

Commissioners Proceedings

On August 6, 2018, at 1:30 p.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse to review applications for the Tax Director position and conduct interviews. Nick Moser was not present. Chairman Stanley Dick led the interviews. At 7:30 p.m. Elsie Magnus made a motion to adjourn the meeting, seconded by Richard Ring, motion carried.

On August 7, 2018, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session with all members present. The meeting began with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

Elsie Magnus made a motion to approve the minutes, seconded by David Zeis; motion carried. Richard Ring made a motion, seconded by Nick Moser to review and approve the following audit of claims; motion carried:

88553	ELSIE MAGNUS	\$558.67	COMMISSIONERS
88554	NICK MOSER	\$187.48	COMMISSIONERS
88555	RICHARD RING	\$46.33	COMMISSIONERS
88556	RICHARD RING	\$28.89	COMMISSIONERS
88557	US FOODS, INC.	\$74.81	COMMISSIONERS
88558	BREAD PAN	\$43.50	COMMISSIONERS
88559	COUNTRY MEDIA, INC.	\$711.39	COMMISH/TREASURER
88560	REARDON OFFICE EQUIPMENT	\$12.57	TREASURER
88561	COMPUTER EXPRESS	\$333.00	TREASURER
88562	WEST PAYMENT CENTER	\$235.88	STATE'S ATTORNEY
88563	R. SCOTT STEWART	\$10.00	STATE'S ATTORNEY
88564	BUSINESS ESSENTIALS	\$18.99	RECORDER
88565	HANSEL PLUMBING & HEATING	\$94.00	GENERAL
88566	JOSH PLUMMER	\$945.00	GENERAL
88567	SAMSON ELECTRIC LTD.	\$392.58	GENERAL
88568	SCHROEDER FURNITURE	\$5.50	GENERAL
88569	PREMIUM WATERS, INC.	\$119.99	GENERAL
88570	SOFTWARE INNOVATIONS	\$350.00	GENERAL
88571	LANGDON HARDWARE & RENTAL	\$351.90	GENERAL/SHERIFF/F-M
88572	LANGDON AMOCO	\$301.80	GENERAL/F-M/R&B
88573	ADVANCED BUSINESS METHODS	\$656.31	CLERK/AUD/RECORD/F-M
88574	INFORMATION TECHNOLOGY DEPT.	\$3,877.88	GENERAL
88575	OTTER TAIL POWER CO	\$2,362.88	GENERAL/R&B
88576	LANGDON CITY	\$365.00	GENERAL/R&B
88577	UNITED COMMUNICATIONS	\$1,263.71	GENERAL
88578	VERIZON WIRELESS	\$233.32	GENERAL/R&B/WEED
88579	KEVIN FINNISON	\$58.00	SHERIFF
88580	MINOT POLICE DEPARTEMTN	\$595.00	SHERIFF
88581	AXON ENTERPRISE INC	\$1,584.00	SHERIFF
88582	HIGH POINT NETWORKS	\$391.00	SHERIFF
88583	QUALITY SPECIALTY PRODUCTS & PRINTING	\$67.99	SHERIFF

88584	FARMERS UNION OIL CO	\$1,930.07	SHERIFF
88585	GREGORY FETSCH	\$50.42	SHERIFF
88586	CHRISTIE MOTOR SALES, INC.	\$58.30	SHERIFF
88587	D & B MOTORS	\$1,072.92	SHERIFF
88588	LEEVEERS FOODS	\$33.50	SHERIFF
88589	US FOODS, INC.	\$55.59	SHERIFF
88590	BALCO UNIFORM CO. INC.	\$96.10	SHERIFF
88591	AURORA TACTICAL GROUP LLC	\$15,450.00	SHERIFF
88592	CODE 4 SERVICES, INC	\$309.81	SHERIFF
88593	PREMIUM WATERS, INC.	\$32.49	DISPATCHERS
88594	HUSKY MARKETING & SUPPLY COMPANY	\$15,791.58	FARM - MARKET
88595	CAVALIER RURAL ELECTRIC CO-OP.	\$52.71	ROAD & BRIDGE
88596	NORTHEAST REGIONAL WATER	\$176.80	ROAD & BRIDGE
88597	LANGDON FIRE EQUIPMENT	\$154.50	ROAD & BRIDGE
88598	ZIMMER PLUMBING & HOME CENTER	\$8.99	ROAD & BRIDGE
88599	CLARK CONSTRUCTION	\$34,557.68	F-M/R&B
88600	CLOSE CONSTRUCTION	\$288,261.96	ROAD & BRIDGE
88601	GLADEN CONSTRUCTION	\$389,388.23	ROAD & BRIDGE
88602	KADRMAS, LEE, & JACKSON INC.	\$26,054.37	ROAD & BRIDGE
88603	MIKKELSEN BROS. CONSTRUCTION	\$127,268.00	F-M/R&B
88604	3D SPECIALTIES	\$2,213.91	ROAD & BRIDGE
88605	WITZEL CONSTRUCTION LLC	\$52,500.00	F-M/R&B
88606	NEWMAN SIGNS	\$602.98	ROAD & BRIDGE
88607	DUBOIS OIL CO.,INC	\$1,836.00	ROAD & BRIDGE
88608	ERLING'S OIL, INC.	\$574.17	ROAD & BRIDGE
88609	ERLING'S OIL, INC.	\$74.00	ROAD & BRIDGE
88610	FARMERS UNION OIL CO	\$2,852.57	F-M/R&B
88611	MUNICH ELEVATOR & OIL CO.	\$2,549.08	ROAD & BRIDGE
88612	WALHALLA COOP OIL CO.	\$197.70	ROAD & BRIDGE
88613	ACME TOOLS	\$85.79	ROAD & BRIDGE
88614	BUTLER MACHINERY CO.	\$148.25	ROAD & BRIDGE
88615	DAHL TRUCK & AUTO	\$149.59	ROAD & BRIDGE
88616	THE CAR CLINIC	\$424.03	ROAD & BRIDGE
88617	CARQUEST OF LANGDON	\$306.81	F-M/R&B
88618	MAC'S INC.	\$285.53	ROAD & BRIDGE
88619	STEIN AUTO BODY, INC.	\$601.90	SHERIFF/R&B
88620	T.R. WAIND INS. CO. LTD.	\$33.00	ROAD & BRIDGE
88621	UNITED COMMUNICATIONS	\$49.05	EMG MNGR
88622	UNITED COMMUNICATIONS	\$190.18	E-911 EXCISE TAX
88623	POLAR COMMUNICATIONS	\$373.70	E-911 EXCISE TAX
88624	QUALITY INN	\$167.40	EMG MNGR
88625	MACINE A LUKACH	\$1,111.60	NDSU EXT.
88626	UNITED COMMUNICATIONS	\$75.70	NDSU EXT.
88627	XEROX CORPORATION	\$269.61	NDSU EXT.
88628	QUILL CORPORATION	\$180.54	NDSU EXT.
88629	NDSU - DEPT 3110	\$42.00	NDSU EXT.
88630	JAN WILD	\$50.00	NDSU EXT.
88631	MACINE A LUKACH	\$36.04	NDSU EXT.

88632	SIMPLOT GROWER SOLUTIONS	\$528.00	WEED CONTROL
88633	FARMERS UNION OIL CO	\$289.70	WEED CONTROL
88634	KNDK INC	\$177.00	WEED CONTROL
88635	WALHALLA BUILDING CENTER	\$50,000.00	WEED CONTROL
88636	STEIN AUTO BODY, INC.	\$73.35	VSO
88637	LANGDON AMOCO	\$48.94	VSO
88638	CLAIR MOEN	\$27.50	VSO
88639	AMERIPRIDE	\$56.59	SOCIAL SERVICES
88640	PREMIUM WATERS, INC.	\$54.99	SOCIAL SERVICES
88641	LEEVEERS FOODS	\$44.45	SOCIAL SERVICES
88642	MELODY KING	\$50.89	SOCIAL SERVICES
88643	LANGDON CITY	\$108.65	SOCIAL SERVICES
88644	LANGDON FIRE EQUIPMENT	\$70.00	SOCIAL SERVICES
88645	BISMARCK RAMKOTA HOTEL	\$334.80	SOCIAL SERVICES
88646	UNITED COMMUNICATIONS	\$561.65	SOCIAL SERVICES
88647	D & B MOTORS	\$87.65	SOCIAL SERVICES
88648	SUSAN K. (FETSCH) CROCKETT	\$428.39	SOCIAL SERVICES
88649	JAN F. STEIN	\$2,000.00	SOCIAL SERVICES
88650	ADVANCED BUSINESS METHODS	\$242.70	SOCIAL SERVICES
88651	PEMBINA COUNTY SOCIAL SERVICES	\$6,914.79	SOCIAL SERVICES
88652	LINDA GEISEN	\$71.60	SOCIAL SERVICES
88653	JOSH PLUMMER	\$520.00	SOCIAL SERVICES

Replacement of the overhead door at the Osnabrock shop was discussed. Estimates to replace the door were reviewed from Langdon Building Center and Marcotte Builders Supply. **Nick Moser made a motion to accept the low estimate from Marcotte Builders Supply/Ed & Carl Hoffarth in the amount of \$4,585.00, seconded by David Zeis, motion carried.**

A contract from Mapping Solutions was reviewed for updated plat books. **Richard Ring made a motion to approve the contract, seconded by Elsie Magnus, motion carried.**

Stanley Dick informed the commissioners that the State Tax Commissioner office had informed the Tax Director's office that the preliminary review of the residential values for Cavalier County was going to require a 5% decrease in residential values. The directive will be sent to the county after state equalization.

Terry Johnston, Road Supervisor, met with the commissioners and reviewed their current gravel budgets. Future proposed road funding from the state was also reviewed. The commissioners also discussed whether or not the county would be honoring the Harvest Permits which allow a 10% increase on load limits during harvest. **Nick Moser made a motion for the county to continue following what the state issued permits allow for load limits, seconded by Elsie Magnus, motion carried.**

Jon Markusen, KLJ, met with the commissioners and reviewed the current road projects that will soon be complete.

Tony Ottem, Alma Township, as well as several other residents from Alma Township, were present to talk to the commissioners about a bridge between Sections 14 and 15. The township was able to get \$10,000 from FEMA last year to repair the bridge. Johnston stated he had sent in a change of scope to FEMA requesting the funds be used to replace the bridge with culverts. FEMA requires a hydrology study be done before they would approve. The cost of the hydrology study by Dan Fischer would be \$500. The township asked the county to share the remaining cost to install culverts, should FEMA approve the funds being used for that purpose. The commissioners directed Johnston to have Fischer proceed with the hydrology study and get 3 estimates on the cost of the project. The township stated they would have a meeting and possibly consider contributing \$5,000 to \$6,000. The commissioners stated they will revisit the project at the next meeting, if the hydrology study and estimates were complete.

Johnston presented two culvert requests from Henderson Township: Between Sections 19 & 30; and another in Section 19. **Richard Ring made a motion to approve both requests, contingent on Water Board approval for the one between Sections 19 & 30, seconded by Elsie Magnus, motion carried.**

Stephanie Bata, Deputy Tax Director, met with the commissioners with the updated Soils Committee Policy which had been reviewed by Scott Stewart, State's Attorney. **Nick Moser made a motion to approve the updated policy, seconded by Richard Ring, motion carried.**

Jill Denault, Social Services Director, met with the commissioners and discussed the employee pay increases she had requested in her 2019 budget. The commissioners had made a motion prior to deny the 5% increases requested. No motion was made to change the decision.

Elsie Magnus made a motion to approve the preliminary budget for 2019, seconded by Richard Ring, motion carried.

The interviews for the Tax Director position were discussed. Elsie Magnus commended all the applicants that applied for the position. **Elsie Magnus made a motion, seconded by Richard Ring, based on the score/ranking of the applicants, to hire Stephanie Bata as Tax Director. A roll call vote was taken with all voting in favor, with the exception of Nick Moser who abstained from the vote, motion carried.** Stephanie Bata accepted the position. The commissioners discussed the Deputy Tax Director position with Bata, and decided to rehire the deputy position at four (4) days per week. Stanley Dick asked Bata to continue being in charge of the Soils Committee, and she agreed to do so. The six (6) month probationary period for Bata in the Tax Director Position was waived, based on her already completing the probationary period as Deputy Tax Director, and the fact that she has certification requirements that have to be met by the end of two years. It was acknowledged that there will not be an additional raise after certification is reached, and Bata's pay for August will be pro-rated. Stanley Dick also requested that Dawn Roppel no longer be used for training once the Deputy Tax Director is hired.

There was discussion on the insurance coverage for the building the ambulances and Sheriff vehicles are currently being stored in. It was decided to wait and see whether or not the county decides to turn the building over to the hospital.

Richard Ring made a motion, seconded by David Zeis, to transfer \$29.87 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. Elsie Magnus made a motion, seconded by Nick Moser, to transfer \$298.69 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, motion carried. David Zeis made a motion, seconded by Richard Ring, to transfer \$640.00 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. Richard Ring made a motion, seconded by Elsie Magnus, to transfer \$20,000.00 from Special County Highway Fund to Road and Bridge Fund, motion carried.

At 11:00 a.m., Elsie Magnus made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Stanley Dick - Chairman

David Zeis - Vice Chairman

Richard Ring

Elsie Magnus

Nick Moser

Attest: Lisa Gellner - Auditor