

Commissioners Proceedings

On October 17, 2017 at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The commissioners began the meeting with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

David Zeis made a motion to approve the minutes, seconded by Elsie Magnus; motion carried. Stanley Dick made a motion, seconded by Richard Ring to review and approve the following audit of claims; motion carried:

86440	DAVID J. ZEIS	\$85.00	SOCIAL SERVICES
86441	STANLEY DICK	\$85.00	SOCIAL SERVICES
86442	TED DAHL	\$85.00	SOCIAL SERVICES
86443	VERA MCINTOSH	\$85.00	SOCIAL SERVICES
86446	ELSIE MAGNUS	\$188.32	COMMISSIONERS
86447	ELSIE MAGNUS	\$328.17	COMMISSIONERS
86448	DAVID J. ZEIS	\$27.02	COMMISSIONERS
86449	NICK MOSER	\$306.02	COMMISSIONERS
86450	RICHARD RING	\$42.26	COMMISSIONERS
86451	STANLEY DICK	\$253.06	COMMISSIONERS
86452	COUNTRY MEDIA, INC.	\$263.62	COMMISSIONERS
86453	ANITA BEAUCHAMP	\$82.19	CLERK
86454	ANITA BEAUCHAMP	\$154.15	CLERK
86455	PREMIUM WATERS, INC.	\$20.25	CLERK
86456	LEEVEFS FOODS	\$26.85	AUDITOR
86457	CINDY STREMICK	\$283.55	TREASURER
86458	WEST PAYMENT CENTER	\$222.53	STATE'S ATTORNEY
86459	BLUD360 MEDIA	\$62.25	STATE'S ATTORNEY
86460	VICKI KUBAT	\$311.55	RECORDER
86461	OFFICE OF THE STATE AUDITOR	\$15,100.00	GENERAL
86462	JOLENE HALLDORSON-ULLYOTT	\$884.25	HR
86463	MOSTAD INSURANCE SERVICES	\$396.00	GENERAL
86464	PREMIUM WATERS, INC.	\$46.75	GENERAL
86465	THERESA STEWART	\$420.00	GENERAL
86466	SANFORD HEALTH OCCUPATIONAL MEDICINE CLINIC	\$270.00	GENERAL
86467	COMPUTER EXPRESS	\$1,100.00	IT
86468	BISMARCK RAMKOTA HOTEL	\$1,339.20	GENERAL
86469	OTTER TAIL POWER CO	\$2,064.61	GENERAL/R&B
86470	CAVALIER RURAL ELECTRIC CO-OP.	\$65.85	ROAD & BRIDGE
86471	LANGDON CITY	\$315.56	GENERAL/R&B
86472	INFORMATION TECHNOLOGY DEPT.	\$3,506.53	GENERAL
86473	VERIZON WIRELESS	\$203.40	GENERAL/HR/R&B/WEED
86474	BEST WESTERN PLUS	\$81.80	SHERIFF
86475	EXPRESSWAY INN	\$163.80	DISPATCHERS
86476	NATIONAL SHERIFF'S ASSOCIATION	\$60.00	SHERIFF
86477	ND STATE RADIO COMMUNICATIONS	\$120.00	SHERIFF

86478	REARDON OFFICE EQUIPMENT	\$101.41	SHERIFF
86479	BLUE360 MEDIA	\$124.50	SHERIFF
86480	FARMERS UNION OIL CO	\$1,702.45	SHERIFF
86481	GREGORY FETSCH	\$44.10	SHERIFF
86482	CHRISTIE MOTOR SALES, INC.	\$932.24	SHERIFF
86483	SENIOR MEALS AND SERVICES	\$157.50	SHERIFF
86484	COUNTY OF GRAND FORKS	\$675.00	SHERIFF
86485	MID-CONTINENT CABLE CO.	\$83.55	SHERIFF
86486	PREMIUM WATERS, INC.	\$45.25	DISPATCHERS
86487	REDWOOD TOXICOLOGY LABORATORY	\$47.45	DISPATCHERS
86488	SIGN IT	\$1,265.00	SHERIFF
86489	RINGO	\$1,040.00	SHERIFF
86490	DANIELLE LINDSETH	\$237.90	DISPATCHERS
86491	STONE'S MOBILE RADIO, INC.	\$1,289.24	E-911 PHONE TAX
86492	LANGDON GENERAL STORE	\$10.57	FARM - MARKET
86493	ERLING'S OIL, INC.	\$178.50	ROAD & BRIDGE
86494	CLARK CONSTRUCTION	\$3,008.00	FARM - MARKET
86495	MUNICH ELEVATOR & OIL CO.	\$676.46	ROAD & BRIDGE
86496	ERLING'S OIL, INC.	\$1,681.23	ROAD & BRIDGE
86497	RICHARD'S WELDING, INC.	\$497.60	ROAD & BRIDGE
86498	BUTLER MACHINERY CO.	\$5,973.63	ROAD & BRIDGE
86499	KAREN KEMPERT	\$146.34	EMG MNGR
86500	NDC	\$128.03	E-911 PHONE TAX
86501	OFFICE DEPOT	\$376.98	EMG MNGR
86502	LANGDON AMOCO	\$13.00	VSO
86503	JAMES MAGNUSON	\$185.00	VSO
86504	ANITHA CHIRUMAMILLA	\$831.99	COUNTY AGENT
86505	MACINE A LUKACH	\$280.96	COUNTY AGENT
86506	CAVALIER COUNTY AUDITOR	\$465.57	COUNTY AGENT
86507	LEEVEFS FOODS	\$4.12	COUNTY AGENT
86508	REARDON OFFICE EQUIPMENT	\$44.73	WEED CONTROL
86509	ACME ELECTRIC	\$2,481.70	WEED CONTROL
86510	FINEST AUTO BODY & GLASS LLC	\$254.80	WEED CONTROL
86511	AMY PETERSON	\$500.00	WEED CONTROL
86512	LANGDON CITY	\$315.00	WEED CONTROL
86513	LINDA GEISEN	\$50.89	SOCIAL SERVICES
86514	KATHY A. DOWNS	\$351.41	SOCIAL SERVICES
86515	MELODY KING	\$78.71	SOCIAL SERVICES
86516	SUSAN K. (FETSCH) CROCKETT	\$50.89	SOCIAL SERVICES
86517	COMFORT INN	\$142.47	SOCIAL SERVICES
86518	OTTER TAIL POWER CO	\$225.87	SOCIAL SERVICES
86519	LANGDON CITY	\$110.40	SOCIAL SERVICES
86520	VISA	\$373.18	SOCIAL SERVICES
86521	LEEVEFS FOODS	\$115.83	SOCIAL SERVICES
86522	QUILL CORPORATION	\$54.53	SOCIAL SERVICES
86523	INFORMATION TECHNOLOGY DEPT.	\$31.80	SOCIAL SERVICES
86524	PREMIUM WATERS, INC.	\$48.50	SOCIAL SERVICES
86525	LANGDON DAY CARE CENTER	\$1,147.25	SOCIAL SERVICES

There was discussion on county projects to submit to NextEra possible grant funding. It was decided to submit the project to digitize documents in the County Recorder's office and the fire alarm project in the courthouse/sheriff's department.

Terry Johnston, Road Supervisor, met with the commissioners and discussed the trees that are required to be replaced following the Brickmine Bridge restoration project. It was decided that the county would incur the cost of the eight new trees in the spring, due to the fact that the trees would not survive if planted this late in the season, and the state wants to close the project out.

There was discussion on overtime compensation time off (comp time). Based on an opinion by Scott Stewart, State's Attorney, the commissioners decided to update the policy manual to require the county employees to take any comp time they have accrued before they take any of their annual leave. The expiration of comp time will also be removed from the policy manual, and a cap of 240 comp time hours for non-law enforcement employees and 480 comp time hours for law enforcement employees be added to the policy manual.

The commissioners put values on the potential delinquent tax sale parcels.

Stanley Dick made a motion, seconded by Richard Ring, to accept the 2016 Audit Report as prepared by the Office of the State Auditor, motion carried.

There were semi-annual department updates from the following: Water Board; Emergency Manager; County Agent; Maintenance; and State's Attorney.

Roxanne Hoffarth, Langdon City Auditor, met with the commissioners and requested the Sidwell GIS shape and data file for Langdon City. Sidwell estimated the cost of the file at \$300. **Elsie Magnus made a motion, seconded by Stanley Dick, to approve Langdon City getting the Sidwell GIS shape and data file, contingent on the city agreeing to incur the cost of the files, the cost of updating and maintaining the city's Sidwell GIS information, as well as the city updating any parcel numbers they have that do not match the county's numbers, motion carried.**

At 11:00 a.m. Stanley Dick made a motion to recess the commission meeting for a Cavalier County Housing Meeting, seconded by Richard Ring, motion carried. At 11:50 a.m. Elsie Magnus made a motion to reconvene the commission meeting, seconded by David Zeis, motion carried.

Elsie Magnus made a motion, seconded by Stanley Dick, to transfer \$5,068.85 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, motion carried. David Zeis made a motion, seconded by Richard Ring, to transfer \$506.89 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. Stanley Dick made a motion, seconded by Richard Ring, to transfer \$57,000.00 from County Poor Fund to Social Welfare Fund, motion carried. Richard Ring made a motion, seconded by Elsie Magnus, to transfer \$45,224.49 from Special County Highway Fund to Road and Bridge Fund, motion

carried. Stanley Dick made a motion, seconded by David Zeis, to transfer \$51,873.57 from County Road Fund to Road and Bridge Fund, motion carried.

At 12:15 p.m., Elsie Magnus made a motion to adjourn the meeting, seconded by Stanley Dick; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Nick Moser - Chairman

Stanley Dick - Vice Chairman

Richard Ring

David Zeis

Elsie Magnus

Attest: Lisa Gellner - Auditor