

## Commissioners Proceedings

On May 16, 2017, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The commissioners began the meeting with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

Elsie Magnus made a motion to approve the minutes, seconded by David Zeis; motion carried. Richard Ring made a motion, seconded by Stanley Dick to review and approve the following audit of claims; motion carried:

85442	DAVID J. ZEIS	\$35.00	COMMISSIONERS
85443	NICK MOSER	\$435.56	COMMISSIONERS
85444	STANLEY DICK	\$293.18	COMMISSIONERS
85445	COUNTRY MEDIA, INC.	\$1,048.08	COMMISSIONERS
85446	LA QUINTA INN & SUITES	\$327.60	COMMISH/AUD/RECORD
85447	PREMIUM WATERS, INC.	\$20.25	CLERK
85448	ND ASSOCIATION OF COUNTIES	\$70.00	CLERK/TREASURER
85449	LISA GELLNER	\$302.50	AUDITOR
85450	ND SCHOOL NOARDS ASSOC	\$200.00	AUDITOR
85451	CINDY STREMICK	\$42.72	TREASURER
85452	WEST PAYMENT CENTER	\$207.97	STATE'S ATTORNEY
85453	M. GAIL PEARSON	\$91.00	RECORDER
85454	HILTON GARDEN INN	\$245.70	RECORDER
85455	VICKI KUBAT	\$15.96	RECORDER
85456	VICKI KUBAT	\$441.60	RECORDER
85457	DACOTAH PAPER CO.	\$880.87	GENERAL
85458	MARTIN MECHANICAL	\$8,750.00	GENERAL
85459	TOTAL FUNDS BY HASLER	\$2,000.00	NON-DEPT
85460	LYNNE DIDRIKSON, MD	\$200.00	NON-DEPT
85461	LUNSETH PLUMBING & HEATING	\$7,880.00	GENERAL
85462	LUNSETH PLUMBING & HEATING	\$20,000.00	GENERAL
85463	PREMIUM WATERS, INC.	\$130.00	GENERAL
85464	KEN JENNINGS	\$45.00	ZONING
85465	WILLIAM S. HARDY	\$90.00	ZONING
85466	CAROL GOODMAN	\$90.00	ZONING
85467	PAUL HENDERSON	\$90.00	ZONING
85468	RICHARD RING	\$90.00	ZONING
85469	STANLEY DICK	\$90.00	ZONING
85470	OTTER TAIL POWER CO	\$2,267.82	GENERAL/R&B
85471	LANGDON CITY	\$361.06	GENERAL/R&B
85472	UNITED COMMUNICATIONS	\$1,401.17	GENERAL
85473	VERIZON WIRELESS	\$217.25	GENERAL/HR/R&B/WEED
85474	INFORMATION TECHNOLOGY DEPT.	\$3,257.76	GENERAL
85475	LANGDON AMOCO	\$223.21	GENERAL/R&B
85476	ZEE MEDICAL SERVICE	\$91.45	SHERIFF
85477	PRAETORIAN DIGITAL	\$504.00	SHERIFF
85478	KEVIN FINNISON	\$122.50	SHERIFF
85479	JODY M. GIRODAT	\$122.50	SHERIFF
85480	GABE JOHNSTON	\$36.51	SHERIFF
85481	HEIDI WITZEL	\$64.00	SHERIFF
85482	FARMERS UNION OIL CO	\$1,072.65	SHERIFF

85483	CHRISTIE MOTOR SALES, INC.	\$131.28	SHERIFF
85484	SENIOR MEALS AND SERVICES	\$336.00	SHERIFF
85485	LEEVERS FOODS	\$31.17	SHERIFF
85486	MID-CONTINENT CABLE CO.	\$78.46	SHERIFF
85487	RELIANCE	\$100.00	SHERIFF
85488	US FOODS, INC.	\$123.33	SHERIFF
85489	BALCO UNIFORM CO. INC.	\$93.56	SHERIFF
85490	PAUL PODHRADSKY	\$120.00	SHERIFF
85491	PREMIUM WATERS, INC.	\$46.50	DISPATCHERS
85492	REDWOOD TOXICOLOGY LABORATORY	\$86.15	SHERIFF
85493	KJS COMPUTER SERVICES	\$685.30	SHERIFF
85494	SHAWN AMUNDSON	\$125.00	ROAD & BRIDGE
85495	CLOSE CONSTRUCTION	\$334.81	ROAD & BRIDGE
85496	3D SPECIALTIES	\$3,126.11	ROAD & BRIDGE
85497	CAVALIER RURAL ELECTRIC CO-OP.	\$63.01	ROAD & BRIDGE
85498	ERLING'S OIL, INC.	\$87.71	ROAD & BRIDGE
85499	ERLING'S OIL, INC.	\$913.50	ROAD & BRIDGE
85500	MUNICH ELEVATOR & OIL CO.	\$1,938.04	ROAD & BRIDGE
85501	WALHALLA COOP OIL CO.	\$188.18	ROAD & BRIDGE
85502	BUTLER MACHINERY CO.	\$51,409.72	ROAD & BRIDGE
85503	RICHARD'S WELDING, INC.	\$437.00	ROAD & BRIDGE
85504	HIGH PLAINS EQUIPMENT	\$46.00	ROAD & BRIDGE
85505	JIM RADEMACHER	\$35.00	ROAD & BRIDGE
85506	ON THE RUN SERVICE	\$70.00	FARM - MARKET
85507	RDO TRUST ACCOUNT #80-5800	\$1,439.42	ROAD & BRIDGE
85508	KADRMAS, LEE, & JACKSON INC.	\$734.67	ROAD & BRIDGE
85509	KADRMAS, LEE, & JACKSON INC.	\$1,534.89	ROAD & BRIDGE
85510	VERIZON WIRELESS	\$74.65	EMG MNGR
85511	NDTC	\$128.03	E-911 PHONE EXCISE TAX
85512	JANE HAYEN	\$230.00	VSO
85513	JULIE JOHNSON	\$71.25	VSO
85514	MARGARET HILTNER	\$97.50	VSO
85515	UNITED COMMUNICATIONS	\$68.28	COUNTY AGENT
85516	MACINE A LUKACH	\$21.58	COUNTY AGENT
85517	M. GAIL PEARSON	\$91.00	COUNTY AGENT
85518	RAMADA BISMARCK HOTEL	\$163.80	WEED CONTROL
85519	COUNTRY MEDIA, INC.	\$42.53	WEED CONTROL
85520	CAVALIER COUNTY AUDITOR	\$48.81	WEED CONTROL
85521	JOSH PLUMMER	\$150.00	WEED CONTROL
85522	THE CAR CLINIC	\$69.28	WEED CONTROL
85523	LINDA GEISEN	\$50.89	SOCIAL SERVICES
85524	MELODY KING	\$152.54	SOCIAL SERVICES
85525	SUSAN K. (FETSCH) CROCKETT	\$50.89	SOCIAL SERVICES
85526	VISA	\$135.09	SOCIAL SERVICES
85527	OTTER TAIL POWER CO	\$468.30	SOCIAL SERVICES
85528	LANGDON CITY	\$111.45	SOCIAL SERVICES
85529	UNITED COMMUNICATIONS	\$610.97	SOCIAL SERVICES
85530	AMERIPRIDE	\$47.90	SOCIAL SERVICES
85531	NDCSW - CONNIE ZIESKE, CHAIR	\$30.00	SOCIAL SERVICES
85532	INFORMATION TECHNOLOGY DEPT.	\$31.80	SOCIAL SERVICES
85533	PREMIUM WATERS, INC.	\$60.50	SOCIAL SERVICES

**Richard Ring made a motion, seconded by David Zeis, to transfer \$2,587.50 from Road and Bridge Fund to Road and Bridge Equipment Fund, motion carried.**

There was discussion on the changes presented at the Legislative Wrap-up in Bismarck. The question was asked if the Driver's License site in Langdon would remain open. Elsie Magnus stated she was told that the decision would be made based on the number of customers using the site within a year, and that Langdon had 100+ more customers than they needed to remain open. The importance of the local Driver's License site being used was discussed to prevent losing it in the future.

Jolene Ulliyott, Human Resources, met with the commissioners and presented a 2% COLA and 4% salary increase, given at a flat rate to all employees; and 6% increase for commissioners. Social Services was not included in the proposal, as that department negotiates salary increases separately. It was also discussed that that health insurance would not be increasing as much as projected, but the office visits, deductibles, co-pays, and prescription costs would be increasing for the employees. After much discussion, directive was given to use 2% COLA and 2% salary increase for the budgets, given at a flat rate to all employees, with no increase given to the commissioners.

There was discussion on whether or not the county offices would be open on July 3<sup>rd</sup> and no decision was made.

Terry Johnston, Road Supervisor, and Jeff Daley, KLJ, met with the commissioners and presented documents needing to be signed for the road projects this summer. Use of the remaining SB 2103 and HB 1176 funds was discussed. After a few project options were given, the commissioners decided it would be best to get an estimate to possibly use it to replace a 12' X 100' culvert on County 39 south of Highway 66. Nick Moser asked what would happen to the millings from County 45, and suggested they could be used on County 39. Daley stated he did not think there would be much for millings, but he would look into the option of using them.

The Swenson Coulee bridge was discussed, which has a Code 3 classification. Johnston stated KLJ had looked at the bridge and they thought the stringers and decking could be repaired to bring the bridge to code. Daley stated they would send the plan to fix the bridge to contractors to bid the project and see what it would cost.

Mikkelsen Bros. submitted a bid in the amount of \$7,500 to put a Texas Crossing in to replace the bridge between Section 36 in Cypress Township and Section 1 in Glenila Township. **Elsie Magnus made a motion to accept the bid from Mikkelsen Bros. and proceed with replacing the bridge, seconded by Stanley Dick, motion carried.**

Johnston stated he received a letter from ND DOT regarding a CMC route change on County 33 near Nekoma, due to two bridges being closed. After reviewing the options, the commissioners were in agreement with the change.

A culvert request from Henderson Township was presented to the commissioners, which had been approved by the Water Board. Due to the fact that Henderson Township only had a 9.5 mill excess levy, and a 10 mill excess levy is required, they did not qualify to have the culvert request approved.

Vicki Kubat, County Recorder, met with the commissioners regarding digitizing documents in her office through US Imaging, Inc. Kubat stated the company was willing to proceed with Phase 1-4 - Stage 1 only this summer with \$20,000 down, which would be paid from the Recorder's budget and Document Preservation Fund, with the balance of \$37,502.10 paid in 2018. **Stanley Dick made a motion to approve signing the contract with US Imaging, Inc. for Phase 1-4 - Stage 1 only, seconded by Elsie Magnus, motion carried.** It was decided that the county would get quotes on interest rates from Choice Financial and FM Bank, to decide where the balance of the project will be financed in 2018.

Cody Bartholomew, Martin Mechanical Design, Inc., and Terry Girodat, Maintenance, met with the commissioners and discussed the final things that needed to be done to complete the boiler pipe project. Upon recommendation from Bartholomew, **Elsie Magnus made a motion, seconded by David Zeis, to withhold \$20,000 from Lunseth's final payment until all work is complete, motion carried.** A deadline of May 30<sup>th</sup> was set for everything to be completed. **Richard Ring made a motion, seconded by Stanley Dick, based on prior quotes on interest rates, to finance the project at FM Bank for 7 years with an annual payment of \$64,932.12 payment per year, motion carried.**

At 11:15 a.m., Richard Ring made a motion to adjourn the meeting, seconded by Stanley Dick; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Nick Moser - Chairman

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Stanley Dick - Vice Chairman

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Richard Ring

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David Zeis

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Elsie Magnus

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Attest: Lisa Gellner - Auditor