

Commissioners Proceedings

On November 21, 2017 at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. Richard Ring was not present. The commissioners began the meeting with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

Elsie Magnus made a motion to approve the minutes, seconded by David Zeis; motion carried. David Zeis made a motion, seconded by Elsie Magnus to review and approve the following audit of claims; motion carried:

86704	JAMES MAGNUSSON	\$8.31	VSO
86705	JAMES MAGNUSSON	\$107.58	VSO
86706	JAMES MAGNUSSON	\$186.43	VSO
86707	JAMES MAGNUSSON	\$196.20	VSO
86718	ELSIE MAGNUS	\$67.41	COMMISSIONERS
86719	SOFTWARE INNOVATIONS	\$1,250.00	TREASURER
86720	ND STATE'S ATTORNEY'S ASSOCIATION	\$300.00	STATE'S ATTORNEY
86721	COMPUTER EXPRESS	\$1,864.99	GENERAL/TAX DIRECTOR
86722	VANGUARD APPRAISALS, INC	\$67,903.20	TAX DIRECTOR
86723	NORTH CENTRAL PLANNING COUNCIL	\$1,659.33	GENERAL
86724	NORTH CENTRAL PLANNING COUNCIL	\$1,659.33	GENERAL
86725	NORTH CENTRAL PLANNING COUNCIL	\$1,659.34	GENERAL
86726	THE VILLAGE FAMILY SERVICE CENTER	\$1,500.00	NON-DEPT
86727	REDWOOD TOXICOLOGY LABORATORY	\$116.10	NON-DEPT
86728	ND ASSOCIATION OF COUNTIES	\$10,271.00	GENERAL/COMMISH
86729	MONTANA-DAKOTA UTILITIES	\$1,433.89	GENERAL/SHERIFF/R&B
86730	FORMAX INCORPORATED	\$138.75	SHERIFF
86731	AT&T MOBILITY	\$766.87	SHERIFF
86732	GREGORY FETSCH	\$83.00	SHERIFF
86733	US FOODS, INC.	\$70.00	SHERIFF
86734	CODE 4 SERVICES LLC	\$584.67	SHERIFF
86735	GALLS, LLC	\$75.46	DISPATCHERS
86736	STEIN AUTO BODY, INC.	\$50.00	DISPATCHERS
86737	QUALITY SPECIALTY PRODUCTS & PRINTING	\$39.99	FARM - MARKET
86738	KEVIN MIKKELSEN	\$243.96	ROAD & BRIDGE
86739	KEVIN MIKKELSEN	\$64.94	ROAD & BRIDGE
86740	M. GAIL PEARSON	\$91.00	COUNTY AGENT
86741	VERIZON WIRELESS	\$75.42	EMG MNGR
86742	QUALITY SPECIALTY PRODUCTS & PRINTING	\$45.43	SHERIFF
86743	QUALITY INN	\$251.10	EMG MNGR
86744	VISA	\$128.79	SOCIAL SERVICES
86745	OTTER TAIL POWER CO	\$540.90	SOCIAL SERVICES
86746	PEMBINA COUNTY SOCIAL SERVICES	\$14,054.47	SOCIAL SERVICES
86747	GABE JOHNSTON	\$33.50	SHERIFF
86749	BUD'S SERVICE PRODUCTS	\$406.90	ROAD & BRIDGE
86750	JOHN METZGER	\$50.64	SHERIFF

The Employee Assistance Program contract with The Village was reviewed. **David Zeis made a motion to approve the contract, seconded by Stanley Dick, motion carried.**

Stanley Dick made a motion, seconded by David Zeis, to transfer \$41,685.00 from Vanguard Receivables Fund to County General Fund, motion carried.

Terry Johnston, Road Supervisor, and Jeff Daley, KLJ, met with the commissioners. The summary of bids was reviewed for the box culvert on County 39. **Elsie Magnus made a motion to accept the low bid in the amount of \$424,448.30 from Gladen Construction, Inc., seconded by David Zeis, motion carried. Stanley Dick made a motion, seconded by Elsie Magnus, to approve the engineering contract with KLJ for the project, motion carried.**

Engineering for the 2018 gravel projects was discussed. KLJ stated they would put proposals together both with the option of having them on site during the project, and without them on site.

Final gravel budgets were reviewed. Johnston informed the commissioners that somebody had offered \$10/bridge plank for the used planks from the Brick Mine Bridge. It was decided to keep the planks for use on bridges throughout the county. State bid on John Deere tractor leases for 2018 were discussed. The commissioners instructed Johnston to go ahead and line up tractors for next year with Langdon Implement. Johnston informed the commissioners that the county turned in approximately \$483,275 to FEMA; and the townships turned in \$1,171,534.

At 9:30 a.m. Stanley Dick made a motion to recess for the public hearing to amend the zoning regulations. At 9:45 a.m. David Zeis made a motion to adjourn the public hearing and reconvene the regular commission meeting. **Stanley Dick made a motion to adopt the changes proposed to the Cavalier County Zoning Regulations, seconded by Elsie Magnus. A roll call vote was taken with all voting in favor.**

At 10:00 a.m. David Zeis made a motion to recess for the Delinquent Tax Sale, seconded by Stanley Dick, motion carried. At 10:10 a.m. David Zeis made a motion to adjourn the Delinquent Tax Sale and reconvene the regular commission meeting.

There was discussion on possible locations for the Tax Director office. The east side of the north meeting room was suggested, as well as the HR/Housing offices. The commissioners went and looked at the HR/Housing offices. Later in the meeting when Pam Lafrenz, Tax Director, and Stephanie Bata, Deputy Tax Director, met with the commissioners, the commissioners suggested moving their office to the HR/Housing offices so they could make the move sooner, and there would be no time and expense for remodeling. The commissioners asked them to take a look at the offices and they would make a decision at the next meeting.

The motor grader and snowplow operators had their semi-annual meeting with the commissioners. The drivers reviewed the status of the various plow updates being done to the

snowplows. The commissioners asked if the county had a chainsaw to cut small trees in the county road right of ways. Rick Rostvet stated there was one in Osnabrock they could use.

The donation request letters for NextEra were reviewed. The commissioners made a suggestion to NextEra what they felt the priority should be, but left it up to them to decide which request they would donate to.

At 11:30 a.m. Elsie Magnus made a motion to recess for an abatement hearing, seconded by David Zeis, motion carried. At 11:50 a.m. Elsie Magnus made a motion to adjourn the abatement hearing and reconvene the regular commission meeting, seconded by David Zeis, motion carried.

At 11:50 a.m., Stanley Dick made a motion to adjourn the meeting, seconded by David Zeis; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Nick Moser - Chairman

Stanley Dick - Vice Chairman

Richard Ring

David Zeis

Elsie Magnus

Attest: Lisa Gellner - Auditor