

Commissioners Proceedings

On June 5, 2018 at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The commissioners began the meeting with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

David Zeis made a motion to approve the minutes, seconded by Elsie Magnus; motion carried. Nick Moser made a motion, seconded by Richard Ring to review and approve the following audit of claims; motion carried:

88162	BOBCAT OF GRAND FORKS	\$18,900.00	WEED CONTROL
88179	STANLEY DICK	\$125.35	COMMISSIONERS
88180	DAVID J. ZEIS	\$21.80	COMMISSIONERS
88181	COUNTRY MEDIA, INC.	\$463.92	COMMISSIONERS
88182	ND ASSOCIATION OF COUNTIES	\$105.00	COMMISH/AUDITOR
88183	ANITA BEAUCHAMP	\$10.50	CLERK
88184	AVI SYSTEMS, INC	\$28,404.83	CLERK
88185	WEST PAYMENT CENTER	\$231.57	STATE'S ATTORNEY
88186	BUSINESS ESSENTIALS	\$813.70	TAX DIRECTOR
88187	BUD'S SERVICE PRODUCTS	\$43.50	GENERAL
88188	CS LANDSCAPING	\$360.00	GENERAL
88189	JERRY BOWLES	\$50.00	GENERAL
88190	JOSH PLUMMER	\$1,053.00	GENERAL
88191	MID AMERICAN RESEARCH CHEMICAL	\$688.51	GENERAL
88192	SHARON'S GREENHOUSE	\$670.31	GENERAL
88193	US MAIL SUPPLY, INC	\$1,734.00	GENERAL
88194	ES & S ELECTION	\$6.85	ELECTIONS
88195	ND ASSOCIATION OF COUNTIES	\$1,000.00	NON-DEPT
88196	ADVANCED BUSINESS METHODS	\$654.82	CLERK/AUD/RECORD/F-M
88197	BUSINESS ESSENTIALS	\$919.12	AUDITOR/GENERAL/ELECTIONS
88198	COMPUTER EXPRESS	\$1,228.00	GENERAL/VSO
88199	LANGDON AMOCO	\$320.27	GENERAL/F-M/R&B
88200	FARMERS UNION OIL CO	\$2,227.62	COMMISH/R&B
88201	LANGDON HARDWARE & RENTAL	\$381.69	GENERAL/F-M
88202	MONTANA-DAKOTA UTILITIES	\$972.65	GENERAL/SHERIFF/R&B
88203	VERIZON WIRELESS	\$203.56	GENERAL/HR/R&B/WEED
88204	ADVANCED BUSINESS METHODS	\$235.00	SHERIFF
88205	AT&T MOBILITY	\$638.67	SHERIFF
88206	BUSINESS ESSENTIALS	\$1,398.00	SHERIFF/E-911 TAX
88207	SENIOR MEALS AND SERVICES	\$525.00	SHERIFF
88208	CHRISTIE MOTOR SALES, INC.	\$531.89	SHERIFF
88209	DANIELLE LINDSETH	\$329.00	DISPATCHERS
88210	HIGH POINT NETWORKS	\$165.00	SHERIFF
88211	LANGDON BLDG. CENTER	\$597.75	SHERIFF
88212	LANGDON COMMUNITY DRUG	\$25.42	SHERIFF
88213	LEEVERS FOODS	\$42.44	SHERIFF

88214	MIKE METZGER	\$181.89	SHERIFF
88215	ND STATE RADIO COMMUNICATIONS	\$180.00	SHERIFF
88216	PAUL PODHRADSKY	\$45.68	SHERIFF
88217	REDWOOD TOXICOLOGY LABORATORY	\$50.00	SHERIFF
88218	RINGO	\$2,312.00	SHERIFF
88219	US FOODS, INC.	\$210.55	SHERIFF
88220	US FOODS, INC.	\$49.25	SHERIFF
88221	D & B MOTORS	\$102.50	FARM - MARKET
88222	MICHAEL TODD & COMPANY	\$520.85	FARM - MARKET
88223	DUBOIS OIL CO.,INC	\$3,077.20	ROAD & BRIDGE
88224	HOFFARTH CONSTRUCTION	\$63.51	ROAD & BRIDGE
88225	JIM RADEMACHER	\$80.00	ROAD & BRIDGE
88226	JOHN DEERE FINANCIAL	\$53.94	ROAD & BRIDGE
88227	NORTHEAST REGIONAL WATER	\$55.00	ROAD & BRIDGE
88228	RDO TRUST ACCOUNT #80-5800	\$5,727.07	ROAD & BRIDGE
88229	VALLEY TRUCK	\$2,605.80	ROAD & BRIDGE
88230	WALHALLA COOP OIL CO.	\$117.17	ROAD & BRIDGE
88231	ZIMMER PLUMBING & HOME CENTER	\$44.45	ROAD & BRIDGE
88232	DOT	\$1,730.59	ROAD & BRIDGE
88233	KADRMAS, LEE, & JACKSON INC.	\$2,937.83	ROAD & BRIDGE
88234	NDEMA C/O DENISE BREW	\$90.00	EMG MNGR
88235	POLAR COMMUNICATIONS	\$373.70	E-911 EXCISE TAX
88236	UNITED COMMUNICATIONS	\$234.47	EMG MNGR
88237	LANGDON AMOCO	\$81.68	VSO
88238	CLAIR MOEN	\$151.50	VSO
88239	CLAIR MOEN	\$135.00	VSO
88240	JAMES MAGNUSSON	\$101.25	VSO
88241	JAMES MAGNUSSON	\$71.25	VSO
88242	CAVALIER COUNTY REPUBLICAN	\$41.00	NDSU EXT.
88243	MACINE A LUKACH	\$50.00	NDSU EXT.
88244	CARRINGTON RESEARCH EXT. CENTER	\$50.00	WEED CONTROL
88245	COUNTRY MEDIA, INC.	\$60.00	WEED CONTROL
88246	FINEST AUTO BODY & GLASS	\$561.93	WEED CONTROL
88247	JOSH PLUMMER	\$150.00	WEED CONTROL
88248	LANGDON HARDWARE & RENTAL	\$97.91	WEED CONTROL
88249	LEON PEDERSON	\$75.00	WEED CONTROL
88250	ADVANCED BUSINESS METHODS	\$233.15	SOCIAL SERVICES
88251	JAN F. STEIN	\$2,000.00	SOCIAL SERVICES
88252	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
88253	LANGDON DAY CARE CENTER	\$532.00	SOCIAL SERVICES
88254	UNITED COMMUNICATIONS	\$599.85	SOCIAL SERVICES
88255	U.S. POSTAL SERVICE	\$265.00	SOCIAL SERVICES
88256	PEMBINA COUNTY SOCIAL SERVICES	\$7,360.56	SOCIAL SERVICES

Scott Stewart, State's Attorney, met with the commissioners regarding a membership to the Society for Human Resource Management (SHRM) in the amount of \$209/year. The commissioners told Stewart to proceed with the membership.

Greg Fetsch, Sheriff, met with the commissioners regarding overtime for law enforcement. The following change was proposed in the county's policy manual: Section 506.2 OVERTIME COMPENSATION - G. ~~Comp Time for non-law enforcement can only be accumulated up to a maximum amount of 240 hours. Law enforcement may accumulate up to 480 hours.~~ Law enforcement will adhere to overtime policies specified in the department-specific policy manual reviewed and updated to current regulation as required. **Nick Moser made a motion, seconded by David Zeis, to update the overtime policy for law enforcement, motion carried.**

Elsie Magnus made a motion, seconded by David Zeis, to approve the County Township Road Mileage Certifications, motion carried.

Richard Ring made a motion, seconded by Nick Moser, to transfer \$1,108.76 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, motion carried. Elsie Magnus made a motion, seconded by David Zeis, to transfer \$110.88 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. David Zeis made a motion, seconded by Nick Moser, to transfer \$425 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried.

Elsie Magnus made a motion, seconded by Richard Ring, to approve a Beer and Liquor License for Walhalla Country Club, motion carried.

Leon Hiltner, VSO, met with the commissioners regarding the VSO van drivers. The commissioners were in agreement that the drivers need to be paid as county employees. Hiltner stated he would put an ad in the newspaper and plan to have up to 4 drivers in payroll.

Terry Johnston, Road Supervisor, and Jon Markusen, KLJ, met with the commissioners and reviewed the progress of the current road projects. Road and Bridge Excess Levy project(s) for 2019 were discussed. The Munich street/county road projects were discussed. The commissioners decided the engineer's estimate to pave the county road coming into Munich was too high and decided not to have the engineer bid it.

Load limits on the county roads were discussed. **Nick Moser made a motion to remove the load limits, seconded by Richard Ring, motion carried.**

Elsie Magnus presented the salary committee's proposal to the commission. For 2019 the salary committee recommended an adjustment to the Sheriff's salary in the amount of \$880/month and the academy trained part-time sheriff deputy increase to \$20.50/hour. A zero increase for all other employees was proposed for all other employees, due to the potential increase in the cost of health insurance. The salary committee stressed that all county employee pay increases should be equal and stated that they retained the prerogative to request the same pay increase if the commissioners approved over all pay increases for other departments not included in the salary committee. **David Zeis made a motion to**

accept the salary committee’s proposal and have the departments proceed to budget with the two proposed adjustments and a zero pay increase, seconded by Nick Moser. A roll call vote was taken, with all voting in favor.

Jason Estenson, Sarles City, met with the commissioners and proposed that the county start paying Sarles City \$125/month to rent the city’s shed to store the county’s motor grader. Estenson acknowledged that the city would pay the hourly rate the county charges for maintaining the city streets and snow removal. **Nick Moser made a motion, seconded by David Zeis, to pay Sarles City \$1,500/year to rent the building starting June 15, 2018, motion carried.** Estenson stated they would bill the county for the rent annually.

Stanley Dick informed the commissioners that Pam Lafrenz, Tax Director, resigned effective immediately on June 1, 2018. Some of the commissioners did not receive an email regarding the resignation, so it was decided to wait until the next commission meeting to discuss proceeding to advertise the position. Stephanie Bata, Deputy Tax Director, stated she would be willing to work 5 days per week in the meantime, and attend County Equalization and State Equalization. Bata also stated she would be willing to start taking tax director classes if the commissioners wanted her to. It was decided that Bata’s pay would stay at the same rate per day, but increase to 5 days per week beginning June 1, 2018.

At 11:35 a.m., Richard Ring made a motion to adjourn the meeting, seconded by Elsie Magnus; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Stanley Dick - Chairman

David Zeis - Vice Chairman

Richard Ring

Elsie Magnus

Nick Moser

Attest: Lisa Gellner - Auditor