

## Commissioners Proceedings

On August 15, 2017, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The commissioners began the meeting with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

Richard Ring made a motion to approve the minutes, seconded by David Zeis; motion carried. Elsie Magnus made a motion, seconded by Stanley Dick to review and approve the following audit of claims; motion carried:

86089	STANLEY DICK	\$64.80	COMMISSIONERS
86090	PREMIUM WATERS, INC.	\$7.00	CLERK
86091	SCHROEDER FURNITURE	\$339.09	TREASURER
86092	WEST PAYMENT CENTER	\$207.97	STATE'S ATTORNEY
86093	PAM LAFRENZ	\$121.10	TAX DIRECTOR
86094	STEPHANIE BATA	\$91.00	TAX DIRECTOR
86095	VANGUARD APPRAISALS, INC	\$21,179.70	TAX DIRECTOR
86096	DACOTAH PAPER CO.	\$909.01	GENERAL
86097	MOSTAD INSURANCE SERVICES	\$1,312.00	NON-DEPT
86098	ND INSURANCE DEPARTMENT	\$100.00	NON-DEPT
86099	PREMIUM WATERS, INC.	\$178.50	NON-DEPT
86100	SANFORD HEALTH OCCUPATIONAL MEDICINE CLINIC	\$270.00	NON-DEPT
86101	VICKI KUBAT	\$23.90	NON-DEPT
86102	US FOODS, INC.	\$117.98	COMMISSIONERS
86103	CHRISTIE MOTOR SALES, INC.	\$920.90	SHERIFF
86104	US FOODS, INC.	\$75.84	SHERIFF
86105	SENIOR MEALS AND SERVICES	\$267.00	SHERIFF
86106	MID-CONTINENT CABLE CO.	\$83.56	SHERIFF
86107	PAUL PODHRADSKY	\$120.00	SHERIFF
86108	UNIFORM CENTER	\$377.20	SHERIFF
86109	REDWOOD TOXICOLOGY LABORATORY	\$8.75	SHERIFF
86110	COUNTRY MEDIA, INC.	\$20.50	DISPATCHERS
86111	PREMIUM WATERS, INC.	\$67.00	DISPATCHERS
86112	OTTER TAIL POWER CO	\$2,524.90	GENERAL/R&B
86113	LANGDON CITY	\$361.06	GENERAL/R&B
86114	UNITED COMMUNICATIONS	\$1,296.02	GENERAL
86115	VERIZON WIRELESS	\$218.16	GENERAL/HR/R&B/WEED
86116	COUNTRY MEDIA, INC.	\$953.40	COMMISH/TREASURER/TAX
86117	INFORMATION TECHNOLOGY DEPT.	\$3,506.53	GENERAL
86118	LANGDON AMOCO	\$237.75	GENERAL/F-M/R&B
86119	CAVALIER RURAL ELECTRIC CO-OP.	\$53.03	ROAD & BRIDGE
86120	GENDREAU ELECTRIC	\$1,709.50	ROAD & BRIDGE
86121	GOFER SANITATION	\$310.00	ROAD & BRIDGE
86122	CLOSE CONSTRUCTION	\$31,566.00	FARM - MARKET
86123	MIKKELSEN BROS. CONSTRUCTION	\$146,262.10	F-M/R&B
86124	CHRIS LUNDEBY	\$34.92	ROAD & BRIDGE
86125	PHIL WOLD	\$213.93	ROAD & BRIDGE
86126	DUBOIS OIL CO.,INC	\$35.34	ROAD & BRIDGE

86127	ERLING'S OIL, INC.	\$110.02	ROAD & BRIDGE
86128	MUNICH ELEVATOR & OIL CO.	\$2,344.93	ROAD & BRIDGE
86129	WALHALLA COOP OIL CO.	\$310.36	ROAD & BRIDGE
86130	BUTLER MACHINERY CO.	\$90.00	ROAD & BRIDGE
86131	H. E. EVERSON CO	\$87.22	ROAD & BRIDGE
86132	NDC	\$128.03	E-911 PHONE EXCISE TAX
86133	ELIZABETH DUSTIN, GIS CONSULTANT	\$560.00	EMG MNGR
86134	FISCHER LAND SURVEYING & ENGINEERING	\$8,819.82	EMG MNGR
86135	LANGDON AMOCO	\$44.05	VSO
86136	CLAIR MOEN	\$191.26	VSO
86137	M. GAIL PEARSON	\$45.50	COUNTY AGENT
86138	ANITHA CHIRUMAMILLA	\$86.67	COUNTY AGENT
86139	MACINE A LUKACH	\$208.83	COUNTY AGENT
86140	UNITED COMMUNICATIONS	\$120.10	COUNTY AGENT
86141	CAVALIER COUNTY AUDITOR	\$681.76	COUNTY AGENT
86142	XEROX CORPORATION	\$284.70	COUNTY AGENT
86143	NDSU - DEPT 3110	\$10.42	COUNTY AGENT
86144	REARDON OFFICE EQUIPMENT	\$72.12	COUNTY AGENT
86145	REARDON OFFICE EQUIPMENT	\$23.99	COUNTY AGENT
86146	BRAD BRUMMOND	\$58.85	COUNTY AGENT
86147	CITY OF FARGO	\$262.00	COUNTY AGENT
86148	LEEVEES FOODS	\$25.70	COUNTY AGENT
86149	SIMPLOT GROWER SOLUTIONS	\$1,356.25	WEED CONTROL
86150	WITZEL CONSTRUCTION LLC	\$12,305.00	WEED CONTROL
86151	LINDA GEISEN	\$60.89	SOCIAL SERVICES
86152	MELODY KING	\$219.42	SOCIAL SERVICES
86153	SUSAN K. (FETSCH) CROCKETT	\$50.89	SOCIAL SERVICES
86154	VISA	\$159.03	SOCIAL SERVICES
86155	OTTER TAIL POWER CO	\$333.68	SOCIAL SERVICES
86156	LANGDON CITY	\$109.00	SOCIAL SERVICES
86157	UNITED COMMUNICATIONS	\$564.13	SOCIAL SERVICES
86158	QUALITY SPECIALTY PRODUCTS & PRINTING	\$389.90	SOCIAL SERVICES
86159	INFORMATION TECHNOLOGY DEPT.	\$31.80	SOCIAL SERVICES
86160	PREMIUM WATERS, INC.	\$48.50	SOCIAL SERVICES
86161	S&A INC	\$160.00	SOCIAL SERVICES

Transmission repairs on the Sarles motor grader were discussed. There was also discussion on the trail GPS unit from Butler. It was decided to try the GPS unit on one machine and review how usable the data reports are.

**Richard Ring made a motion, seconded by Stanley Dick, to transfer \$1,134.92 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, motion carried. Elsie Magnus made a motion, seconded by Stanley Dick, to transfer \$113.49 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. David Zeis made a motion, seconded by Richard Ring, to transfer \$100,000.00 from Special County Highway Fund to Road and Bridge Fund, motion carried. Stanley Dick made a motion, seconded by David Zeis, to transfer \$59,000.00 from County Poor Fund to Social Welfare Fund, motion carried.**

Terry Johnston met with the commissioners and reviewed the gravel budgets by district, as well as upcoming culvert projects. The county road mowing policy was reviewed. **David Zeis made a motion, seconded by Elsie Magnus, to update the county road mowing policy to read as follows:**

*“Landowners with property adjacent to COUNTY roads are required to mow the road right-of-way **between July 1<sup>st</sup> and August 1<sup>st</sup>** of each calendar year. Grass must be mowed shoulder level or lower. If this is not done **between July 1<sup>st</sup> and August 1<sup>st</sup>**, the COUNTY will hire the work done and assess the landowner a rate of \$100.00 per ½ mile of road. All landowners must clear all ditches and road right-of-way of all obstructions, such as rock, trees, hay bales, and machinery. When swathers are used for mowing, the swaths must be removed.”*

**Motion carried.**

Snowplow trucks and operators were discussed. It was decided to advertise for a snowplow truck driver for the Langdon/Osnabrock Districts.

**David Zeis made a motion, seconded by Richard Ring, to appoint Karen Kempert as delegate for the NDACo Conference for 2017 and 2018, motion carried.**

Steph Bata, Deputy Tax Director, met with the commissioners to update them on the August 1, 2017 Soils Committee meeting. Native Woodlands acres were discussed and the process for getting the applications approved. After reviewing the ND Century Code, it was decided that the application/approval process is to be handled by the ND Forestry Service. The commissioners will review and approve the list of contracts from ND Forestry Service in January of each year. Mark Schneider, Soils Committee Chair, also visited with the commissioners and discussed the priority of what the committee would be working on in the coming year.

The commissioners reviewed information received regarding the ND Emergency Management Support Team (EMST). Karen Kempert met with the commissioners and explained that she has been part of the team in the past and would be willing to continue. **Elsie Magnus made a motion to approve Kempert being on EMST and that she would be required to take vacation time if and when she is needed for the team, seconded by David Zeis, motion carried.**

Kempert visited with the commissioners regarding the generator that was replaced for the Sheriff's Department public safety answering point in 2015, and asked if the commission was in agreement to give it to the City of Milton to use for their lift station in the event of a power outage. The commissioners agreed to do so.

The 2018 budget was reviewed. After much discussion, **Richard Ring made a motion to reduce the JDA budget by \$40,000, seconded by Stanley Dick. A roll call vote was taken: Nick Moser – “no”; Stanley Dick – “yes”; Richard Ring – “yes”; Elsie Magnus – “no”; David Zeis – “no”; motion failed.** The budget hearing was set for September 5, 2017 at 2:00 p.m.

At 11:55 a.m., Richard Ring made a motion to adjourn the meeting, seconded by Stanley Dick; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Nick Moser - Chairman

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Stanley Dick - Vice Chairman

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Richard Ring

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David Zeis

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Elsie Magnus

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Attest: Lisa Gellner - Auditor