

Commissioners Proceedings

On February 20, 2018 at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The commissioners began the meeting with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

Elsie Magnus made a motion to approve the minutes, seconded by David Zeis; motion carried. David Zeis made a motion, seconded by Elsie Magnus to review and approve the following audit of claims; motion carried:

87412	VERIZON WIRELESS	\$203.72	HR/R&B/GENERAL/WEED
87413	STANLEY DICK	\$140.07	COMMISSIONERS
87414	ND ASSOCIATION OF COUNTIES	\$35.00	CLERK
87415	QUALITY SPECIALTY PRODUCTS & PRINTING	\$36.45	AUDITOR
87416	LEEVERS FOODS	\$57.34	AUDITOR
87417	SILLERS, LAAVEG & WENZEL	\$645.00	STATE'S ATTORNEY
87418	WEST PAYMENT CENTER	\$222.53	STATE'S ATTORNEY
87419	SIDWELL	\$900.00	TAX DIRECTOR
87420	JOSH PLUMMER	\$1,080.00	GENERAL
87421	SIMPLEX GRINNELL	\$53.50	GENERAL
87422	ELECTION SYSTEMS & SOFTWARE, LLC	\$56.90	ELECTIONS
87423	JOLENE HALLDORSON-ULLYOTT	\$303.75	NON-DEPT
87424	TOTAL FUNDS BY HASLER	\$3,000.00	NON-DEPT
87425	NDACO RESOURCES GROUP, INC.	\$44.00	NON-DEPT
87426	BUSINESS ESSENTIALS	\$53.86	AUDITOR/VSO
87427	CARQUEST OF LANGDON	\$109.48	SHERIFF/R&B
87428	COMPUTER EXPRESS	\$1,138.20	TAX DIRECT./GENERAL
87429	LANGDON HARDWARE & RENTAL	\$98.39	GENERAL/SHERIFF/R&B
87430	PREMIUM WATERS, INC.	\$130.50	CLERK/GENERAL
87431	OTTER TAIL POWER CO	\$2,963.46	GENERAL/R&B
87432	MONTANA-DAKOTA UTILITIES	\$2,181.98	GENERAL/SHERIFF/R&B
87433	LANGDON CITY	\$356.20	GENERAL/R&B
87434	UNITED COMMUNICATIONS	\$1,257.21	GENERAL
87435	COUNTRY MEDIA, INC.	\$474.84	COMMISH/TREASURER
87436	INFORMATION TECHNOLOGY DEPT.	\$3,506.53	GENERAL
87437	QUALITY INN	\$334.80	SHERIFF
87438	AT&T MOBILITY	\$703.56	SHERIFF
87439	NDCCAA - %CASS COUNTY JAIL	\$100.00	SHERIFF
87440	BUSINESS ESSENTIALS	\$35.94	SHERIFF
87441	DOLLAR GENERAL -REGIONS 410526	\$1.07	SHERIFF
87442	QUALITY SPECIALTY PRODUCTS & PRINTING	\$79.99	SHERIFF
87443	FARMERS UNION OIL CO	\$1,469.71	SHERIFF
87444	CHRISTIE MOTOR SALES, INC.	\$205.49	SHERIFF
87445	HIWAY LAUNDRY & DRY CLEANERS	\$600.00	SHERIFF
87446	SENIOR MEALS AND SERVICES	\$220.50	SHERIFF
87447	LEEVERS FOODS	\$29.02	SHERIFF
87448	MID-CONTINENT CABLE CO.	\$83.55	SHERIFF
87449	US FOODS, INC.	\$64.12	SHERIFF
87450	STREICHER'S	\$304.98	SHERIFF
87451	PREMIUM WATERS, INC.	\$43.50	DISPATCHERS

87452	STEIN AUTO BODY, INC.	\$537.77	SHERIFF
87453	NDIRF	\$4,046.81	ROAD & BRIDGE
87454	SHELDON ROMFO	\$160.99	ROAD & BRIDGE
87455	CAVALIER RURAL ELECTRIC CO-OP.	\$114.53	ROAD & BRIDGE
87456	LANGDON BLDG. CENTER	\$88.69	ROAD & BRIDGE
87457	ZIMMER PLUMBING & HOME CENTER	\$187.29	ROAD & BRIDGE
87458	DUBOIS OIL CO.,INC	\$45.72	ROAD & BRIDGE
87459	ERLING'S OIL, INC.	\$62.10	ROAD & BRIDGE
87460	LANGDON AMOCO	\$225.63	GENERAL/F-M/R&B
87461	WALHALLA COOP OIL CO.	\$116.25	ROAD & BRIDGE
87462	FARMERS UNION OIL CO	\$3,964.90	ROAD & BRIDGE
87463	H. E. EVERSON CO	\$312.00	SHERIFF/F-M/R&B
87464	MUNICH ELEVATOR & OIL CO.	\$2,646.39	ROAD & BRIDGE
87465	BUTLER MACHINERY CO.	\$900.98	ROAD & BRIDGE
87466	DAHL TRUCK & AUTO	\$991.57	ROAD & BRIDGE
87467	RICHARD'S WELDING, INC.	\$29,598.82	ROAD & BRIDGE
87468	SNOW WHEEL SYSTEM, INC	\$218.27	ROAD & BRIDGE
87469	VALLEY TRUCK	\$60.77	ROAD & BRIDGE
87470	POLAR COMMUNICATIONS	\$373.70	E-911 EXCISE TAX
87471	ND STATE RADIO COMMUNICATIONS	\$555.33	E-911 EXCISE TAX
87472	NDTC	\$128.03	E-911 EXCISE TAX
87473	LANGDON AMOCO	\$159.72	VSO
87474	ANITHA CHIRUMAMILLA	\$615.97	COUNTY AGENT
87475	UNITED COMMUNICATIONS	\$72.12	COUNTY AGENT
87476	XEROX CORPORATION	\$332.00	COUNTY AGENT
87477	BUSINESS ESSENTIALS	\$27.55	COUNTY AGENT
87478	JAN WILD	\$600.00	COUNTY AGENT
87479	BREAD PAN	\$84.42	COUNTY AGENT
87480	SIMPLOT GROWER SOLUTIONS	\$10,118.40	WEED CONTROL
87481	RICHARD FLANDERS	\$85.00	SOCIAL SERVICES
87482	STANLEY DICK	\$85.00	SOCIAL SERVICES
87483	TED DAHL	\$85.00	SOCIAL SERVICES
87484	LINDA GEISEN	\$50.89	SOCIAL SERVICES
87485	MELODY KING	\$50.89	SOCIAL SERVICES
87486	SUSAN K. (FETSCH) CROCKETT	\$65.88	SOCIAL SERVICES
87487	VISA	\$123.20	SOCIAL SERVICES
87488	OTTER TAIL POWER CO	\$1,016.15	SOCIAL SERVICES
87489	LANGDON CITY	\$106.80	SOCIAL SERVICES
87490	UNITED COMMUNICATIONS	\$493.84	SOCIAL SERVICES
87491	AMERIPRIDE	\$55.09	SOCIAL SERVICES
87492	NDACSSB	\$35.00	SOCIAL SERVICES
87493	LANGDON HARDWARE & RENTAL	\$17.97	SOCIAL SERVICES
87494	QUILL CORPORATION	\$315.48	SOCIAL SERVICES
87495	INFORMATION TECHNOLOGY DEPT.	\$31.80	SOCIAL SERVICES
87496	PREMIUM WATERS, INC.	\$40.25	SOCIAL SERVICES
87497	PEMBINA COUNTY SOCIAL SERVICES	\$6,903.33	SOCIAL SERVICES
87498	BUSINESS ESSENTIALS	\$51.00	SOCIAL SERVICES
87499	LANGDON DAY CARE CENTER	\$320.00	SOCIAL SERVICES
87500	CARQUEST OF LANGDON	\$100.00	SOCIAL SERVICES

There was discussion on county road miles in District 1 and District 4. Plans for updating one of the motor graders were discussed, with the consensus to wait at least until fall before advertising for bids.

Nick Moser stated he felt he should step down from the salary committee due to his wife working for the county. David Zeis stated he would take over Moser's position on the salary committee.

Greg Fetsch, Sheriff, and Terry Girodat, Maintenance, met with the commissioners and informed them that the total cost to update the fire alarm system would be \$30,717, which was less than the amount budgeted. The commissioners were in agreement to proceed with the update.

Richard Ring made a motion, seconded by Nick Moser, to transfer \$46.76 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. Elsie Magnus made a motion, seconded by David Zeis, to transfer \$467.58 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, motion carried. Richard Ring made a motion, seconded by Nick Moser, to transfer \$1,115.00 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried.

The final billing 10% retainage billing from Vanguard was reviewed. Later in the meeting the commissioners asked Vanguard if the county could wait until after the scheduled hearings to make final payment. Vanguard was in agreement.

Terry Johnson, Road Supervisor, met with the commissioners. A letter from DOT was reviewed, proposing to change the inspection of concrete box culverts to every 48 months. The commissioners signed the agreement from DOT changing the inspection schedule. Johnston informed the commissioners that most of the FEMA funds had been received, with five project worksheets left to be approved. There was discussion on a bridge in Banner Township that was not covered by FEMA. Johnston stated that it would need to be brought to the Water Board being it is located in one of their assessment drains.

The commissioners had a phone conference with Bob Ehler from Vanguard Appraisals, Inc. to go over the reassessment process and review a few parcels as examples. Jerry Ratzlaff, Langdon City Assessor, brought his laptop computer with the Vanguard software to assist with the presentation.

The Forestry Stewardship Contracts were briefly discussed, and it was decided to review the current contracts received from ND Forestry at the next commission meeting.

Stanley Dick stated that the county no longer has contract HR. The commissioners discussed whether or not they wanted to advertise to fill the contracted HR position. Consensus was to check with ND Association of Counties to see if the county can contract with their HR department for specific projects. Scott Stewart, State's Attorney visited with the commissioners and was asked to prepare an opinion on open records in personnel files, as well as timeline for disposal of personnel files.

At 4:45 p.m., David Zeis made a motion to adjourn the meeting, seconded by Richard Ring; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Stanley Dick - Chairman

David Zeis - Vice Chairman

Richard Ring

Elsie Magnus

Nick Moser

Attest: Lisa Gellner - Auditor