

Commissioners Proceedings

On September 5, 2017 at 1:00 p.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The commissioners began the meeting with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

David Zeis made a motion to approve the minutes, seconded by Stanley Dick; motion carried. Elsie Magnus made a motion, seconded by Richard Ring to review and approve the following audit of claims; motion carried:

86162	FARGO TIRE SERVICE, INC	\$303.04	NON-DEPT
86164	VERIZON WIRELESS	\$75.12	EMG MNGR
86175	KINSTLE STERLING	\$64,950.00	ROAD & BRIDGE
86176	FARMERS & MERCHANTS STATE BANK	\$179.96	ROAD & BRIDGE
86181	MATTHEW-BENDER & CO. INC.	\$1,020.07	COMMISH/CLERK/ST ATTY/SHERIFF
86182	ELSIE MAGNUS	\$119.31	COMMISSIONERS
86183	NICK MOSER	\$140.17	COMMISSIONERS
86184	RICHARD RING	\$41.73	COMMISSIONERS
86185	STANLEY DICK	\$35.31	COMMISSIONERS
86186	ND ASSOCIATION OF COUNTIES	\$70.00	CLERK/AUDITOR
86187	BARNES COUNTY RECORDER	\$39.85	RECORDER
86188	COMFORT INN	\$655.20	TAX DIRECTOR
86189	JOSH PLUMMER	\$990.00	GENERAL
86190	GLENN'S APPLIANCE CENTER	\$16.95	GENERAL
86191	ND SECRETARY OF STATE	\$5,752.29	ELECTIONS
86192	JOLENE HALLDORSON-ULLYOTT	\$1,161.00	HR
86193	VILLAGE FAMILY SERVICE CENTER	\$981.56	HR
86194	COMPUTER EXPRESS	\$2,664.00	GENERAL/R&B
86195	MONTANA-DAKOTA UTILITIES	\$191.81	GENERAL/SHERIFF/R&B
86196	LANGDON CITY	\$362.81	GENERAL/R&B
86197	UNITED COMMUNICATIONS	\$1,274.09	GENERAL
86198	VERIZON WIRELESS	\$218.16	GENERAL/HR/R&B/WEED
86199	COUNTRY MEDIA, INC.	\$570.22	COMMISH/TAX DIRECTOR
86200	ADVANCED BUSINESS METHODS	\$655.92	CLERK/AUDITOR/RECORD/F-M
86201	LANGDON HARDWARE & RENTAL	\$66.39	GENERAL/SHERIFF/R&B
86202	MATTHEW-BENDER & CO. INC.	\$301.61	COMMISH/CLERK/ST ATTY/SHERIFF
86203	D & B MOTORS	\$1,164.57	SHERIFF/F-M
86204	FARMERS UNION OIL CO	\$1,859.11	GENERAL/R&B
86205	CHRISTIE MOTOR SALES, INC.	\$1,492.89	GENERAL/SHERIFF
86206	GLADSTONE INN & SUITES	\$298.80	SHERIFF
86207	RADISSON HOTEL BISMARCK	\$327.60	SHERIFF
86208	GABE JOHNSTON	\$105.00	SHERIFF
86209	NICK HOFFMAN	\$64.29	SHERIFF
86210	PAUL PODHRADSKY	\$28.00	SHERIFF
86211	GREGORY FETSCH	\$69.00	SHERIFF
86212	AT&T MOBILITY	\$694.79	SHERIFF
86213	KJS COMPUTER SERVICES	\$99.99	SHERIFF
86214	FARMERS UNION OIL CO	\$1,664.07	SHERIFF
86215	SENIOR MEALS AND SERVICES	\$109.50	SHERIFF

86216	US FOODS, INC.	\$69.41	SHERIFF
86217	SPORTS & SHIRTS	\$98.44	SHERIFF
86218	UNIFORM CENTER	\$363.98	SHERIFF
86219	COUNTRY MEDIA, INC.	\$20.50	DISPATCHERS
86220	ADVANCED BUSINESS METHODS	\$239.59	SHERIFF
86221	DAKOTA PRECISION ARMS	\$8,471.91	SHERIFF
86222	ELITE K-9, INC.	\$141.43	SHERIFF
86223	APPLIED CONCEPTS, INC.	\$2,467.50	SHERIFF
86224	GALLS, LLC	\$41.92	SHERIFF
86225	GALLS, LLC	\$110.99	SHERIFF
86226	GALLS, LLC	\$323.96	SHERIFF
86227	ROYAL ARMS INTERNATIONAL, INC.	\$675.00	SHERIFF
86228	PAUL PODHRADSKY	\$343.00	SHERIFF
86229	PAUL PODHRADSKY	\$340.35	SHERIFF
86230	ND SHERIFF'S AND DEPUTIES ASSOCIATION	\$60.00	DISPATCHERS
86231	SPORTS & SHIRTS	\$90.00	DISPATCHERS
86232	CAVALIER RURAL ELECTRIC CO-OP.	\$54.80	ROAD & BRIDGE
86233	NORTHEAST REGIONAL WATER	\$55.00	ROAD & BRIDGE
86234	SAMSON ELECTRIC LTD.	\$1,101.23	ROAD & BRIDGE
86235	MIKKELSEN BROS. CONSTRUCTION	\$43,911.20	F-M/R&B
86236	ERLING'S OIL, INC.	\$1,100.00	ROAD & BRIDGE
86237	BL INDUSTRIES	\$2,200.40	ROAD & BRIDGE
86238	DAHL TRUCK & AUTO	\$241.45	ROAD & BRIDGE
86239	H. E. EVERSON CO	\$84.77	FARM - MARKET
86240	HIGH PLAINS EQUIPMENT	\$418.99	ROAD & BRIDGE
86241	JOHN DEERE FINANCIAL	\$306.74	ROAD & BRIDGE
86242	MAC'S INC.	\$28.99	ROAD & BRIDGE
86243	RDO TRUST ACCOUNT #80-5800	\$56.20	ROAD & BRIDGE
86244	SOEBY MOTOR CO	\$719.29	ROAD & BRIDGE
86245	KADRMAS, LEE, & JACKSON INC.	\$44,917.12	ROAD & BRIDGE
86246	KAREN KEMPert	\$214.92	EMG MNGR
86247	VERIZON WIRELESS	\$75.12	EMG MNGR
86248	JAMES MAGNUSSON	\$185.12	VSO
86249	INTEGRATED WEED CONTROL	\$1,955.00	WEED CONTROL
86250	FARMERS UNION OIL CO	\$390.89	WEED CONTROL
86251	JOHN DEERE FINANCIAL	\$10.40	WEED CONTROL
86252	THE CAR CLINIC	\$143.31	WEED CONTROL
86253	LANGDON HARDWARE & RENTAL	\$453.81	WEED CONTROL
86254	DAVID J. ZEIS	\$85.00	SOCIAL SERVICES
86255	RICHARD FLANDERS	\$85.00	SOCIAL SERVICES
86256	TED DAHL	\$85.00	SOCIAL SERVICES
86257	VERA MCINTOSH	\$85.00	SOCIAL SERVICES
86258	UNITED COMMUNICATIONS	\$521.87	SOCIAL SERVICES
86259	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
86260	QUILL CORPORATION	\$83.61	SOCIAL SERVICES
86261	JAN F. STEIN	\$2,000.00	SOCIAL SERVICES
86262	ADVANCED BUSINESS METHODS	\$228.68	SOCIAL SERVICES
86263	DELL MARKETING	\$481.44	SOCIAL SERVICES
86264	HP INC.	\$330.22	SOCIAL SERVICES
86265	PEMBINA COUNTY SOCIAL SERVICES	\$6,660.29	SOCIAL SERVICES

Jolene Ulyott, contracted HR, met with the commissioners to review the need for hours per week. It was decided that Ulyott would be able to continue to contract up to 16 hours per week as needed.

The Contract for janitorial services with Joshua Plummer was reviewed. **Richard Ring made a motion, seconded by David Zeis, to sign the contract with Plummer, motion carried.**

The free trial GPS unit on the District 1 motor grader was discussed. It was decided to have Butler and RDO come to a commission meeting to present what they can offer for GPS.

There was discussion on a one-way plow no longer being used in the Munich District, and whether or not the county would sell it. It was decided to sell it for \$500 if somebody was willing to get it out of the trees and pick it up.

Terry Johnston, Road Supervisor, met with the commissioners and reviewed progress on the road projects, as well as FEMA inspections. Elsie Magnus discussed the options for hook-ups on the Vang plow truck. It was decided that the Vang District should get the hookups adapted to be able to use the plows they have available. There was also discussion on possibly using the Sarles V-plow for the new truck in Osnabrock.

At 2:00 p.m. Stanley Dick made a motion to recess for the 2018 budget hearing, seconded by David Zeis, motion carried. At 2:30 p.m. David Zeis made a motion to reconvene the regular commission meeting, seconded by Richard Ring, motion carried.

David Zeis made a motion to approve the 2018 budget as published, seconded by Stanley Dick, motion carried.

Elsie Magnus made a motion to re-open the FEMA checking account at Choice Financial, seconded by Richard Ring, motion carried.

Vicki Kubat, Recorder, met with the commissioners and informed them that although US Imaging had agreed to wait until January for final payment on their bill for digitizing documents, they are now requesting that we pay the final amount owed in the amount of \$33,190.59. Kubat asked if the county could take out the loan for the project now instead of January. **Richard Ring made a motion, seconded by Elsie Magnus, to proceed to take out the loan prior approved at Farmers & Merchants State Bank, motion carried.**

The ADA Transition Plan for handicap accessibility for the courthouse, prepared by North Central Planning Council, was reviewed. **David Zeis made a motion, seconded by Elsie Magnus, to accept the ADA Transition Plan, motion carried.**

Elsie Magnus made a motion, seconded by Richard Ring, to transfer \$537.03 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, motion carried. Stanley Dick made a motion, seconded by David Zeis, to transfer \$3,780.00 from Road and Bridge Fund

to Road and Bridge Equipment Replacement Fund, motion carried. Richard Ring made a motion, seconded by Elsie Magnus, to transfer \$53.70 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. Stanley Dick made a motion, seconded by Richard Ring, to transfer \$38,000.00 from County Poor Fund to Social Services Fund, motion carried. Elsie Magnus made a motion, seconded by David Zeis, to transfer \$82,813.51 from County Road Fund to Road and Bridge Fund, motion carried. Stanley Dick made a motion, seconded by Richard Ring, to transfer \$125,912.90 from Special County Highway Fund to Road and Bridge Fund, motion carried.

Richard Ring informed the commission that he would be retiring from his position as commissioner effective November 30, 2018. Ring stated this would allow for the unexpired two year term to be on the ballot for the 2018 election.

At 4:00 p.m., Richard Ring made a motion to adjourn the meeting, seconded by Elsie Magnus; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Nick Moser - Chairman

Stanley Dick - Vice Chairman

Richard Ring

David Zeis

Elsie Magnus

Attest: Lisa Gellner - Auditor