

Commissioners Proceedings

On April 7, 2017, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The commissioners began the meeting with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

David Zeis made a motion to approve the minutes, seconded by Richard Ring; motion carried. Elsie Magnus made a motion, seconded by Richard Ring to review and approve the following audit of claims; motion carried:

85213	VANGUARD APPRAISALS, INC.	\$3,660.50	TAX DIRECTOR
85217	LUNSETH PLUMBING & HEATING	\$59,530.00	GENERAL
85218	CAVALIER COUNTY TREASURER	\$1,968.00	EMG MNGR
85219	DAVID J. ZEIS	\$341.78	COMMISSIONERS
85220	RICHARD RING	\$27.82	COMMISSIONERS
85221	STANLEY DICK	\$234.33	COMMISSIONERS
85222	BUD'S SERVICE PRODUCTS	\$4,100.00	CLERK
85223	ND ASSOCIATION OF COUNTIES	\$35.00	TREASURER
85224	VICKI KUBAT	\$311.55	RECORDER
85225	LA QUINTA INN & SUITES	\$81.90	RECORDER
85226	JOSH PLUMMER	\$1,053.00	CUSTODIAN
85227	LANGDON BLDG. CENTER	\$330.18	GENERAL
85228	MID AMERICAN RESEARCH CHEMICAL	\$5,348.87	GENERAL
85229	MID AMERICAN RESEARCH CHEMICAL	\$869.06	GENERAL
85230	JOLENE HALLDORSON-ULLYOTT	\$776.25	HR
85231	MONTANA-DAKOTA UTILITIES	\$1,691.39	GENERAL/SHERIFF/R&B
85232	VERIZON WIRELESS	\$215.96	GENERAL/HR/R&B/WEED
85233	UNITED COMMUNICATIONS	\$1,249.06	GENERAL
85234	ADVANCED BUSINESS METHODS	\$607.50	CLERK/AUD/RECORD/F-M
85235	CHRISTIE MOTOR SALES, INC.	\$202.88	SHERIFF/F-M
85236	LANGDON AMOCO	\$362.18	GENERAL/F-M/R&B
85237	ND STATE RADIO COMMUNICATIONS	\$180.00	SHERIFF
85238	OFFICE DEPOT	\$47.98	SHERIFF
85239	KEVIN FINNISON	\$20.00	SHERIFF
85240	HIWAY LAUNDRY & DRY CLEANERS	\$600.00	SHERIFF
85241	US FOODS, INC.	\$61.02	SHERIFF
85242	GALLS, LLC	\$356.88	SHERIFF
85243	ADVANCED BUSINESS METHODS	\$214.72	SHERIFF
85244	SPORTS & SHIRTS	\$64.26	SHERIFF
85245	CARLA SYMONS	\$167.90	DISPATCHERS
85246	QUALITY SPECIALTY PRODUCTS & PRINTING	\$36.45	DISPATCHERS
85247	CLARK CONSTRUCTION	\$1,483.80	FARM - MARKET
85248	QUALITY SPECIALTY PRODUCTS & PRINTING	\$38.99	FARM - MARKET
85249	CHRIS LUNDEBY	\$107.54	ROAD & BRIDGE
85250	NORTHEAST REGIONAL WATER	\$55.60	ROAD & BRIDGE
85251	AARON BALSDON	\$1,625.00	ROAD & BRIDGE

85252	MIKKELSEN BROS. CONSTRUCTION	\$7,720.00	F-M/R&B
85253	MCCURDY, INC.	\$2,757.25	ROAD & BRIDGE
85254	WALHALLA BUILDING CENTER	\$32.96	ROAD & BRIDGE
85255	MAC'S INC.	\$842.39	ROAD & BRIDGE
85256	D & B MOTORS	\$108.76	FARM - MARKET
85257	ACME TOOLS	\$269.00	ROAD & BRIDGE
85258	DUBOIS OIL CO.,INC	\$43.51	ROAD & BRIDGE
85259	MUNICH ELEVATOR & OIL CO.	\$566.92	ROAD & BRIDGE
85260	KADRMAS, LEE, & JACKSON INC.	\$11,664.98	ROAD & BRIDGE
85261	UNITED COMMUNICATIONS	\$55.05	EMG MNGR
85262	POLAR COMMUNICATIONS	\$373.70	E-911 PHONE EXCISE TAX
85263	UNITED COMMUNICATIONS	\$207.91	E-911 PHONE EXCISE TAX
85264	REARDON OFFICE EQUIPMENT	\$28.99	EMG MNGR
85265	KELLY HAAVEN	\$75.00	COUNTY AGENT
85266	TERRY GUSTAFSON	\$50.00	COUNTY AGENT
85267	MACINE A LUKACH	\$361.82	COUNTY AGENT
85268	SUSIE SVENSEN	\$25.00	COUNTY AGENT
85269	BRENNA SWANSON	\$75.00	COUNTY AGENT
85270	UNITED COMMUNICATIONS	\$64.89	COUNTY AGENT
85271	NDSU - DEPT 3110	\$16.95	COUNTY AGENT
85272	LEON HILTNER	\$358.08	VSO
85273	COMFORT INN	\$245.70	VSO
85274	CLAIR MOEN	\$101.25	VSO
85275	ANNA SPIVEY	\$60.00	VSO
85276	UNITED COMMUNICATIONS	\$564.68	SOCIAL SERVICES
85277	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
85278	QUALITY SPECIALTY PRODUCTS & PRINTING	\$6.00	SOCIAL SERVICES
85279	JAN F. STEIN	\$2,000.00	SOCIAL SERVICES
85280	ADVANCED BUSINESS METHODS	\$228.68	SOCIAL SERVICES

The proposal for the Social Service Board compensation was reviewed. **Richard Ring made a motion to increase the board meeting pay to \$85/meeting, with no mileage being paid, retroactive to the March 21, 2017 meeting, seconded by Stanley Dick, motion carried.**

Progress on the Vanguard reappraisal was discussed. Pam Lafrenz, Tax Director, stated they would not be in Cavalier County until June. The commissioners decided to have a phone conference with Vanguard to answer any questions on the reassessment process at the next commission meeting. It was decided later in the meeting that Lafrenz would send Vanguard's proposed press release to the Cavalier County Republican, the radio, as well as to the upcoming township equalization meetings.

Lafrenz also visited with the commissioners regarding the Sidwell soils program and stated the Soils Committee has 60 new soils that need a value put on them. Lafrenz asked the commissioners if they wanted to wait until next year to put those soil values on and implement them. Later in the meeting the Sidwell program was discussed again and Lafrenz stated that there were 828 ag parcels without the number of acres listed. Lafrenz stated they would need to

look up the deeds in the Recorder's Office on all the parcels to get the number of acres. It was decided that the priority with Sidwell would be to get the parcels updated that do not list the number of acres.

Terry Johnston, Road Supervisor, met with the commissioners and discussed the upcoming motor grader operator boot camp in Bismarck. Johnston stated that the course would be focusing on features that the county's motor graders do not have, so it was decided that the county would look into having their own motor grader training here in Cavalier County, if possible. Possible culvert replacements were discussed due to washouts. Placement of the traffic counters was discussed. Johnston stated he had the program installed for them, he just needed to call for training before putting them out.

The motor grader operator position in the Sarles District was discussed. Stanley Dick stated the current operator was going to withdraw his letter of resignation. Based on that decision, the commission was in agreement that they would not be hiring for the position at this time.

Dawn Keeley, Red River Regional Council, had a phone conference with the commissioners regarding the county being the sponsor for the CDBG application for the Frost Fire Acquisition. **David Zeis made a motion to sign the Resolution of Sponsorship; Citizen Participation Plan; and Code of Conduct; for the grant application; seconded by Stanley Dick, motion carried. Elsie Magnus recused herself from the vote, due to her position on the Pembina Gorge Foundation Board of Directors.**

Karen Kempert, Emergency Manager/911 Coordinator, met with the commissioners and informed them that April 9-15th is National Public Safety Telecommunicators Week. Kempert asked the commission to sign a proclamation recognizing the Cavalier County telecommunication staff to be published in the Cavalier County Republican. Kempert also gave the Emergency Manager/911 Coordinator department update.

Department updates were given by Leon Hiltner-VSO; Macine Lukach-Extension; Scott Stewart-State's Attorney; Terry Girodat-Maintenance; and Shauna Schneider-Water Board.

The request for sponsorship of the CDBG application for Cavalier County Senior Meals was reviewed. **David Zeis made a motion to approve the Resolution of Sponsorship and Resolution Concerning Handicapped Access for the Cavalier County Senior Center Renovation CDBG application, seconded by Richard Ring, motion carried. Elsie Magnus recused herself from the vote, due to her position on the Cavalier County Senior Meals and Services Board.**

US Imaging, Inc. did a webinar presentation for the digitizing of documents in the County Recorder's office. The commissioners stated they would review the proposal and asked Vicki Kubat, Recorder, to inquire if the cost could be spread out over a number of years.

Stanley Dick made a motion, seconded by Richard Ring, to transfer \$5,817.64 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, motion carried. Elsie Magnus made a motion, seconded by David Zeis, to transfer \$581.76 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. Richard Ring made a motion, seconded by Stanley Dick, to transfer \$16,000.00 from Special County Highway Fund to Road and Bridge Fund, motion carried. Stanley Dick made a motion, seconded by David Zeis, to transfer \$29,000.00 from County Poor Fund to Social Welfare Fund, motion carried.

At 12:50 p.m., Richard Ring made a motion to adjourn the meeting, seconded by Stanley Dick; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Nick Moser – Chairman

Stanley Dick – Vice Chairman

Richard Ring

David Zeis

Elsie Magnus

Attest: Lisa Gellner – Auditor