

Commissioners Proceedings

On June 6, 2017, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The commissioners began the meeting with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

Elsie Magnus made a motion to approve the minutes from May 16, 2017 and May 25, 2017, seconded by David Zeis; motion carried. David Zeis made a motion, seconded by Richard Ring to review and approve the following audit of claims; motion carried:

85535	KINSTLE STERLING	\$102,075.00	ROAD & BRIDGE
85546	LA QUINTA INN & SUITES	\$81.90	RECORDER
85548	FARMERS & MERCHANTS STATE BANK	\$2,054.41	GENERAL
85549	JAMES MAGNUSSON	\$196.25	VSO
85553	LA QUINTA INN & SUITES	\$81.90	COMMISSIONERS
85554	ELSIE MAGNUS	\$503.44	COMMISSIONERS
85555	RICHARD RING	\$38.52	COMMISSIONERS
85556	STANLEY DICK	\$79.72	COMMISSIONERS
85557	COUNTRY MEDIA, INC.	\$587.86	COMMISSIONERS
85558	QUALITY SPECIALTY PRODUCTS & PRINTING	\$74.99	CLERK
85559	CAVALIER COUNTY REPUBLICAN	\$75.00	CLERK
85560	VANGUARD APPRAISALS, INC	\$12,006.00	TAX DIRECTOR
85561	SOFTWARE INNOVATIONS	\$2,250.00	TAX DIRECTOR
85562	JOSH PLUMMER	\$900.00	CUSTODIAN
85563	JOLENE HALLDORSON-ULLYOTT	\$864.00	NON-DEPT
85564	PREMIUM WATERS, INC.	\$18.00	NON-DEPT
85565	HR COLLABORATIVE	\$150.00	COMMISSIONERS
85566	ND ASSOCIATION OF COUNTIES	\$250.00	COMMISH/AUD/RECORD
85567	MONTANA-DAKOTA UTILITIES	\$757.39	GENERAL
85568	UNITED COMMUNICATIONS	\$1,255.67	GENERAL
85569	VERIZON WIRELESS	\$216.08	GENERAL/HR/R&B/WEEED
85570	LANGDON CITY	\$360.71	GENERAL
85571	ADVANCED BUSINESS METHODS	\$677.71	GENERAL
85572	CARQUEST OF LANGDON	\$57.29	GENERAL/R&B
85573	LANGDON HARDWARE & RENTAL	\$611.69	GENERAL/SHERIFF/F-M/R&B
85574	INFORMATION TECHNOLOGY DEPT.	\$3,257.76	GENERAL
85575	COMFORT INN	\$163.80	SHERIFF
85576	EXPRESSWAY SUITES	\$982.80	SHERIFF
85577	PAUL PODHRADSKY	\$52.50	SHERIFF
85578	GREGORY FETSCH	\$248.80	SHERIFF
85579	CARQUEST OF LANGDON	\$6.99	SHERIFF
85580	AT&T MOBILITY	\$722.64	SHERIFF
85581	QUALITY SPECIALTY PRODUCTS & PRINTING	\$53.13	SHERIFF
85582	CHRISTIE MOTOR SALES, INC.	\$997.56	SHERIFF/R&B
85583	FARMERS UNION OIL CO	\$1,539.75	SHERIFF
85584	BUD'S SERVICE PRODUCTS	\$89.00	SHERIFF
85585	LEEVEES FOODS	\$23.57	SHERIFF
85586	US FOODS, INC.	\$64.59	SHERIFF
85587	PARK RIVER VETERINARY	\$420.00	SHERIFF

85588	ADVANCED BUSINESS METHODS	\$217.99	SHERIFF
85589	PREMIUM WATERS, INC.	\$59.75	DISPATCHERS
85590	AW DIRECT	\$179.79	FARM - MARKET
85591	CLOSE CONSTRUCTION	\$2,420.75	FARM - MARKET
85592	C & M HOME MARKETING	\$40.00	FARM - MARKET
85593	CAVALIER RURAL ELECTRIC CO-OP.	\$61.57	ROAD & BRIDGE
85594	NORTHEAST REGIONAL WATER	\$56.20	ROAD & BRIDGE
85595	MIKKELSEN BROS. CONSTRUCTION	\$6,972.00	ROAD & BRIDGE
85596	HANNAH CAFE AND GROCERY	\$32.95	ROAD & BRIDGE
85597	ALSEN FARMER'S ELEVATOR	\$56.48	ROAD & BRIDGE
85598	ERLING'S OIL, INC.	\$72.76	ROAD & BRIDGE
85599	FARMERS UNION OIL CO	\$2,879.66	ROAD & BRIDGE
85600	DUBOIS OIL CO.,INC	\$1,679.72	ROAD & BRIDGE
85601	DAHL TRUCK & AUTO	\$211.98	ROAD & BRIDGE
85602	H. E. EVERSON CO	\$157.10	ROAD & BRIDGE
85603	JOHN DEERE FINANCIAL	\$724.90	ROAD & BRIDGE
85604	MAC'S INC.	\$55.22	ROAD & BRIDGE
85605	MUNICH ELEVATOR & OIL CO.	\$3,356.23	ROAD & BRIDGE
85606	RDO TRUST ACCOUNT #80-5800	\$807.75	ROAD & BRIDGE
85607	RICHARD'S WELDING, INC.	\$95.00	ROAD & BRIDGE
85608	SCHILL'S SHOP	\$425.00	ROAD & BRIDGE
85609	KADRMAS, LEE, & JACKSON INC.	\$14,978.98	ROAD & BRIDGE
85610	KAREN KEMPert	\$118.80	EMG MNGR
85611	UNITED COMMUNICATIONS	\$65.47	EMG MNGR
85612	ND EMA	\$120.00	EMG MNGR
85613	UNITED COMMUNICATIONS	\$208.44	E-911 PHONE EXCISE TAX
85614	POLAR COMMUNICATIONS	\$373.70	E-911 PHONE EXCISE TAX
85615	ELECTRONIC COMMUNICATIONS INC	\$1,995.00	E-911 PHONE EXCISE TAX
85616	RON BARTA	\$105.00	VSO
85617	STEIN AUTO BODY, INC.	\$50.00	VSO
85618	JULIE JOHNSON	\$56.25	VSO
85619	MONICA PORTERFIELD	\$180.00	VSO
85620	LANGDON AMOCO	\$70.86	VSO
85621	ANITHA CHIRUMAMILLA	\$388.72	COUNTY AGENT
85622	MACINE A LUKACH	\$85.60	COUNTY AGENT
85623	UNITED COMMUNICATIONS	\$58.68	COUNTY AGENT
85624	COLE PAPERS, INC.	\$84.30	COUNTY AGENT
85625	NDSU - DEPT 3110	\$175.00	COUNTY AGENT
85626	ACCO BRANDS DIRECT	\$53.87	COUNTY AGENT
85627	CAVALIER COUNTY REPUBLICAN	\$41.00	COUNTY AGENT
85628	XEROX CORPORATION	\$284.26	COUNTY AGENT
85629	CAVALIER COUNTY AUDITOR	\$54.00	COUNTY AGENT
85630	REARDON OFFICE EQUIPMENT	\$65.06	COUNTY AGENT
85631	NDSU - DEPT 3110	\$99.00	COUNTY AGENT
85632	BREAD PAN	\$29.00	WEED CONTROL
85633	CROP PRODUCTION SERVICES INC.	\$8,908.00	WEED CONTROL
85634	WARNE CHEMICAL	\$15.22	WEED CONTROL
85635	LANGDON HARDWARE & RENTAL	\$166.87	WEED CONTROL
85636	DAHL TRUCK & AUTO	\$86.46	WEED CONTROL
85637	CARQUEST OF LANGDON	\$59.06	WEED CONTROL

85638	DAVID J. ZEIS	\$85.00	SOCIAL SERVICES
85639	RICHARD FLANDERS	\$85.00	SOCIAL SERVICES
85640	STANLEY DICK	\$85.00	SOCIAL SERVICES
85641	TED DAHL	\$85.00	SOCIAL SERVICES
85642	LINDA GEISEN	\$50.89	SOCIAL SERVICES
85643	MELODY KING	\$311.44	SOCIAL SERVICES
85644	UNITED COMMUNICATIONS	\$612.09	SOCIAL SERVICES
85645	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
85646	U.S. POSTAL SERVICE	\$344.00	SOCIAL SERVICES
85649	ADVANCED BUSINESS METHODS	\$228.68	SOCIAL SERVICES
85650	LANGDON DAY CARE CENTER	\$158.00	SOCIAL SERVICES
85651	LANGDON AMOCO	\$600.00	SOCIAL SERVICES
85652	PEMBINA COUNTY SOCIAL SERVICES	\$7,940.73	SOCIAL SERVICES
85653	JAN F. STEIN	\$2,000.00	SOCIAL SERVICES
85654	JAN F. STEIN	\$25.94	SOCIAL SERVICES
85655	MOSTAD INSURANCE SERVICES	\$2,502.00	GENERAL

Jolene Ulliyott, contracted HR, met with the commissioners to discuss the number of contract hours needed each week. **Stanley Dick made a motion to allow flexibility to contract up to 16 hours per week through August 31, 2017, seconded by Elsie Magnus, motion carried.**

Richard Ring made a motion to amend the minutes from April 18, 2017 to correct a motion on page 3 which was incorrectly documented in the minutes to read as follows: “David Zeis made a motion to approve and sign the application, seconded by Stanley Dick, motion carried.”, seconded by Elsie Magnus, motion carried.

David Zeis made a motion, seconded by Richard Ring, to sign an additional contact with US Imaging for the Recorder’s Office to get the Reception Index Books scanned (Stage 1 only), for \$3,020.00, seconded by Richard Ring, motion carried.

Stanley Dick made a motion, seconded by Richard Ring, to add three uploading scripts to the taxation program from Software Innovations, motion carried.

Terry Johnston, Road Supervisor, and Jon Markusen, KLJ, met with the commissioners regarding a number of road/bridge projects. There was discussion on installing a concrete box culvert on County 29 three miles south of Highway 66. **Stanley Dick made a motion to sign an engineering contract with KLJ to have them engineer and bid the box culvert project, seconded by Richard Ring, motion carried.**

Bids were reviewed to repair of the bridge on County 39 north of Highway 5 in the Swenson Coulee. After much discussion on the options with repairing the bridge to get it removed from the code 3 list for repair/closure, **Elsie Magnus made a motion, seconded by David Zeis, to accept the bid from Wanzek Construction in the amount of \$39,000. A roll call vote was taken with all voting in favor, motion carried.**

Terry Johnston informed the commissioners that the Water Board approved a culvert request from Seivert Township in the Starkweather Coulee drain. The county would have a 40% cost share on the culvert.

Johnston informed the commissioners that there is a bridge in Banner Township that will need to be closed between Sections 29 and 30 in the Starkweather Coulee drain. With other access available, the bridge will not have priority to be replaced at this time, and barricades will be installed.

Interim financing for the Vanguard reappraisal project was discussed to cover the reappraisal costs for the townships and cities that will not be making payment in full for their share of the reappraisal this year. After reviewing quotes from local banks, **Stanley Dick made a motion, seconded by Elsie Magnus, to finance the project with Farmers & Merchants State Bank at 2.20% interest, motion carried.**

David Zeis made a motion, seconded by Elsie Magnus, to transfer \$128,000.00 from Special County Highway Fund to Road and Bridge Fund, motion carried. Stanley Dick made a motion, seconded by Richard Ring, to transfer \$53,000.00 from County Poor Fund to Social Welfare Fund, motion carried. Richard Ring made a motion, seconded by Stanley Dick, to transfer \$2,048.86 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, motion carried. Elsie Magnus made a motion, seconded by David Zeis, to transfer \$204.89 from Road and Bridge Fund to Road and Bridge Equipment Fund, motion carried.

Leon Pederson, Weed Officer, as well as some of the Weed Board members visited with the commissioners about their proposed building project. Later in the meeting, after consulting with Scott Stewart, State's Attorney, **David Zeis made a motion to approve the Weed Board proceeding with the building project to store equipment needed for the control of noxious weeds, seconded by Richard Ring. A roll call vote was taken, with all voting in favor, motion carried.**

Bruce Lee, Fremont Township, met with the commissioners asking for a letter of recommendation for the township's grant application with the ND Department of Transportation to provide additional road access to the Pembina River. A letter was drafted and brought back into the meeting later.

Greg Fetsch, Sheriff, met with the commissioners and informed them of a number of upcoming expenditures he would be incurring in the near future. He also informed the commissioners that he has a new officer starting in July, and training for the scales would be done for two new officers.

Insurance on the v-plows/wings for the plow trucks were discussed. It was decided to check if ND Fire & Tornado to see if the plows are covered when they are removed from the trucks and motor graders.

Jill Denault, Social Services Director, met with the commissioners and asked to have the payment to Domestic Violence moved to a different budget for 2018. The commissioners stated they would make a decision on it at their next meeting.

At 11:00 a.m. Elsie Magnus made a motion to recess the regular commission meeting for the County Equalization meeting, seconded by Stanley Dick, motion carried. At 1:00 p.m. Elsie Magnus made a motion to reconvene the meeting, seconded by Richard Ring, motion carried.

The letter in support of Fremont Township's grant application with ND Department of Transportation was reviewed. **David Zeis made a motion to approve the letter, seconded by Stanley Dick, motion carried. Elsie Magnus recused herself due to her involvement on the Pembina Gorge Foundation board.**

At 1:15 p.m., Stanley Dick made a motion to adjourn the meeting, seconded by David Zeis; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Nick Moser - Chairman

Stanley Dick - Vice Chairman

Richard Ring

David Zeis

Elsie Magnus

Attest: Lisa Gellner - Auditor