

Commissioners Proceedings

On January 30, 2018 at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. David Zeis was not present. The commissioners began the meeting with the Pledge of Allegiance. Chairman Stanley Dick called the meeting to order and proceeded as follows:

Elsie Magnus made a motion to approve the minutes, seconded by Richard Ring; motion carried. Richard Ring made a motion, seconded by Nick Moser to review and approve the following audit of claims; motion carried:

87270	ELSIE MAGNUS	\$93.20	COMMISSIONERS
87271	NICK MOSER	\$336.99	COMMISSIONERS
87272	RICHARD RING	\$28.34	COMMISSIONERS
87273	STANLEY DICK	\$98.10	COMMISSIONERS
87274	GRAND HOTEL	\$83.70	COMMISSIONERS
87275	QUALITY SPECIALTY PRODUCTS & PRINTING	\$28.49	CLERK
87276	ANITA BEAUCHAMP	\$8.00	CLERK
87277	ND COUNTY AUDITOR'S ASSOC.	\$200.00	AUDITOR
87278	MOSTAD INSURANCE SERVICES	\$50.00	AUDITOR
87279	KANDACE DESJARLAIS	\$200.00	TREASURER
87280	R. SCOTT STEWART	\$340.75	STATE'S ATTORNEY
87281	RAMADA BISMARCK HOTEL	\$167.40	STATE'S ATTORNEY
87282	SIDWELL	\$5,040.00	TAX DIRECTOR
87283	JOLENE HALLDORSON-ULLYOTT	\$1,269.00	HR
87284	GREAT PLAINS DIRECTORY	\$600.00	GENERAL
87285	KJS COMPUTER SERVICES	\$60.00	GENERAL
87286	MONTANA-DAKOTA UTILITIES	\$2,843.81	GENERAL/SHERIFF/R&B
87287	ADVANCED BUSINESS METHODS	\$658.73	CLERK/AUD/RECORD/F-M
87288	GREGORY FETSCH	\$135.65	SHERIFF
87289	PAUL PODHRADSKY	\$87.50	SHERIFF
87290	FOREMAX INCORPORATED	\$92.30	SHERIFF
87291	AT&T MOBILITY	\$702.63	SHERIFF
87292	ND ASSOCIATION OF COUNTIES	\$400.00	SHERIFF
87293	D & B MOTORS	\$65.62	SHERIFF
87294	BOB BARKER COMPANY, INC.	\$732.07	SHERIFF
87295	SPORTS & SHIRTS	\$47.00	SHERIFF
87296	ADVANCED BUSINESS METHODS	\$235.00	SHERIFF
87297	PAUL PODHRADSKY	\$83.94	SHERIFF
87298	APCO	\$69.00	DISPATCHERS
87299	SPORTS & SHIRTS	\$106.00	DISPATCHERS
87300	NORTHEAST REGIONAL WATER	\$55.00	ROAD & BRIDGE
87301	MCCURDY, INC.	\$286.98	ROAD & BRIDGE
87302	ERLING'S OIL, INC.	\$1,310.00	ROAD & BRIDGE
87303	HOFFARTH OIL COMPANY	\$2,465.85	ROAD & BRIDGE
87304	BUD'S SERVICE PRODUCTS	\$125.31	ROAD & BRIDGE
87305	CLYDE FARM SERVICE & SUPPLY	\$17.00	ROAD & BRIDGE
87306	MAC'S INC.	\$481.36	ROAD & BRIDGE
87307	KADRMAS, LEE, & JACKSON INC.	\$14,600.45	ROAD & BRIDGE

87308	KAREN KEMPERT	\$79.57	EMG MNGR
87309	UNITED COMMUNICATIONS	\$39.54	EMG MNGR
87310	VERIZON WIRELESS	\$75.38	EMG MNGR
87311	ND 911 ASSOCIATION	\$50.00	EMG MNGR
87312	UNITED COMMUNICATIONS	\$191.64	E-911 EXCISE TAX
87313	KJS COMPUTER SERVICES	\$16.45	E-911 EXCISE TAX
87314	QUALITY SPECIALTY PRODUCTS & PRINTING	\$5.49	VSO
87315	CLAIR MOEN	\$152.36	VSO
87316	CURTIS STEINOLFSON	\$75.00	VSO
87317	CLAIR MOEN	\$190.01	VSO
87318	RAMADA HOTEL	\$846.30	WEED CONTROL
87319	CARPENTER'S ROCK & GRAVEL CO	\$672.50	WEED CONTROL
87320	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
87321	U.S. POSTAL SERVICE	\$423.20	SOCIAL SERVICES
87322	QUILL CORPORATION	\$45.45	SOCIAL SERVICES
87325	JAN F. STEIN	\$2,000.00	SOCIAL SERVICES
87326	ADVANCED BUSINESS METHODS	\$233.15	SOCIAL SERVICES

Richard Ring made a motion to sign the CDBG Administrative Contract for the Pembina Gorge Foundation/Frost Fire CDLF Project, seconded by Nick Moser, motion carried.

Shauna Schneider, South Dresden Township Assessor, met with the commissioners regarding a parcel that had a calculation error in 2017. Schneider was directed to just correct the error for 2018.

Terry Johnston, Road Supervisor, met with the commissioners. The Safety Project Maintenance Agreement for 2018 was signed. Johnston informed the commissioners that the 2018 gravel project request for bids would be published in February. The bid opening was set for March 6th at 1:00 p.m. There was discussion regarding damage to a road in North Olga Township during the Brickmine Bridge project. The commissioners agreed the county would pay \$375 for the gravel to repair the road.

At 9:30 a.m. Nick Moser made a motion to recess the regular commission meeting for an abatement hearing, seconded by Elsie Magnus, motion carried. At 9:35 a.m. Elsie Magnus made a motion to close the abatement hearing and reconvene the regular commission meeting, seconded by Richard Ring, motion carried.

The commissioners received updates from the following department: Weed; County Recorder; Public Health; Clerk of Court; Tax Director; Social Welfare; and VSO.

Greg Fetsch, Sheriff, met with the commissioners and discussed the possible purchase of a digital fingerprint scanner. Fetsch stated that he would be able to get part of it paid for with the Stone Garden Grant and the NextEra donation, and that he had enough in his budget to pay the balance. **Richard Ring made a motion to allow Fetsch to use part of his capital outlay budget to pay the remaining amount for the fingerprint scanner, seconded by Elsie Magnus, motion carried.** Fetsch asked the commissioners for approval to install remote starters in four of the patrol vehicles. The commissioners did not approve the request.

Mark Zimmer and Craig Schommer, representing Munich City, met with the commissioners to request the county to cost share with excess levy funds part of the elevator truck route street project with Munich City. **Richard Ring made a motion, seconded by Nick Moser, for the county to agree to pay for three inches of the proposed six inch paving project, with a maximum amount of \$150,000 from the Road and Bridge fund, contingent on the City of Munich passing a vote to pay for the remainder of the elevator truck route street project by June 1, 2018. A roll call vote was taken, with all voting in favor. David Zeis was not in attendance to vote.**

Jolene Ulyott, contracted HR, met with the commissioners and reviewed a couple of policy recommendations, as well as a new timekeeping format. Employees present voiced their preference for and against the new timekeeping format. The commissioners encouraged the employees to try to new timekeeping format and stated they would discuss it again in March. Ulyott stated she had made changes to the shared leave policy and asked if the commissioners wanted to approve it. **Elsie Magnus made a motion to approve the shared leave policy, seconded by Nick Moser. A roll call vote was taken with all voting in favor. David Zeis was not in attendance to vote.**

At 12:45 a.m., Nick Moser made a motion to adjourn the meeting, seconded by Elsie Magnus; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Stanley Dick – Chairman

David Zeis – Vice Chairman

Richard Ring

Elsie Magnus

Nick Moser

Attest: Lisa Gellner - Auditor