

Commissioners Proceedings

On August 21, 2018, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The meeting began with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

Elsie Magnus made a motion to approve the minutes, seconded by Nick Moser; motion carried. Richard Ring made a motion, seconded by David Zeis to review and approve the following audit of claims; motion carried:

88757	STANLEY DICK	\$49.05	COMMISSIONERS
88758	PREMIUM WATERS, INC.	\$10.00	CLERK
88759	BUSINESS ESSENTIALS	\$43.38	AUDITOR/VSO
88760	STEELE CO. AUDITOR	\$9.85	TREASURER
88761	ADVANCED BUSINESS METHODS	\$20.81	RECORDER
88762	STEPHANIE BATA	\$361.30	TAX DIRECTOR
88763	STEPHANIE BATA	\$250.00	TAX DIRECTOR
88764	HANSEL PLUMBING & HEATING	\$300.75	GENERAL
88765	KLEMETSRUD PLUMBING & HEATING	\$1,158.37	GENERAL
88766	TERRY GIRODAT	\$75.00	GENERAL
88767	KEVLOTT TESTING SERVICES	\$438.75	GENERAL
88768	COMPUTER EXPRESS	\$1,970.50	GENERAL
88769	SOFTWARE INNOVATIONS	\$6,790.00	TREAS/GENERAL
88770	AT&T MOBILITY	\$714.31	SHERIFF
88771	GREGORY FETSCH	\$155.93	SHERIFF
88772	SENIOR MEALS AND SERVICES	\$672.00	SHERIFF
88773	MID-CONTINENT CABLE CO.	\$89.13	SHERIFF
88774	US FOODS, INC.	\$182.64	SHERIFF
88775	GALLS, LLC	\$45.12	SHERIFF
88776	CLOSE CONSTRUCTION	\$36,519.66	ROAD & BRIDGE
88777	CLOSE CONSTRUCTION	\$815.50	FARM - MARKET
88778	FISCHER LAND SURVEYING	\$500.00	ROAD & BRIDGE
88779	HOFFARTH OIL COMPANY	\$2,232.32	ROAD & BRIDGE
88780	PARK RIVER IMPLEMENT	\$930.52	ROAD & BRIDGE
88781	JOHN DEERE FINANCIAL	\$556.58	ROAD & BRIDGE
88782	JOHN DEERE FINANCIAL	\$9,050.00	ROAD & BRIDGE
88783	CAVALIER EQUIPMENT	\$151.05	ROAD & BRIDGE
88784	VERIZON WIRELESS	\$31.90	EMG MNGR
88785	COUNTRY MEDIA, INC.	\$22.11	EMG MNGR
88786	NBTC	\$128.03	E-911 EXCISE TAX
88787	NDACTVSO	\$60.00	VSO
88788	ANITHA CHIRUMAMILLA	\$338.30	NDSU EXT.
88789	MACINE A LUKACH	\$210.03	NDSU EXT.
88790	ANITHA CHIRUMAMILLA	\$36.47	NDSU EXT.
88791	BREAD PAN	\$159.20	NDSU EXT.
88792	NUTRIEN AG SOLUTIONS, INC.	\$980.00	WEED CONTROL
88793	MUNICH ELEVATOR & OIL CO.	\$243.27	WEED CONTROL
88794	OTTER TAIL POWER CO	\$326.07	SOCIAL SERVICES
88795	INFORMATION TECHNOLOGY DEPT.	\$31.80	SOCIAL SERVICES
88796	COMFORT SUITES	\$167.40	SOCIAL SERVICES
88797	PEMBINA COUNTY SOCIAL SERVICES	\$7,129.98	SOCIAL SERVICES
88798	VISA	\$817.04	SOCIAL SERVICES

Nick Moser stated he talked to Karen Kempert, Emergency Manager and confirmed that the county is still under a conditional fire ban. Kempert told Moser she would put a reminder online.

Lisa Gellner, Auditor, informed the commissioners of the mandatory state-wide election recount the county would have to participate in. The commissions decided to bill the eligible time for the recount to the state being it was a state mandate.

Nick Moser stated he had received calls and messages regarding the Langdon Area School budget, and reiterated that their budget hearing is listed in the newspaper for September 17, 2018 at 6:30 p.m.

Terry Johnston, Road Supervisor, met with the commissioners and stated that ND Local Technical Assistance Program (NDLTAP) had been in contact with him regarding proposed on-site motor grader training in Cavalier County on September 19, 2018. The commissioners stated they did want to proceed with the training and it would be mandatory for all motor grader operators. Gravel budgets and County FEMA fund balances by district were reviewed.

Johnston discussed the Alma Township bridge/culvert project with the commissioners and explained that the hydrology study done by Dan Fischer recommends (4) 6' X 50' culverts, rather than three as previously discuss. Based on the hydrology study, FEMA will require four culverts in order for the FEMA funds to be used for the project. Johnston stated he received the following bids for the project: Witzel Construction - \$37,500; Mikkelsen Bros - \$44,800; Close Construction - \$48,200. Johnston was asked to check with Alma Township to see if they decided to pay part of the cost for the project. Later in the meeting Johnston informed the commissioners that Alma Township agreed to pay \$6,000. **Nick Moser made a motion to accept Witzel Construction's bid in the amount of \$37,500 to replace the bridge with four culverts, contingent on Alma Township paying \$6,000 and receiving approval from FEMA to use the FEMA funds for the project, seconded by Richard Ring, motion carried.**

Seivert Township submitted a culvert request to replace a bridge between Sections 30 and 31. The Water Board approved (3) 5'X40' culverts to replace the bridge. The township requested the county cost share the culverts and they would pay for the labor to install. **Richard Ring made a motion to approve cost sharing the culverts, with Seivert Township paying for the installation, seconded by Elsie Magnus, motion carried.**

There was discussion on possibly purchasing a used shoulder reclaiming disk to be installed on the extra motor grader. Later in the meeting Johnston brought in pictures of the disk. **Elsie Magnus made a motion to purchase the shoulder reclaiming disk, contingent on the condition and availability, seconded by David Zeis, motion carried.**

There was discussion regarding the speed limit and dust control on County 55 through the gorge. Johnston stated he had ordered signs for no parking on the bridge. **Elsie Magnus made a motion to reduce the speed limit through the gorge to 40 mph for all traffic and install reduced speed ahead signs, seconded by David Zeis, motion carried.**

Vicki Kubat, Recorder, met with the commissioners and informed them that she received a refund check in the amount of \$5,047 from NDRIN based on the documents recorded in 2017. The US Imaging Project Phase II and III was discussed.

Stephanie Bata, Tax Director, was added to the agenda and asked to join the meeting to update the commissioners on State Equalization. Bata reported that Fremont Township was the only appeal brought to State Equalization. She also informed the commissioners that the county was at 105% on the residential values, and it was likely the state would require the county to lower residential values by 5% to be in compliance. Bata stated she would get Vanguard to come and do some training once she hired a deputy.

Debra Olson, Executive Director of the Domestic Violence & Abuse Center in Grafton met with the commissioners and asked the county to be the pass through for a Justice Assistance Grant they had received from the ND Attorney General. Olson explained that in order to receive the grant award it must pass through a county entity. Scott Stewart, State's Attorney, had already stated he was in agreement with the county being the pass through. **David Zeis made a motion for the county to be the pass through for the Domestic Violence & Abuse Center's JAG award from the ND Attorney General, seconded by Nick Moser, motion carried.** Olson asked the county to sign the application with the Domestic Violence & Abuse Center for the 2019 JAG. **David Zeis made a motion to sign the 2019 JAG application, seconded by Richard Ring, motion carried.** Elsie Magnus abstained from voting on both motions, due to the fact that she is the board president of the Domestic Violence & Abuse Center.

Macine Lukach and Anitha Chirumamilla, NDSU Extension met with the commissioners and presented an overview of the various programs and classes their department offers to the community throughout the year.

At 11:50 a.m., Nick Moser made a motion to adjourn the meeting, seconded by David Zeis; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Stanley Dick – Chairman

David Zeis – Vice Chairman

Richard Ring

Elsie Magnus

Nick Moser

Attest: Lisa Gellner - Auditor