

## Commissioners Proceedings

On June 19, 2018 at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The commissioners began the meeting with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

Nick Moser made a motion to approve the County Equalization minutes, seconded by Richard Ring; motion carried. David Zeis made a motion to approve the June 5, 2018 minutes, seconded by Nick Moser; motion carried. Nick Moser made a motion, seconded by Elsie Magnus to review and approve the following audit of claims; motion carried:

88266	FARMERS & MERCHANTS STATE BANK	\$53,275.78	LOAN PAYMENT
88267	NORTHERN PLAINS RESOURCE	\$300.00	COMMISSIONERS
88268	ELSIE MAGNUS	\$137.34	COMMISSIONERS
88269	NICK MOSER	\$214.73	COMMISSIONERS
88270	STANLEY DICK	\$60.50	COMMISSIONERS
88271	ND ASSOCIATION OF COUNTIES	\$35.00	CLERK
88272	BUSINESS ESSENTIALS	\$665.61	CLERK/AUDITOR
88273	R. SCOTT STEWART	\$38.15	STATE'S ATTORNEY
88274	R. SCOTT STEWART	\$209.00	STATE'S ATTORNEY
88275	ND ATTORNEY GENERAL	\$593.00	STATE'S ATTORNEY
88276	STEPHANIE BATA	\$125.00	TAX DIRECTOR
88277	DS SOLUTION	\$175.00	ELECTIONS
88278	ES&S, LLC	\$3,400.92	ELECTIONS
88279	ARLYS WEINS	\$32.70	ELECTIONS
88280	BETTY COYLE	\$22.89	ELECTIONS
88281	DARCY GELLNER	\$9.27	ELECTIONS
88282	JEAN HOFFMAN	\$32.70	ELECTIONS
88283	MARILYN BASSINGTHWAITE	\$43.60	ELECTIONS
88284	SHARON JOHNSON	\$21.80	ELECTIONS
88285	SPORTY'S	\$135.00	ELECTIONS
88286	MAILFINANCE	\$891.24	GENERAL
88287	KEVLOTT TESTING SERVICES	\$487.50	GENERAL
88288	MAINSTAY SUITES	\$169.20	DOC PRESERVE FUND
88289	OTTER TAIL POWER CO	\$2,591.59	GENERAL/R&B
88290	LANGDON CITY	\$361.63	GENERAL/R&B
88291	UNITED COMMUNICATIONS	\$1,268.64	GENERAL
88292	PREMIUM WATERS, INC.	\$91.25	CLERK/GENERAL
88293	CARQUEST OF LANGDON	\$116.11	ROAD & BRIDGE
88294	INFORMATION TECHNOLOGY DEPT.	\$3,876.53	GENERAL
88295	AT&T MOBILITY	\$774.62	SHERIFF
88296	UNITED COMMUNICATIONS	\$3,031.36	SHERIFF
88297	QUALITY SPECIALTY PRODUCTS & PRINTING	\$147.43	SHERIFF
88298	FARMERS UNION OIL CO	\$1,729.10	SHERIFF

88299	NICK HOFFMAN	\$256.25	SHERIFF
88300	PAUL PODHRADSKY	\$427.05	SHERIFF
88301	MID-CONTINENT CABLE CO.	\$83.55	SHERIFF
88302	RELIANCE TELEPHONE	\$100.00	SHERIFF
88303	GALLS, LLC	\$932.00	SHERIFF
88304	CCMH	\$2,314.20	SHERIFF
88305	SAMSON ELECTRIC LTD.	\$6,218.01	SHERIFF
88306	SPORTS & SHIRTS	\$101.00	SHERIFF/DISPATCH
88307	PREMIUM WATERS, INC.	\$32.00	DISPATCHERS
88308	DANIEL TRUCKING	\$3,108.00	FARM - MARKET
88309	CLARK CONSTRUCTION	\$1,212.48	FARM - MARKET
88310	CAVALIER RURAL ELECTRIC CO-OP.	\$59.31	ROAD & BRIDGE
88311	SARLES CITY AUDITOR	\$1,500.00	ROAD & BRIDGE
88312	NEWMAN SIGNS	\$2,483.48	ROAD & BRIDGE
88313	WITZEL CONSTRUCTION LLC	\$108,705.20	F-M/R&B
88314	MUNICH ELEVATOR & OIL CO.	\$3,195.94	ROAD & BRIDGE
88315	RICHARD'S WELDING, INC.	\$379.20	ROAD & BRIDGE
88316	BUTLER MACHINERY CO.	\$4,518.51	ROAD & BRIDGE
88317	QUALITY INN	\$167.40	EMG MNGR
88318	VERIZON WIRELESS	\$75.27	EMG MNGR
88319	ELECTRONIC COMMUNICATIONS	\$1,995.00	E-911 EXCISE TAX
88320	NDC	\$128.03	E-911 EXCISE TAX
88321	CLAIR MOEN	\$150.96	VSO
88322	MACINE A LUKACH	\$407.29	NDSU EXT.
88323	UNITED COMMUNICATIONS	\$70.96	NDSU EXT.
88324	XEROX CORPORATION	\$284.25	NDSU EXT.
88325	NDSU - DEPT 3110	\$12.40	NDSU EXT.
88326	REDWOOD TOXICOLOGY LABORATORY	\$38.70	WEED CONTROL
88327	ALLEN KINGZETT	\$115.00	WEED CONTROL
88328	GREG HOFFMAN	\$115.00	WEED CONTROL
88329	STEVE RATZLAFF	\$115.00	WEED CONTROL
88330	T.R. WAIND INS. CO. LTD.	\$29.00	WEED CONTROL
88331	CROP PRODUCTION SERVICES INC.	\$13,850.00	WEED CONTROL
88332	BREAD PAN	\$68.46	WEED CONTROL
88333	FARMERS UNION OIL CO	\$463.50	WEED CONTROL
88334	DAHL TRUCK & AUTO	\$428.50	WEED CONTROL
88335	JOHN DEERE FINANCIAL	\$105.09	WEED CONTROL
88336	HEAVY EQUIPMENT SALES	\$11.97	WEED CONTROL
88337	CARQUEST OF LANGDON	\$20.72	WEED CONTROL
88338	RICHARD'S WELDING, INC.	\$451.00	WEED CONTROL
88339	THE CAR CLINIC	\$35.00	WEED CONTROL
88340	LINDA GEISEN	\$50.89	SOCIAL SERVICES
88341	MELODY KING	\$50.89	SOCIAL SERVICES
88342	SUSAN K. (FETSCH) CROCKETT	\$131.39	SOCIAL SERVICES
88343	VISA	\$84.01	SOCIAL SERVICES
88344	OTTER TAIL POWER CO	\$320.59	SOCIAL SERVICES

88345	LANGDON CITY	\$109.70	SOCIAL SERVICES
88346	AMERIPRIDE	\$56.59	SOCIAL SERVICES
88347	INFORMATION TECHNOLOGY DEPT.	\$31.80	SOCIAL SERVICES
88348	PREMIUM WATERS, INC.	\$69.00	SOCIAL SERVICES
88349	LANGDON DAY CARE CENTER	\$177.00	SOCIAL SERVICES
88350	PEMBINA COUNTY SOCIAL SERVICES	\$6,958.41	SOCIAL SERVICES

There was discussion on who should attend State Equalization. It was decided that just Steph Bata, Deputy Tax Director, would attend. Tom Borgen discussed his farm exemption with the commissioners. Traffic counters were discussed and Stanley Dick suggested that the roadmen be trained to help Terry Johnston with them.

Terry Johnston, Road Supervisor, met with the commissioners and reviewed the upcoming road projects, as well as future road projects. Johnston informed the commissioners that he is working with the software company for the traffic counters. Stanley Dick asked Johnston about the damage around Munich from the recent storms, and whether or not there was a chance they would get FEMA. Johnston stated it was not a large enough area to qualify.

The Tax Director position was discussed. The commissioners decided to advertise the position. The job description for the position was reviewed and updated. It was decided to eliminate the separate line for clerk pay from the Tax Director budget. The commissioners were in agreement for Stephanie Bata, Deputy Tax Director, to begin taking certification classes.

**David Zeis made a motion to approve the Beer and Liquor License for the Pembina Gorge Foundation, dba Frost Fire, seconded by Richard Ring, motion carried.**

**Elsie Magnus made a motion to approve the Gaming Site Authorization (Raffle & Poker) for the Langdon Country Club, seconded by Nick Moser, motion carried.**

The commissioners asked Lisa Gellner, Auditor, to check with Tanya Wieler to see if she would consider contracting HR for the county.

Mark Ratzlaff met with the commissioners regarding his letter he received for omitted tax on Parcel #26162000. Ratzlaff stated he felt the value was too high. **Elsie Magnus made a motion, seconded by David Zeis, to lower the structure value on Parcel #26162000 to \$120,000, motion carried.**

Tom Borgen met with the commissioners regarding the omitted tax on being put on Parcel #35224000. Borgen was in agreement with the value that was being put on the parcel.

At 11:50 a.m., Elsie Magnus made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

On June 25, 2018 and June 29, 2018 the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse for budget presentations. Nick Moser was not in attendance. The meetings were adjourned at 11:40 a.m. both days.

*Board of Commissioners  
Cavalier County, North Dakota*

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Stanley Dick - Chairman

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David Zeis - Vice Chairman

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Richard Ring

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Elsie Magnus

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Nick Moser

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Attest: Lisa Gellner - Auditor