional burn ban, seconded by Richard Ring, motion carried.** Kempert discussed the possible purchase of cell phone boosters for the motor graders and snowplow trucks, in light of no longer having a tower for the antenna/repeater for radio communication. **Elsie Magnus made a motion for the county to purchase cell phone boosters for the motor graders and snowplow trucks, seconded by Richard Ring. Elsie Magnus amended the motion to purchase cell phone boosters for the motor graders and snowplow trucks, due to the loss of the radio communications tower, seconded by Richard Ring. A roll call vote was taken with all voting in favor. Nick Moser was not in attendance to vote.**

There was discussion on the antenna on the tower that will be taken down, as well as the repeater in the building next to the tower. It was decided not to incur the cost of removing the antenna, but to have Wes Franchuk remove the repeater from the building.

Location of the Tax Director's office was discussed, as well as possible locations for WIC and Public Health's IVN. Ashley Johnson, WIC, met with the commissioners and discussed dire need for WIC in Cavalier County. The commissioners were in agreement and assured her they would find a location in the courthouse for her office. No final decision was made being some of the committee members were not able to attend.

Stanley Dick informed the commission that he had contacted Crystal Beggs from Devils Lake and she was interested in doing HR for Cavalier County. **Elsie Magnus made a motion to**

invite Crystal Beggs to the next commission meeting, seconded by Richard Ring, motion carried.

David Zeis made a motion to approve the 2017 State Audit, seconded by Elsie Magnus, motion carried.

Jill Denault, Social Services, met with the commissioners and informed them that the Social Services office would not be relocating. There was discussion on the current lease agreement with Kevin and Jan Stein for the building they have been in since 1977. Kevin Stein, owner of the building, was in attendance. The commissioners asked if he would be interested in selling the building. Stein stated he would consider it.

Tom Valentine asked if he could visit with the commission regarding acreage in Fremont Township. Valentine stated there were multiple parcels in Fremont that had the incorrect number of acres and that there were some inconsistencies with road right of ways that were taken off. Valentine was instructed to keep working with the Tax Director's office on the changes.

At 11:40 a.m., Elsie Magnus made a motion to adjourn the meeting, seconded by David Zeis; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Stanley Dick - Chairman

David Zeis - Vice Chairman

Richard Ring

Elsie Magnus

Nick Moser

Attest: Lisa Gellner - Auditor