

Commissioners Proceedings

On March 20, 2018 at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. Elsie Magnus was not present. The commissioners began the meeting with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

David Zeis made a motion to approve the minutes from March 6, 2018 and March 14, 2018, seconded by Richard Ring; motion carried. Richard Ring made a motion, seconded by Nick Moser to review and approve the following audit of claims; motion carried:

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| 87583 | LANGDON AMOCO | \$20.00 | SOCIAL SERVICES |
| 87584 | VANGUARD APPRAISALS, INC | \$3,000.00 | TAX DIRECTOR |
| 87680 | CAVALIER CO. TOWNSHIP OFFICERS ASSOCIATION | \$5,850.00 | DUES |
| 87682 | NDACO RESOURCES GROUP, INC. | \$44.00 | GENERAL |
| 87683 | RACHEAL FULLER | \$547.65 | STATE'S ATTORNEY |
| 87685 | STANLEY DICK | \$261.06 | COMMISSIONERS |
| 87686 | NDACS | \$50.00 | AUDITOR |
| 87687 | HR COLLABORATIVE | \$200.00 | CLERK |
| 87688 | HR COLLABORATIVE | \$200.00 | RECORDER |
| 87689 | UNDERGROUND VAULTS & STORAGE | \$200.00 | RECORDER |
| 87690 | ND COUNTY RECORDER'S ASSOCIATION | \$100.00 | RECORDER |
| 87691 | QUALITY SPECIALTY PRODUCTS & PRINTING | \$18.00 | STATE'S ATTORNEY |
| 87692 | BUSINESS ESSENTIALS | \$2,020.86 | ASSESSOR/GENERAL |
| 87693 | LISA GELLNER | \$327.41 | ELECTIONS |
| 87694 | LA QUINTA INN & SUITES | \$81.90 | ELECTIONS |
| 87695 | MAILFINANCE | \$891.24 | GENERAL |
| 87696 | SANFORD HEALTH OCCUPATIONAL MEDICINE CLINIC | \$585.00 | GENERAL |
| 87697 | ND ASSOCIATION OF COUNTIES | \$105.00 | COMMISH/CLERK/TREASURER |
| 87698 | COMPUTER EXPRESS | \$1,749.00 | GENERAL |
| 87699 | OTTER TAIL POWER CO | \$2,787.69 | GENERAL/R&B |
| 87700 | UNITED COMMUNICATIONS | \$1,547.88 | GENERAL |
| 87701 | LANGDON AMOCO | \$166.07 | GENERAL/F-M |
| 87702 | HANSEL PLUMBING & HEATING | \$1,688.33 | SHERIFF |
| 87703 | MID-CONTINENT CABLE CO. | \$83.55 | SHERIFF |
| 87704 | SIGN IT | \$50.00 | SHERIFF |
| 87705 | PAUL PODHRADSKY | \$75.02 | SHERIFF |
| 87706 | SPORTS & SHIRTS | \$270.00 | DISPATCHERS |
| 87707 | CHOICE FINANCIAL GROUP | \$31,358.06 | ROAD & BRIDGE |
| 87708 | BOB ROSTVET | \$54.50 | ROAD & BRIDGE |
| 87709 | CAVALIER RURAL ELECTRIC CO-OP. | \$122.58 | ROAD & BRIDGE |
| 87710 | MUNICH CITY AUDITOR | \$390.00 | ROAD & BRIDGE |
| 87712 | CLARK CONSTRUCTION | \$1,563.75 | ROAD & BRIDGE |
| 87713 | ERLING'S OIL, INC. | \$1,215.00 | ROAD & BRIDGE |
| 87714 | MUNICH ELEVATOR & OIL CO. | \$179.39 | ROAD & BRIDGE |
| 87715 | DAHL TRUCK & AUTO | \$183.90 | ROAD & BRIDGE |
| 87716 | BUTLER MACHINERY CO. | \$4,052.17 | ROAD & BRIDGE |

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| 87717 | JOHN DEERE FINANCIAL | \$680.13 | ROAD & BRIDGE |
| 87718 | SOEBY MOTOR CO | \$100.00 | ROAD & BRIDGE |
| 87719 | KAREN KEMPert | \$275.40 | EMG MNGR |
| 87720 | QUALITY INN | \$334.80 | EMG MNGR |
| 87721 | PARAMOUNT PLANNING GROUP | \$5,200.00 | EMG MNGR |
| 87722 | VERIZON WIRELESS | \$75.38 | EMG MNGR |
| 87723 | UNITED COMMUNICATIONS | \$85.72 | EMG MNGR |
| 87724 | NATIONAL EMERGENCY NUMBER ASSOCIATION | \$50.00 | EMG MNGR |
| 87725 | NDTC | \$128.03 | E-911 EXCISE TAX |
| 87726 | UNITED COMMUNICATIONS | \$189.96 | E-911 EXCISE TAX |
| 87727 | LEON HILTNER | \$353.57 | VSO |
| 87728 | NDSU EXT SERVICE | \$22,497.50 | COUNTY AGENT |
| 87729 | UNITED COMMUNICATIONS | \$73.92 | COUNTY AGENT |
| 87730 | XEROX CORPORATION | \$233.15 | COUNTY AGENT |
| 87731 | NDSU - DEPT 3110 | \$9.49 | COUNTY AGENT |
| 87732 | LEEVEERS FOODS | \$14.36 | COUNTY AGENT |
| 87733 | VON CHRISTIANSON | \$115.00 | WEED CONTROL |
| 87734 | STEVE RATZLAFF | \$115.00 | WEED CONTROL |
| 87735 | MARK SCHNEIDER | \$115.00 | WEED CONTROL |
| 87736 | ALLEN KINGZETT | \$115.00 | WEED CONTROL |
| 87737 | ROBERT GILSETH | \$115.00 | WEED CONTROL |
| 87738 | WALHALLA BUILDING CENTER | \$13,025.00 | WEED CONTROL |
| 87739 | OTTER TAIL POWER CO | \$911.02 | SOCIAL SERVICES |
| 87740 | VISA | \$307.37 | SOCIAL SERVICES |
| 87741 | INFORMATION TECHNOLOGY DEPT. | \$31.80 | SOCIAL SERVICES |
| 87742 | ADVANCED BUSINESS METHODS | \$233.15 | SOCIAL SERVICES |
| 87743 | LANGDON DAY CARE CENTER | \$1,022.00 | SOCIAL SERVICES |
| 87744 | ASKEW FUNERAL HOMES | \$2,600.00 | SOCIAL SERVICES |
| 87745 | PEMBINA COUNTY SOCIAL SERVICES | \$7,827.05 | SOCIAL SERVICES |

In old business there was discussion about the Sidwell mapping program and updates that needed to be made to the program. The remaining Vanguard bill was discussed and it was decided not to pay it until the additional parcels were assessed by Vanguard.

Terry Johnston, Road Supervisor, and Jeff Daley, KLJ, met with the commissioners and reviewed the bids for the gravel project on County Rd 32. **Nick Moser made a motion to accept the low bid from Close Construction in the amount of \$407,917.87, seconded by Richard Ring, motion carried. Richard Ring made a motion, seconded by David Zeis, to approve KLJ to do full-time inspection for the gravel project at a maximum cost of \$41,500, motion carried.**

Daley, KLJ, informed the commissioners that temporary construction easements were needed for the box culvert project on County 39. An amendment to the KLJ engineering contract to include the temporary construction easements was presented to the commissioners in the amount of \$4,754.69. **Nick Moser made a motion, seconded by Richard Ring, to approve the amendment to the engineering contract, motion carried.**

Johnston informed the commissioners that he had met with the Water Board regarding culvert replacements in Seivert Township on Starkweather Coulee Drain, which were covered 85% by FEMA. The Water Board is requesting that the county pay 40% of the remaining bill in the amount of \$1,915.76. **David Zeis made a motion, seconded by Richard Ring, to approve payment of the \$1,915.76, motion carried.** The commissioners asked that the county be informed of the project before it begins if the Water Board wants the county to cost share in the future.

There was discussion on two possible bridge replacement projects on a legal drain in Banner Township. Banner Township sharing a portion of the cost was discussed. The Water Board will determine what is needed to replace the bridge(s), as well as what the cost will be.

Gravel and equipment bids were opened. Johnston stated he would compile the bids and put a bid book together.

Nick Moser made a motion, seconded by Richard Ring, to approve a Beer and Liquor License for Langdon Country Club, motion carried.

Paul Henderson, Cavalier County Township Officers Association, met with the commissioners regarding a motion made at their annual meeting regarding the Vanguard reassessment bills to the townships. Scott Stewart, State's Attorney, stated that ND Century Code requires that the cost of the reassessment must be paid by the townships and cities. **Nick Moser made a motion, seconded by Richard Ring, to deny the request (motion) made at the Cavalier County Township Officers meeting on March 13, 2018, with regard to the Vanguard reassessment cost. A roll call vote was taken: David Zeis - yes; Richard Ring - yes; Nick Moser - yes; Stanley Dick - yes; Elsie Magnus was not in attendance to vote; motion carried 4-0.**

At approximately 10:30 a.m. David Zeis made a motion to recess the commission meeting for a Cavalier County Housing Authority Meeting, seconded by Richard Ring, motion carried. At 10:40 a.m. Richard Ring made a motion to reconvene the commission meeting, seconded by Nick Moser, motion carried.

Terry Allbee, ND Natural Resources Trust; Larry Kotchman, ND State Forester; and Tom Clays, ND Forestry, met with the commissioners regarding a possible 160 acre land acquisition in Fremont and North Olga Townships. The commissioners suggested that letters be sent out to landowners in within four square miles informing them of the possible acquisition, and requesting any input they may have. Any responses received from the letters will be forwarded to the commissioners.

Vanguard map factors throughout the county were reviewed, and the fact that there were very few comparable sales in the rural areas. A statement was read from Elsie Magnus, commissioner, stating her view on the reassessment values. **Nick Moser made a motion, seconded by David Zeis, to keep the ag/residential map factor at .85 for Elgin Township; lower the ag/residential map factor to .70 for the following townships: South Dresden, Langdon, Harvey, Manilla,**

Easby, Perry, North Loma, and Waterloo; lower the ag/residential map factor to .55 for all other townships; and no changes be made to the unincorporated cities. A roll call vote was taken: Richard Ring – yes; Nick Moser – yes; Stanley Dick – yes; David Zeis – yes; Elsie Magnus was not in attendance to vote; motion carried 4-0.

Richard Flanders met with the commissioners discussed the billing for Vanguard to the townships and cities.

Nick Moser made a motion, seconded by David Zeis, for the county to pay the cost for any employees who wish to certify or recertify their CPR/FirstAid, motion carried.

At 12:50 p.m., Richard Ring made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Stanley Dick – Chairman

David Zeis – Vice Chairman

Richard Ring

Elsie Magnus

Nick Moser

Attest: Lisa Gellner - Auditor