

Commissioners Proceedings

On May 15, 2018 at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The commissioners began the meeting with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

Elsie Magnus made a motion to approve the minutes, seconded by David Zeis; motion carried. Nick Moser made a motion, seconded by Richard Ring to review and approve the following audit of claims; motion carried:

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|-------|---------------------------------------|-------------|---------------------------|
| 88061 | ND STATE TREASURER | \$2,814.74 | 911/DOM VIOLENCE/MED LEVY |
| 88062 | ND ASSOCIATION OF COUNTIES | \$477.52 | E-911 EXCISE TAX |
| 88063 | CHOICE FINANCIAL GROUP | \$13,869.86 | ROAD & BRIDGE |
| 88064 | STANLEY DICK | \$38.15 | COMMISSIONERS |
| 88065 | ANITA BEAUCHAMP | \$189.38 | CLERK |
| 88066 | RADISSON HOTEL BISMARCK | \$167.40 | CLERK |
| 88067 | FARMERS & MERCHANTS STATE BANK | \$46.38 | CLERK |
| 88068 | QUALITY SPECIALTY PRODUCTS & PRINTING | \$74.99 | CLERK |
| 88069 | ND SCHOOL BOARDS ASSOCIATION | \$200.00 | AUDITOR |
| 88070 | WEST PAYMENT CENTER | \$445.06 | CLERK |
| 88071 | PAM LAFRENZ | \$42.00 | TAX DIRECTOR |
| 88072 | SIDWELL | \$712.50 | TAX DIRECTOR |
| 88073 | FARMERS & MERCHANTS STATE BANK | \$64,932.12 | GENERAL |
| 88074 | BUSINESS ESSENTIALS | \$199.19 | GENERAL |
| 88075 | BUSINESS ESSENTIALS | \$14.37 | ELECTIONS |
| 88076 | CARLA SYMONS | \$975.00 | GENERAL |
| 88077 | TOTAL FUNDS BY HASLER | \$5,000.00 | GENERAL |
| 88078 | NEOPOST USA INC | \$140.00 | GENERAL |
| 88079 | NDACO RESOURCES GROUP, INC. | \$44.00 | GENERAL |
| 88080 | OTTER TAIL POWER CO | \$2,666.96 | GENERAL/R&B |
| 88081 | LANGDON CITY | \$349.16 | GENERAL/R&B |
| 88082 | UNITED COMMUNICATIONS | \$1,241.10 | GENERAL |
| 88083 | COUNTRY MEDIA, INC. | \$470.84 | COMMISH/F-M |
| 88084 | VERIZON WIRELESS | \$203.56 | GENERAL |
| 88085 | INFORMATION TECHNOLOGY DEPT. | \$3,506.53 | GENERAL |
| 88086 | LANGDON HARDWARE & RENTAL | \$208.84 | GENERAL/SHERIFF/F-M/R&B |
| 88087 | FARMERS UNION OIL CO | \$923.18 | AUDITOR/R&B |
| 88088 | CARQUEST OF LANGDON | \$311.55 | GENERAL/SHERIFF/R&B |
| 88089 | PREMIUM WATERS, INC. | \$66.50 | CLERK/GENERAL |
| 88090 | CHRISTIE MOTOR SALES, INC. | \$101.80 | SHERIFF |
| 88091 | COUNTRY MEDIA, INC. | \$46.50 | SHERIFF |
| 88092 | MID-CONTINENT CABLE CO. | \$83.55 | SHERIFF |
| 88093 | NICK HOFFMAN | \$16.45 | SHERIFF |
| 88094 | BUSINESS ESSENTIALS | \$82.90 | SHERIFF |
| 88095 | LAKE REGION LAW ENFORCEMENT CENTER | \$300.00 | SHERIFF |
| 88096 | GALLS, LLC | \$42.49 | SHERIFF |
| 88097 | FARMERS UNION OIL CO | \$1,562.74 | SHERIFF |
| 88098 | SENIOR MEALS AND SERVICES | \$277.50 | SHERIFF |
| 88099 | SIMPLEXGRINNELL | \$1,134.00 | SHERIFF |

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| 88100 | LEEVERS FOODS | \$8.94 | SHERIFF |
| 88101 | BOB BARKER COMPANY, INC. | \$198.92 | SHERIFF |
| 88102 | KELLY SCHWARTZ | \$37.26 | SHERIFF |
| 88103 | SIRCHIE | \$106.84 | SHERIFF |
| 88104 | SAMSON ELECTRIC LTD. | \$3,000.00 | SHERIFF |
| 88105 | PRAETORIAN DIGITAL | \$720.00 | SHERIFF |
| 88106 | KELLY SCHWARTZ | \$299.78 | DISPATCHERS |
| 88107 | PREMIUM WATERS, INC. | \$39.25 | DISPATCHERS |
| 88108 | JODY M. GIRODAT | \$28.00 | DISPATCHERS |
| 88109 | AW DIRECT | \$215.87 | FARM - MARKET |
| 88110 | CAVALIER RURAL ELECTRIC CO-OP. | \$84.75 | ROAD & BRIDGE |
| 88111 | FISCHER LAND SURVEYING | \$32.00 | ROAD & BRIDGE |
| 88112 | LANGDON AMOCO | \$232.38 | GENERAL/F-M/R&B |
| 88113 | ERLING'S OIL, INC. | \$1,295.00 | ROAD & BRIDGE |
| 88114 | ERLING'S OIL, INC. | \$2,284.96 | ROAD & BRIDGE |
| 88115 | WALHALLA COOP OIL CO. | \$28.87 | ROAD & BRIDGE |
| 88116 | MUNICH ELEVATOR & OIL CO. | \$362.53 | ROAD & BRIDGE |
| 88117 | RDO TRUST ACCOUNT #80-5800 | \$3,050.81 | ROAD & BRIDGE |
| 88118 | RICHARD'S WELDING, INC. | \$226.40 | ROAD & BRIDGE |
| 88119 | BUTLER MACHINERY CO. | \$3,544.25 | ROAD & BRIDGE |
| 88120 | DAHL TRUCK & AUTO | \$11.68 | ROAD & BRIDGE |
| 88121 | NBTC | \$128.03 | E-911 EXCISE TAX |
| 88122 | VERIZON WIRELESS | \$75.27 | EMG MNGR |
| 88123 | PARAMOUNT PLANNING GROUP | \$7,700.00 | EMG MNGR |
| 88124 | LANGDON AMOCO | \$607.43 | VSO |
| 88125 | CAVALIER COUNTY TREASURER | \$1,027.00 | VSO |
| 88126 | CURTIS STEINOLFSON | \$75.00 | VSO |
| 88127 | CURTIS STEINOLFSON | \$128.77 | VSO |
| 88128 | JAMES MAGNUSSON | \$175.23 | VSO |
| 88129 | JULIE JOHNSON | \$145.53 | VSO |
| 88130 | HOLIDAY INN | \$167.40 | COUNTY AGENT |
| 88131 | ANITHA CHIRUMAMILLA | \$492.61 | COUNTY AGENT |
| 88132 | MACINE A LUKACH | \$116.63 | COUNTY AGENT |
| 88133 | UNITED COMMUNICATIONS | \$57.91 | COUNTY AGENT |
| 88134 | XEROX CORPORATION | \$280.37 | COUNTY AGENT |
| 88135 | BUSINESS ESSENTIALS | \$46.34 | COUNTY AGENT |
| 88136 | ABBY BORCHARDT | \$50.00 | COUNTY AGENT |
| 88137 | BARB BOESL | \$50.00 | COUNTY AGENT |
| 88138 | LEEVERS FOODS | \$17.56 | COUNTY AGENT |
| 88139 | MACINE A LUKACH | \$35.52 | COUNTY AGENT |
| 88140 | MACINE A LUKACH | \$17.63 | COUNTY AGENT |
| 88141 | COUNTRY MEDIA, INC. | \$45.00 | WEED CONTROL |
| 88142 | SIMPLOT GROWER SOLUTIONS | \$9,500.00 | WEED CONTROL |
| 88143 | FARMERS UNION OIL CO | \$131.24 | WEED CONTROL |
| 88144 | CARQUEST OF LANGDON | \$87.89 | WEED CONTROL |
| 88145 | HEAVY EQUIPMENT SALES & RENTAL | \$44.40 | WEED CONTROL |
| 88146 | RICHARD'S WELDING, INC. | \$268.30 | WEED CONTROL |
| 88147 | LANGDON HARDWARE & RENTAL | \$42.31 | WEED CONTROL |
| 88148 | COMFORT SUITES | \$167.40 | SOCIAL SERVICES |
| 88149 | LINDA GEISEN | \$50.89 | SOCIAL SERVICES |

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| 88150 | MELODY KING | \$50.89 | SOCIAL SERVICES |
| 88151 | SUSAN K. (FETSCH) CROCKETT | \$50.89 | SOCIAL SERVICES |
| 88152 | VISA | \$119.74 | SOCIAL SERVICES |
| 88153 | OTTER TAIL POWER CO | \$541.71 | SOCIAL SERVICES |
| 88154 | LANGDON CITY | \$110.75 | SOCIAL SERVICES |
| 88155 | UNITED COMMUNICATIONS | \$574.95 | SOCIAL SERVICES |
| 88156 | AMERIPRIDE | \$55.09 | SOCIAL SERVICES |
| 88157 | LEEVEERS FOODS | \$89.50 | SOCIAL SERVICES |
| 88158 | INFORMATION TECHNOLOGY DEPT. | \$31.80 | SOCIAL SERVICES |
| 88159 | PREMIUM WATERS, INC. | \$69.00 | SOCIAL SERVICES |

David Zeis stated that Chuck Horter, ND Association of Counties, had completed the salary comparison and suggested that it be taken to the salary committee.

The commissioners were in agreement. There was discussion on whether or not to pay Bob Ehler, Vanguard, \$1,000 to be at County Equalization. Commissioners were in agreement to do so.

Stanley Dick stated that Scott Stewart had researched the responsibility for taxing mobile homes/campers at Mt. Carmel Dam rec area. Stewart stated it would be the Tax Director's responsibility, together with the township assessor. There was discussion that this would need to be done around July 1st when all of the campers/mobile homes were there. The commissioners also reiterated the importance of the township supervisor's responsibility to report taxable property to the township assessors.

Nick Moser made a motion to approve a Raffle Permit for Friends of OLSH Preservation, seconded by Elsie Magnus, motion carried.

David Zeis made a motion, seconded by Elsie Magnus, to approve a new mailbox for the courthouse from the maintenance budget, motion carried.

Terry Johnston, Road Supervisor, met with the commissioners. The Engineering Agreement from ND DOT was signed for the Safety Project. There was discussion on a bridge between Sections 14 & 15 in Alma Township, which had \$10,000 designated from FEMA for repairs. The township asked if the county would cost share culverts to replace the bridge. FEMA was in agreement, provided a hydrology study was first completed.

The commissioners discussed dust control. There was a request submitted to Ramsey County for dust control on the county line. Mike Muhs also requested to put dust control on County 23 at his own expense with the same product used by the Bottineau company. The commissioners stated they would rather see magnesium chloride used than calcium chloride because of corrosion. The commissioners were in agreement to allow dust control to be put down if the adjacent property owner wanted to incur the expense.

Due to dry conditions, the gravel project bid by Close Construction was delayed until mid/late June. Johnston stated that Gladen Const. may start the box culvert on County 39 the end of June. Safety recalls on the Munich truck plow were discussed and the fact that it was at Valley Truck in East Grand Forks already. Johnston informed the commissioners that Witzel Construction was low bidder on culverts both on County 55 and the Murphy Coulee.

There was discussion on a bridge/culvert replacement in between Sections 30 and 31 in Seivert Township. Stanley Dick stated the bridge appears to be structurally sound. The township asked if the county would cost share culverts to replace the bridge if they paid to remove the bridge and install the culverts. The 70% county/30% township cost share was reviewed and confirmed that the cost of the culverts would only be split up to 40' long. A formal request had not yet been submitted.

Johnston stated he would like to get the bridge map updated this summer.

There was discussion on the Munich street project that was approved. Johnston stated he would talk to Mark Zimmer to see if the project engineers would bid the extra work on the county road outside of Munich.

Elsie Magnus made a motion to appoint Dr. Emerson as Coroner, seconded by David Zeis, motion carried.

David Zeis made a motion, seconded by Elsie Magnus, to transfer \$855.75 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, motion carried. Richard Ring made a motion, seconded by Nick Moser, to transfer \$85.58 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. Elsie Magnus made a motion, seconded by David Zeis, to transfer \$1,105.00 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried.

Commission meeting times/days were discussed. No change was made.

The county's random drug and alcohol testing policy was reviewed. It was decided to leave all employees on the testing list, test the same number of employees, but not test as frequently.

Karen Kempert, Emergency Manager, met with the commissioners and discussed options for GIS mapping. Kempert gave the commissioners a list of vendors available on the ND Office of Management and Budget website. There was discussion that whatever GIS mapping software is used must interface with the taxation program. Leon Pederson, Weed Officer, stated he would have time to do mapping with his extra days in the winter months.

Tom Valentine, Fremont Township Assessor, met with the commissioners and reviewed some incorrect 2017 parcels in the township. The commissioners were not in agreement with doing omitted tax and advised him to get the parcels corrected for 2018 and move forward. With numerous errors found during the Vanguard reassessment and Sidwell mapping updates, the commissioners did not feel it was fair to do omitted tax on a select few parcels. The

commissioners asked Valentine if Fremont Township looked better now that Sidwell had finished updating the township. Valentine stated he had not looked at it lately. Valentine showed the commissioners the work he had done in his townships with FSA maps showing cropland/noncropland. The commissioners informed Valentine he had to use the Sidwell values, other than if he found CRP/NWL mapping errors that needed to be corrected. Valentine reminded the commissioners that he still had not received a copy of the county's soils policy. The Tax Director's office stated they would get Valentine a copy of the soils committee minutes.

Elsie Magnus stated she would be going to the National Association of Counties convention in July and asked if she would receive any reimbursement for her travel. No decision was made.

At 11:20 a.m., Richard Ring made a motion to adjourn the meeting, seconded by Elsie Magnus; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Stanley Dick - Chairman

David Zeis - Vice Chairman

Richard Ring

Elsie Magnus

Nick Moser

Attest: Lisa Gellner - Auditor