

## Commissioners Proceedings

On December 5, 2017 at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The commissioners began the meeting with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

Elsie Magnus made a motion to approve the minutes, seconded by David Zeis; motion carried.

The Cavalier County Commission reorganized positions. Elsie Magnus made a motion to appoint Stanley Dick as Chairman and David Zeis as Vice Chairman, seconded by Richard Ring, motion carried. Nick Moser made a motion, seconded by Elsie Magnus, to distribute departments as follows, motion carried:

Road Supervisor – Nick Moser;	County Agent – Richard Ring;
VSO – Nick Moser;	Emergency Manager – David Zeis;
Clerk of Court – David Zeis;	Maintenance – Nick Moser;
Tax Director – Stanley Dick;	Weed Officer – Stanley Dick;
Auditor – David Zeis;	Treasurer – Elsie Magnus;
Recorder – Richard Ring;	Sheriff – Richard Ring;
State’s Attorney – Elsie Magnus;	Public Health – Elsie Magnus;

Nick Moser made a motion to re-appoint Stanley Dick to the Social Services board, seconded by Richard Ring, motion carried.

Elsie Magnus made a motion, seconded by David Zeis to review and approve the following audit of claims; motion carried:

86754	CAVALIER COUNTY TREASURER	\$37,981.87	ESTIMATE TAX
86755	NICK MOSER	\$225.77	COMMISSIONERS
86756	STANLEY DICK	\$116.63	COMMISSIONERS
86757	REARDON OFFICE EQUIPMENT	\$100.24	CLERK
86758	MONICA PORTERFIELD	\$199.40	NON-DEPT
86759	JOSH PLUMMER	\$1,008.00	GENERAL
86760	JOLENE HALLDORSON-ULLYOTT	\$931.50	NON-DEPT
86761	AED SUPERSTORE	\$150.21	NON-DEPT
86762	LANGDON CITY	\$356.57	GENERAL/R&B
86763	VERIZON WIRELESS	\$203.56	GENERAL/HR/R&B/WEED
86764	COUNTRY MEDIA, INC.	\$1,270.34	COMMISH/TREAS./TAX DIR.
86765	ADVANCED BUSINESS METHODS	\$654.63	CLERK/AUD/RECORD/F-M
86766	LANGDON HARDWARE & RENTAL	\$314.24	GENERAL/SHERIFF/R&B
86767	LANGDON AMOCO	\$196.17	GENERAL/F-M/R&B
86768	EXPRESSWAY SUITES	\$662.40	DISPATCHERS
86769	QUALITY INN	\$167.40	SHERIFF
86770	NICK HOFFMAN	\$143.01	SHERIFF
86771	FARMERS UNION OIL CO	\$1,631.07	SHERIFF
86772	ZEE MEDICAL SERVICE	\$37.55	SHERIFF
86773	GLENN'S APPLIANCE CENTER	\$16.95	SHERIFF
86774	OFFICE DEPOT	\$79.38	SHERIFF

86775	REARDON OFFICE EQUIPMENT	\$61.24	SHERIFF
86776	D & B MOTORS	\$371.00	SHERIFF
86777	BOB BARKER COMPANY, INC.	\$38.39	SHERIFF
86778	SENIOR MEALS AND SERVICES	\$150.00	SHERIFF
86779	LEEVERS FOODS	\$4.94	SHERIFF
86780	RELIANCE TELEPHONE	\$100.00	SHERIFF
86781	US FOODS, INC.	\$25.78	SHERIFF
86782	GALLS, LLC	\$40.95	SHERIFF
86783	COUNTRY MEDIA, INC.	\$77.50	SHERIFF
86784	ADVANCED BUSINESS METHODS	\$235.00	SHERIFF
86785	NORTHEAST REGIONAL WATER	\$55.00	ROAD & BRIDGE
86786	KENT MIKKELSEN	\$240.00	ROAD & BRIDGE
86787	KEVIN MIKKELSEN	\$240.00	ROAD & BRIDGE
86788	SHELDON ROMFO	\$240.00	ROAD & BRIDGE
86789	RICK ROSTVET	\$240.00	ROAD & BRIDGE
86790	SHAWN HALL	\$140.00	ROAD & BRIDGE
86791	CHRIS LUNDEBY	\$240.00	ROAD & BRIDGE
86792	PHIL WOLD	\$240.00	ROAD & BRIDGE
86793	MIKKELSEN BROS. CONSTRUCTION	\$952.50	ROAD & BRIDGE
86794	BRUCE WIRTH	\$175.91	ROAD & BRIDGE
86795	DUBOIS OIL CO.,INC	\$1,735.38	ROAD & BRIDGE
86796	FARMERS UNION OIL CO	\$4,392.16	COMMISH/R&B
86797	WALHALLA COOP OIL CO.	\$92.92	ROAD & BRIDGE
86798	CARQUEST OF LANGDON	\$185.07	ROAD & BRIDGE
86799	CLYDE FARM SERVICE & SUPPLY	\$66.20	ROAD & BRIDGE
86800	DAHL TRUCK & AUTO	\$11,911.20	ROAD & BRIDGE
86801	H. E. EVERSON CO	\$311.39	ROAD & BRIDGE
86802	MAC'S INC.	\$532.00	ROAD & BRIDGE
86803	VALLEY TRUCK	\$239.24	ROAD & BRIDGE
86804	KADRMAS, LEE, & JACKSON INC.	\$7,660.09	ROAD & BRIDGE
86805	CAVALIER COUNTY WATER BOARD	\$14,290.80	ROAD & BRIDGE
86806	KAREN KEMPERT	\$75.60	EMG MNGR
86807	POLAR COMMUNICATIONS	\$373.70	E-911 PHONE EXCISE TAX
86808	UNITED COMMUNICATIONS	\$45.43	EMG MNGR
86809	UNITED COMMUNICATIONS	\$191.10	E-911 PHONE EXCISE TAX
86810	JAMES MAGNUSSON	\$211.25	VSO
86811	JAMES MAGNUSSON	\$103.38	VSO
86812	LANGDON AMOCO	\$121.40	VSO
86813	ANITHA CHIRUMAMILLA	\$1,003.85	COUNTY AGENT
86814	US FOODS, INC.	\$78.82	WEED CONTROL
86815	DAN'S TRUCK & CAR WASH	\$74.62	WEED CONTROL
86816	NDSU	\$50.00	COUNTY AGENT
86817	UNITED COMMUNICATIONS	\$492.41	SOCIAL SERVICES
86818	AMERIPRIDE	\$55.09	SOCIAL SERVICES
86819	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
86820	JAN F. STEIN	\$2,000.00	SOCIAL SERVICES
86821	ADVANCED BUSINESS METHODS	\$228.68	SOCIAL SERVICES

There was discussion on whether or not the county should create a policy that would allow employees to donate annual leave to other employees for a family medical emergency. The commissioners discussed possibly having HR look into it.

Terry Johnston, Road Supervisor, met with the commissioners and updated them on progress with FEMA. There was discussion on the snowplow trucks that are being worked on at Richard's Welding to modify plow hook-ups.

**David Zeis made a motion, seconded by Richard Ring, to transfer \$47,000.00 from County Poor Fund to Social Welfare Fund, motion carried. Nick Moser made a motion, seconded by Richard Ring, to transfer \$1,385.00 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. Elsie Magnus made a motion, seconded by Nick Moser, to transfer \$117.59 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. Richard Ring made a motion, seconded by David Zeis, to transfer \$1,175.88 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, motion carried. Richard Ring made a motion, seconded by Elsie Magnus, to transfer \$8,574.29 from County Road Fund to Road and Bridge Fund, motion carried. Nick Moser made a motion, seconded by David Zeis, to transfer \$53,534.32 from Special County Highway Fund to Road and Bridge Fund, motion carried.**

Pam Lafrenz, Tax Director, met with the commissioners to discuss the possibility of moving her office. A number of options were discussed and it was decided to table it and look at more options in the courthouse.

**Richard Ring made a motion to appoint Elizabeth Sillers to the Public Health board, seconded by Nick Moser, motion carried. Richard Ring made a motion to re-appoint Deidre Long and Kathy Rueger to the Library board, seconded by David Zeis, motion carried. Richard Ring made a motion to reappoint Carol Goodman and William Hardy to the Planning and Zoning Board, motion carried.** The commissioners discussed the fact that there is now an open position on the Planning and Zoning Board and asked the Auditor to email the current board and see if anyone had ideas who might be interested in the position. **Nick Moser made a motion, seconded by David Zeis, to re-appoint Lisa Buchweitz to the Soils Committee and appoint Tim Kingzett to fill the vacant one-year position on the Soils Committee, seconded by David Zeis, motion carried. David Zeis made a motion to re-appoint Ted Dahl to the Social Welfare board, seconded by Richard Ring, motion carried.**

Interviews were done for the Water Board position, with a private vote taken by the commission for the appointment. **Nick Moser made a motion to re-appoint Larry Gellner to the Water Board, seconded by David Zeis, motion carried.**

Leon Hiltner, VSO, met with the commissioners and discussed training/accreditation.

**David Zeis made a motion, seconded by Elsie Magnus, to sign the CDBG applications for the courthouse and Langdon Senior Center, motion carried.**

Lavern Chaput met with the commissioners during open discussion and asked the status of wind tower updates. The commissioners suggested he come back later in the day for NextEra's presentation on the updates. Lisa Gellner stated she would call him once she knew what time they were going to get to Langdon, being their flight was delayed due to weather.

Anita Beauchamp, Clerk of Court, met with the commissioners regarding the Court Facilities Improvement Grant. Beauchamp informed the commissioners that the courtroom was in need of a video conferencing unit which would allow for hearing to be conducted via IVN. The Clerk of Court budget for 2018 was reviewed and the commissioners acknowledged that it may go over the budgeted amount if the entire grant request is approved. **Richard Ring made a motion to sign the Application for Court Facilities Improvement Grant Funds, seconded by Elsie Magnus, motion carried.** Beauchamp also informed the commissioners that Judge Whelan's investiture would be on December 20<sup>th</sup> at 1:00 p.m. in Grafton, and they were invited to attend.

Mark Schneider met with the commissioners in open discussion and voiced concerns regarding commission decisions related to one of their departments.

At 11:40 a.m., Richard Ring made a motion to adjourn the meeting, seconded by David Zeis; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Nick Moser - Chairman

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Stanley Dick - Vice Chairman

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Richard Ring

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David Zeis

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Elsie Magnus

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Attest: Lisa Gellner - Auditor